



# Illinois Department of Financial and Professional Regulation

## Division of Banking

ROD R. BLAGOJEVICH  
Governor

MICHAEL T. MCRAITH  
Acting Secretary

JORGE A. SOLIS  
Director  
Division of Banking

### **MEMORANDUM**

TO: All Foreign Banking Offices

FROM: Jorge A. Solis, Director

DATE: January 1, 2009

SUBJECT: Call for Quarterly Report of Condition; Regulatory Fee Remittance Advice

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Pursuant to Section 47 of the Illinois Banking Act, 205 ILCS 5/47, you are herein called upon to make a full and accurate report of the condition of your bank as of the close of business on **December 31, 2008**. This requirement is to be accomplished by sending to the Springfield office **two (2) copies** of the Federal Financial Institutions Examination Council (FFIEC) reports you submitted to your federal regulator. The reports must be mailed to our Springfield office postmarked no later than **January 30, 2009**.

The Department will collect your quarterly regulatory fees via an Automated Clearing House (ACH) Transaction. On **January 30, 2009**, we will debit the amount indicated on the enclosed remittance advice from the account number and routing number you previously designated. **Please ensure that sufficient funds are available in the account to meet your statutorily required assessment. If the account number or routing transit number is incorrect, please contact our office immediately by calling (217) 785-2900.**

Also enclosed is a Non-Financial Data Survey form with information we currently have on file for your institution. Please review all of the information on the form and mark any changes in red. If there are no changes, then please indicate that by writing "No Changes" on the front of the form. You are required to return the form to our Springfield office, **whether or not** any changes are made, postmarked no later than **January 30, 2009**. Please submit this form along with the **two (2)** required copies of your call report.

Questions concerning the completion of the FFIEC forms should be directed to your appropriate federal regulatory agency. Questions concerning the Non-Financial Data Survey form or the calculation of your quarterly assessment may be directed to our Springfield office at (217) 785-2900.

Thank you for your cooperation.

JAS:vr  
Enclosures