



Illinois Department of Financial and Professional Regulation

Division of Banking

PAT QUINN
Governor

BRENT E. ADAMS
Secretary

JORGE A. SOLIS
Director
Division of Banking

MEMORANDUM

TO: All Illinois Trust Companies

FROM: Jorge A. Solis

DATE: January 1, 2010

SUBJECT: Call for Quarterly Report of Condition & Income
Regulatory Fee Remittance Advice

Pursuant to the provisions of Section 5-9 of the Corporate Fiduciary Act, 205 ILCS 620/5-9, you are herein called upon to submit a Consolidated Report of Condition and Consolidated Report of Income for your trust company completed as of the close of business **December 31, 2009**. The president, vice-president or principal accounting officer of your trust company must verify the report. The forms are available on the Agency's Web-site at: <http://www.obre.state.il.us/cbt/FORMS/BTFORMS.HTM#Fiduciary>. Do not use an old form as it will not be accepted. Additionally, please review the sums for any rounding errors prior to submission as this will cause an input error and will require the resubmission of the forms.

The Agency will collect your quarterly regulatory fees via an Automated Clearing House (ACH) Transaction. On **January 29, 2010**, the Agency will debit the amount indicated on the enclosed remittance advice from the account number and routing number you previously designated. **Please ensure that sufficient funds are available in the account to meet your statutorily required assessment. If the account number or routing transit number is incorrect, please contact our office immediately by calling (217) 785-2900.**

Additionally, a Non-Financial Data Survey form is enclosed with the information we currently have on file for your institution. Please review all of the information on the form and mark any changes in red. If there are no changes, please indicate this by writing "No Changes" on the front of the form. You are required to return the form **whether or not** a change was made.

Please submit the survey form along with the financial reports to our Springfield office. The required documents must be postmarked no later than **January 29, 2010**. A self-addressed envelope has been provided for your convenience.

Section 5-9(d) of the Corporate Fiduciary Act provides that a fine of \$100 per day may be assessed for each day of non-compliance or the submission of inaccurate reports. Copies of the submitted forms should be maintained by the trust company.

Questions concerning these reporting requirements or the calculation of your quarterly assessment may be directed to our Springfield office at (217) 785-2900.

Thank you for your cooperation.

JAS: vrc
Enclosures