



Illinois Department of Financial and Professional Regulation

Division of Banking

PAT QUINN
Governor

BRENT E. ADAMS
Secretary

MANUEL FLORES
Director
Division of Banking

MEMORANDUM

TO: All Illinois Trust Companies

FROM: Manuel Flores, Director

DATE: January 1, 2012

SUBJECT: Call for Quarterly Report of Condition & Income
Regulatory Fee Remittance Advice

Pursuant to the provisions of Section 5-9 of the Corporate Fiduciary Act, 205 ILCS 620/5-9, you are herein called upon to submit a Consolidated Report of Condition and Consolidated Report of Income for your trust company completed as of the close of business **December 31, 2011**. The president, vice-president or principal accounting officer of your trust company must verify the report. The forms are available on the Agency's Web-site at: <http://www.IDFPR.com>. On the left hand side of the page, click the link "Bank and Mortgage Companies" then again on the "Forms" link. This will guide you to the appropriate page for your financial institution.

The Agency will collect your quarterly regulatory fees via an Automated Clearing House (ACH) Transaction. On **January 31, 2012**, the Agency will debit the amount indicated on the enclosed remittance advice from the account number and routing number you previously designated. **Please ensure that sufficient funds are available in the account to meet your statutorily required assessment. If the account number or routing transit number is incorrect, please contact our office immediately by calling (217) 785-2900.**

Also enclosed is a Non-Financial Data Survey form with information we currently have on file for your institution. Please review all of the information on the form and mark any changes in red. If there are no changes, then please indicate that by writing "No Changes" on the front of the form and **signing the form**. You are required to sign and return the form to our Springfield office, **whether or not** any changes are made, postmarked no later than **January 31, 2012**. Please submit this form along with the copy of your call report. A self-addressed envelope has been provided for your convenience.

Section 5-9(d) of the Corporate Fiduciary Act provides that a fine of \$100 per day may be assessed for each day of non-compliance or the submission of inaccurate reports. Copies of the submitted forms should be maintained by the trust company.

Questions concerning these reporting requirements or the calculation of your quarterly assessment may be directed to our Springfield office at (217) 785-2900.

Thank you for your cooperation.

MF: scr
Enclosures