

**Illinois Department of Financial & Professional Regulation
Division of Professional Regulation
Illinois Board of Appraisal
Open Minutes**

Date: November 15, 2011

Call to Order: 10:04 a.m. David DuBois – Chairman

Location: JRTC
100 W Randolph Street Suite 9-300
Chicago IL 60601

Board Members Present: Jim Blaydes, Vice Chairman, Robert Gorman,
T.J. McCarthy, Gary Harvey, Leeann Moss, Lee
Lansford, Marsha Hayes, Maureen Sweeney

Board Members Absent: Thomas Gooding

Staff Members Present: Mark Thompson General Counsel IDFPR,
Brian Weaver, Appraisal Coordinator, Mary
Bates, Board Liaison, Luisa Rivera,
Administrative Assistant

Guest: Jim Park – ASC
Victoria Ledbetter Metcalf – ASC
Jenny Tidwell – ASC
Tim Rooney – Chicago Chapter of A.I.
Barton DeLacy – ICAP
Anthony Uzemack
Edward Williams
Tony Bass

	<p>Northern Michigan University/Webinars</p> <p>Formal Hearings & Board Members/ Policy</p> <p>New Appraisal Act</p>	<p>Any final letter addressed to any entity from the Board shall first be sent to the Chairman.</p> <p>T.J. McCarthy sent out to Board members, Attorneys and Brian Weaver an email on October 20, 2011, From Northern Michigan University. They are offering Appraisal Webinars and are asking Illinois for consideration to teach Webinars. They are now approved in 16 States. Mr. McCarthy has taken one of their online courses and found the Webinars are monitored very closely. T.J. McCarthy made a motion to notify Northern Michigan University that we would accept applications for consideration. Seconded by Robert Gorman. Motion passed.</p> <p>Mark Thompson indicated no more than 3 Board members can attend a Formal Hearing. The Director wants to the keep the number below the Open Meetings Act. He also indicated that Policy states it is to be kept to less than the majority of a quorum. Robert Gorman wants to know what the Board thinks of the Policy. Tabled until December.</p> <p>Brian Weaver will send out the New Act to the Board members.</p>
<p>New Business</p>	<p>Complaints</p> <p>Appraisal Management Companies (AMC) Rules:</p> <ol style="list-style-type: none"> 1. Payment Policy 2. Assignment Guidelines 	<p>Brian Weaver reviews the complaints if they are a “low level” complaint and an Administrative Warning Letter (AWL) is mailed.</p> <p>Brian Weaver provided a working draft of the Rules handout to The Board regarding these 2 sections.</p>

<p>Education</p>	<p>The 5th Exposure Draft of Proposed Revisions to the Real Property Appraiser Qualifications Criteria.</p> <p>Appraisal Institute (CE) Fundamentals of Separating Real & Personal Property from Intangible Business Assets.</p>	<p>Maureen Sweeney reported the deadline for submissions is December 5, 2011.</p> <p>Jim Blaydes made a motion to approve. Seconded by T.J. McCarthy. Motion passed.</p>
<p>Log Audit Reviews</p>	<p>None to review</p>	
<p>Application by Endorsement</p>	<p>Hrubik – 556 Rexroad – 556 Dunzweiler – 553 Cather - 553</p>	<p>All Endorsement applications reviewed and approved by Brian Weaver.</p>
<p>Application review</p>	<p>None to review</p>	
<p>Out of State CE Approvals</p>	<p>None to review</p>	
<p>Open Session</p>		<p>Jim Blaydes made a motion to ratify what was done in closed Session. Seconded by Maureen Sweeney. Motion passed.</p>
<p></p>	<p>The Board Presented for approval: 3 Defaults:</p> <p>Schwertfeger – 2011-00176 Rotibi – 2010-06171 Powell – 2010-04883</p>	<p>Lee Lansford made a motion to revoke 3 Defaults. Seconded by Gary Harvey. Motion passed.</p>
<p>Next Board Meeting Date</p>		<p>December 13, 2011, James R Thompson Center, 100W Randolph Street Suite 9-300, Chicago IL 60601</p>
<p>Adjournment</p>		<p>Robert Gorman made a motion to adjourn the meeting. Seconded by Maureen Sweeney. Motion passed.</p>

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