

## CONTINUING EDUCATION (CE) FACT SHEET 2011 – APPRAISER RENEWAL

- You have until September 30, 2011 to complete your required CE if you intend to practice after that date.
- Do NOT submit proof of continuing education (CE) with your renewal.
- You are responsible to maintain and produce your CE certificates in the event of a CE audit.
- There are no extensions, waivers, or excuses to have your entire CE completed if you indicate on the renewal that you have completed your entire required CE.

### Continuing Education (CE) Hour Requirements

**Prior to renewing a license, the licensee shall be required to complete all required continuing education between October 1, 2009 and September 30, 2011.**

- If the licensee was licensed on or before September 30, 2009, then 28 hours of CE is required, of which 7 hours must be the National USPAP course.
- If this is the licensee's first renewal and the initial license was issued on or between October 1, 2009 and March 29, 2011, then 14 hours of CE is required, of which 7 hours must be the National USPAP course.
- If the license was issued on or after March 30, 2011, no CE hours are required for this renewal.
- Pre-license courses do not automatically count towards your CE requirement. Credit will be received if the school has had those pre-license courses approved by our office for CE. Illinois pre-license courses have a license prefix of 573. Illinois CE courses begin with 575. (Contact your school for this information).

### Continuing Education (CE) Outside of Illinois - Requirements

- The Division may accept evidence of successful completion of continuing education credit from another jurisdiction if that jurisdiction's requirements are substantially the same as the State of Illinois' and meet the recommendation of the AQB, and if the credit was earned during the appropriate pre-renewal period. A real estate appraiser who wishes to obtain credit for continuing education not licensed by the Division shall submit to the Division:

An application provided by the Division requesting approval for continuing education credit, signed by the applicant, on which all questions are answered;

<http://www.idfpr.com/dpr/RE/Forms/AppraisalCECreditReq.pdf>

A certificate of successful completion provided by the education provider or a certification by the jurisdiction of the appraiser's place of residence of successful completion of the requested continuing education credit; and

The fee provided in Section 1455.320.

- Your list of completed CE courses may also be found using the "CE Look-up" at:  
[https://www.idfpr.com/applications/CE\\_Lookup/](https://www.idfpr.com/applications/CE_Lookup/)
- Course Providers:  
<http://www.idfpr.com/dpr/RE/Education/ApprEdProviders.pdf>