



ILLINOIS DEPARTMENT OF FINANCIAL AND PROFESSIONAL REGULATION
DIVISION OF PROFESSIONAL REGULATION
320 West Washington Street, 3rd Floor
Springfield, Illinois 62786
217/785-9640

Important Notice: Completion of this form is necessary to accomplish the requirements outlined in The Auction License Act. Disclosure of this information is REQUIRED. Failure to comply may result in this form not being processed. This form has been approved by the Agency Forms Coordinator.

DATE COURSE APPLICATION COMPLETED:

SCHOOL NAME

SCHOOL LICENSE NUMBER

COURSE NAME

HOURS REQUESTED

MANDATORY CURRICULUM

checkbox

ELECTIVE CURRICULUM

checkbox

PLEASE CHECK THE BOX WITH THE APPLICABLE DELIVERY METHODS FOR YOUR COURSE

CLASSROOM

checkbox

HOME STUDY/CORRESPONDENCE

checkbox

INTERNET DELIVERY

checkbox

OTHER DELIVERY METHOD

checkbox

IF YOU HAVE CHECKED THE BOX "OTHER DELIVERY METHOD", PLEASE EXPLAIN BELOW:

ALL COURSE SUBMISSIONS MUST:

- 1. BE PLACED IN A LETTER SIZE (8 1/2 X 11) MANILA FILE FOLDER WITH THE COURSE NAME & SCHOOL NAME TYPED ON THE FOLDER.
2. SUBMIT A NON-REFUNDABLE APPLICATION FEE OF \$50.00
3. INCLUDE THE MATERIALS LISTED BELOW

- checkbox COURSE DESCRIPTION
checkbox COMPREHENSIVE OUTLINE (OUTLINE MUST CONTAIN LENGTH OF TIME SPENT ON EACH TOPIC)
checkbox LEARNING OBJECTIVES
checkbox EXAM (25 QUESTIONS FOR EVERY 3 HOURS OF APPROVAL)
checkbox EXAM ANSWER KEY
checkbox MATERIALS TO BE PROVIDED TO THE STUDENTS
APPLICATION FEE OF \$50.00 (NON-REFUNDABLE)

MAIL ALL MATERIALS TO: ILLINOIS DEPARTMENT OF FINANCIAL AND PROFESSIONAL REGULATION
AUCTION EDUCATION
320 WEST WASHINGTON STREET, 3RD FLOOR
SPRINGFIELD, IL 62786