

Illinois Department of Professional Regulation

Certified Shorthand Reporters Board

Date: June 2, 2006

Time: 10:03 A.M.

Location: Chicago office, Suite 9-171A Conference Room

Board Members Present: Judith Lehman, Kent Evans, Nancy Hopp, Donna Urlaub, and Barbara Wichmann

Staff Present: Donald Seasock and Dan Harden

Topic	Discussion	Action
Introduction of Appointed Board Member	Barbara Wichmann was introduced and welcomed to the Board.	Each Member introduced themselves and stated their position on the Board.
Chairman Time	<p>Complaint filed against a licensed CSR, court official, by the Illinois Court Reporters Association (ILCRA) for failure to produce a transcript from an electronic recording.</p> <p>ILCRA is considering possible amendments to the CSR Act requiring all licensees to comply with Continuing Education (CE) requirement.</p>	<p>The Chairman informed ILCRA she could not personally be involved with taking a complaint in her capacity as Chairman. If she had personal knowledge of the complaint she would have to recuse herself from the deliberation process. The Board liaison indicated the complaint will be reviewed by the enforcement staff and or attorney to determine if an electronic recording is considered to be in the scope of practice of a licensed CSR.</p> <p>Currently court officials can request and be granted a waiver of the CE requirement.</p>
Old Business	CSR exam candidate possibilities of taking the Illinois CSR exam by use of CAT (computer aided transcripts) and paperless writers.	Mary Jo Southard, Chief Testing Officer and Dr. Ron Rogers, Continental Testing Services, will attend the next scheduled Board meeting to discuss the possibilities of

(Old Business continued)		allowing CAT (computer aided transcripts) and paperless writers by exam candidates.
New Business	<p>Discussion ensued regarding tape recording practices used by CSR's and the legalities of recording individuals.</p> <p>CSR examination statistics.</p> <p>Approval of the December 9, 2005 minutes.</p> <p>Fiscal Year 2007 Meeting dates.</p>	<p>Donald Seasock, Legal Counsel, indicated he did not believe tape recording of statements falls under eavesdropping laws. However, this is not the Department's decision or the Board's. The ultimate decision on possible violations to the eavesdropping laws would have to be made by the State's Attorney. It appears that tape recording is becoming more of an acceptable standard for the practice of CSR's. Mr. Seasock recommended that a disclosure should be made to the CSR to their client(s) advising them a back-up tape recording is being used when recording.</p> <p>The Board was provided and discussed examination statistics from the December 2005 and April 2006 test administrations.</p> <p>The Board unanimously approved the December 9, 2005 minutes.</p> <p>All FY 2007 dates are held in the Chicago office of the Department. September 29, 2006 December 8, 2006 March 2, 2007 June 1, 2007</p>

(New Business continued)	Nancy Hopp, Member, discussed different ways to promote the CSR profession through informational promotions at Court Reporter and High Schools. Being more proactive through marketing prospective will significantly promote an interest in the CSR profession.	None taken.
Adjournment	No further discussion	The Board adjourned at 12:15 p.m.

Certified Shorthand Reporters Board
April 8, 2005

Exceptions and Comments to the Minutes

DELIBERATIONS

The Director's decision regarding disciplinary matters is withheld from the minutes and rendered at the time the Committee submits the Findings of Fact, Conclusions of law and Recommendations.