

## MEMORANDUM

TO: Illinois Funeral Directors and Embalmers Licensing and Disciplinary Board  
Kenneth D. Kuratko, Chair  
Susan Alvarez, Member  
Mark A. Rizzo, Member  
Timothy D. Ruestman, Member  
G. Michael Skoklo, Member  
Roger Stockman, Public Member

FROM: Jerry R. Miller, Board Liaison

DATE: February 8, 2010

RE: Business Meeting Notice February 23, 2010

The Illinois Funeral Directors and Embalmers Licensing and Disciplinary Board will convene for a regular business meeting commencing at 11:00am on Tuesday, February 23, 2010 in the Springfield office of the Department, 320 W. Washington, Room 202N, Springfield, IL 62786. (The agenda is attached.)

In order to ensure the presence of a quorum, I request you advise me 3 business days in advance of the meeting date if you are unable to attend. My telephone number is (217) 785-5966 and my email address is: [jerry.r.miller@illinois.gov](mailto:jerry.r.miller@illinois.gov).

This meeting will be accessible to disabled individuals in compliance with Executive Order #5 and pertinent state laws upon notification of anticipated attendance. Disabled persons planning to attend and needing special accommodation should contact me at least five days prior to the meeting to inform of their anticipated attendance.

Illinois Funeral Directors and Embalmers Licensing and Disciplinary Board

Agenda

February 23, 2010

Room 202N

Tuesday 11:00am in the Springfield office

- I. Guests, Comments
- II. Announcements, Correspondence
- III. Review and Approval of Open Minutes  
January 7, 2010
- IV. Old Business  
Sign the Findings of Fact
- V. New Business  
Review the proposed Funeral Director and Embalmer Act.
- VI. Closed Session
  - A. Review of Closed Minutes
  - B. Application Review
  - C. Deliberation
- VII. Chairman Time
- VIII. Board Liaison Time  
CE Sponsors
- IX. Adjournment