

MEMORANDUM

TO: Illinois Board of Interior Design Professionals
Kenneth Ayers, Chair
Barbara Pallat, Member
Jeanne Lashmett, Member
Craig Pierson, Member
Joann Parrilli, Member
Herbert Sauser, Member

FROM: Jerry R. Miller, Board Liaison

DATE: November 17, 2009

RE: Business Meeting Notice December 2, 2009

The Illinois Board of Interior Design Professionals will convene for a regular business meeting commencing at 9:00am on Wednesday, December 2, 2009 in the Chicago office of the Department, James R. Thompson Center, 100 W. Randolph Street, Room 2-027 Chicago, IL 60601. (The agenda is attached)

In order to ensure the presence of a quorum, I request you advise me 3 business days in advance of the meeting date if you are unable to attend. My telephone number is (217) 785-5966 and my email address is: jerry.r.miller@illinois.gov.

This meeting will be accessible to disabled individuals in compliance with Executive Order #5 and pertinent state laws upon notification of anticipated attendance. Disabled persons planning to attend and needing special accommodation should contact me at least five days prior to the meeting to inform of their anticipated attendance.

Illinois Board of Interior Design Professionals

Agenda

December 2, 2009

Room 2-027

Wednesday, 9:00am in the Chicago office

- I. Guests, Comments
- II. Announcements, Correspondence
- III. Review and Approval of Open Minutes
September 23, 2009
- IV. Old Business
NCIDQ Annual Meeting
- V. New Business
- VI. Closed Session
 - A. Review of Closed Minutes
 - B. Application Review
- VII. Chairman Time
- VIII. Board Liaison Time
- IX. Adjournment