

**Illinois Department of Financial & Professional Regulation  
Division of Professional Regulation**

Meeting: Nursing Home Administrator Licensing & Disciplinary Board  
 Meeting Date: March 12, 2009  
 Meeting Convened: 11:20 a.m.  
 Meeting Adjourned: 12:20 p.m.  
 Meeting Location: Springfield Office, 3<sup>rd</sup> Floor, Room 376

Members Present: Brian Cloch, Chairperson  
 Andrew Marcec, Vice-Chairperson  
 Sherry Gravenstein, Member  
 Betsy Naumer, Member

Members Absent: Louise Broadnax, Public Member

Staff Present: Scottie Tyus, Administrative Assistant  
 Kittie West, Board Liaison

Organizations Represented: None

Amendments to the Agenda: Move – Interview – Julie Smith – Temporary  
 to 1<sup>st</sup> Agenda item to accommodate applicant

ADD: Under “New Business” –  
 1. Establish Tentative FY 2010 Meeting Dates

<b>AGENDA ITEM</b>	<b>DISCUSSION</b>	<b>ACTION</b>
Interview – Julie Smith - Temporary	Discussion ensued relative to Ms. Smith’s job duties in meeting the qualifying experience requirement of the Rules.	
<b>CLOSED SESSION – 11: 40 a.m. - 11: 43 a.m.</b>	Motion made/seconded (Gravenstein/Naumer) to go into closed session for the purpose of discussing merits of Ms. Smith request for reconsideration of her qualifying experience.	Roll call vote taken: Brian Cloch – Aye Andrew Marcec – Aye Betsy Naumer – Aye Sherry Gravenstein - Aye
<b>RECONVENE – OPEN SESSION – 11:43 a.m.</b>		Subsequent to the interview, and review of supporting documentation the Board recommended the approval of her qualifying experience.  Recommendation delineated on Action Sheet No. <b>090910</b>

<b>ANNOUNCEMENTS</b>	N/A	N/A
<b>OLD BUSINESS</b> - <b>Approval of December 4, 2008 Minutes</b>	Brief discussion ensued relative to the acceptability of the meeting minutes.	Motion was made/seconded (Gravenstein/Naumer) to approve the minutes. Motion carried.
<b>NEW BUSINESS</b> - Establish Tentative FY 2010 Meeting Dates	Discussion ensued relative to meeting dates.	Motion was made/seconded (Naumer/Marcec) to approve the following meeting dates:  September 17, 2009 (S) December 10, 2009 (C) March 11, 2010 (S) June 3, 2010 (C)  Motion carried.
<b>APPLICATION REVIEW</b>  Out-of-State C.E.  C.E. Sponsor	- Cheryl Shaw 044-006144  Vitas Innovative Hospice Care  Encompass Consulting & Education LLC	Recommendations have been delineated on the Action Sheets  Approved <b>Action Sheet No. 090911</b>  Approved <b>Action Sheet No. 090912</b>  Approved <b>Action Sheet No. 090913</b>
<b>ADJOURNMENT</b>	There being no further business to be brought before the Board the meeting adjourned at 12:01 p.m.	