

MEMORANDUM

TO: Illinois Funeral Directors and Embalmers Licensing and Disciplinary Board
Timothy D. Ruestman, Chair
Kenneth D. Kuratko, Member
Susan Alvarez, Member
Mark A. Rizzo, Member
G. Michael Skoklo, Member
Katherine Salyards, Member
Roger Stockman, Public Member

FROM: Jerry R. Miller, Board Liaison

DATE: August 31, 2010

RE: Business Meeting Notice September 17, 2010

The Illinois Funeral Directors and Embalmers Licensing and Disciplinary Board will convene for a regular business meeting commencing at 11:00am on Friday, September 17, 2010 in the Springfield office of the Department, 320 W. Washington, Room 258, Springfield, IL 62786. (The agenda is attached.)

In order to ensure the presence of a quorum, I request you advise me 3 business days in advance of the meeting date if you are unable to attend. My telephone number is (217) 785-5966 and my email address is: jerry.r.miller@illinois.gov.

This meeting will be accessible to disabled individuals in compliance with Executive Order #5 and pertinent state laws upon notification of anticipated attendance. Disabled persons planning to attend and needing special accommodation should contact me at least five days prior to the meeting to inform of their anticipated attendance.

Illinois Funeral Directors and Embalmers Licensing and Disciplinary Board

Agenda

September 17, 2010

Room 258

Friday 11:00am in the Springfield office

- I. Guests, Comments
- II. Announcements, Correspondence
New Board Member
- III. Review and Approval of Open Minutes
June 1, 2010
- IV. Old Business
- V. New Business
Review the Signed Funeral Director and Embalmer Act.
Discuss Rules
- VI. Closed Session
 - A. Review of Closed Minutes
 - B. Application Review
 - C. Deliberation
- VII. Chairman Time
- VIII. Board Liaison Time
- IX. Adjournment