

MEMORANDUM

To: ILLINOIS CERTIFIED SHORTHAND REPORTERS BOARD

Amy B. Quint, Chairman
Carole A. Bartkowicz, Member
R. Kent Evans, Member
Bernice E. Radavich, Member
Donna M. Urlaub, Member
Barbara A. Wichmann, Member

From: Alicia Purchase, Manager
Professional Services Section

Date: March 5, 2010

RE: BUSINESS MEETING NOTICE - MARCH 19, 2010

The Illinois Certified Shorthand Reporters Board will convene a business meeting at 11:00 a.m., on Friday, March 19, 2010, in the Chicago office of the Department of Financial and Professional Regulation, Division of Professional Regulation, James R. Thompson Center, 100 West Randolph Street, 9th Floor, Conference Room 171-C. The agenda is herewith attached.

In order to ensure a quorum, I request that you advise me in advance of the meeting date if you are unable to attend. Please contact me at 217-557-2053 or via my email address at Alicia.Purchase@illinois.gov.

This meeting is accessible to handicapped individuals in compliance with Executive Order #5 and pertinent state laws upon notification of anticipated attendance. Handicapped persons planning to attend and needing special accommodations should contact me at least five days prior to the meeting to inform of their anticipated attendance.

Attachment

ILLINOIS CERTIFIED SHORTHAND REPORTERS BOARD
MARCH 19, 2010

AGENDA

- I. CALL TO ORDER
- II. NEW BOARD INTRODUCTIONS
- III. OLD BUSINESS
 - A. Changes to CSR Examination
 - B. Proposed Rule Changes
 - C. Approval of October 30, 2009 Minutes
- IV. NEW BUSINESS
 - A. Election of Vice-Chairman
 - B. FY 2011 Board Schedule
- V. APPLICATION REVIEW
- VI. DELIBERATIONS
- VII. SIGNATURES
 - A. Action Sheets
 - B. Board Member Voucher
- VIII. ADJOURNMENT