

MEMORANDUM

TO: Illinois Funeral Directors and Embalmers Licensing and Disciplinary Board
Kenneth D. Kuratko, Chair
Susan Alvarez, Member
Mark A. Rizzo, Member
Timothy D. Ruestman, Member
G. Michael Skoklo, Member
Roger Stockman, Public Member

FROM: Jerry R. Miller, Board Liaison

DATE: November 17, 2009

RE: Business Meeting Notice December 1, 2009

The Illinois Funeral Directors and Embalmers Licensing and Disciplinary Board will convene for a regular business meeting commencing at 11:00am on Tuesday, December 1, 2009 in the Chicago office of the Department, James R. Thompson Center, 100 W. Randolph Street, Room 9-171A Chicago, IL 60601. The agenda is attached.

In order to ensure the presence of a quorum, I request you advise me 3 business days in advance of the meeting date if you are unable to attend. My telephone number is (217) 785-5966 and my email address is: jerry.r.miller@illinois.gov.

This meeting will be accessible to disabled individuals in compliance with Executive Order #5 and pertinent state laws upon notification of anticipated attendance. Disabled persons planning to attend and needing special accommodation should contact me at least five days prior to the meeting to inform of their anticipated attendance.

Illinois Funeral Directors and Embalmers Licensing and Disciplinary Board

Agenda

December 1, 2009

Room 9-171A

Tuesday 11:00am in the Chicago office

- I. Guests, Comments
- II. Announcements, Correspondence
- III. Review and Approval of Open Minutes
September 22, 2009
- IV. Old Business
- V. New Business
- VI. Closed Session
 - A. Review of Closed Minutes
 - B. Application Review
- VII. Chairman Time
- VIII. Board Liaison Time
- IX. Adjournment