

ILLINOIS DEPARTMENT OF FINANCIAL AND PROFESSIONAL REGULATION
DIVISION OF PROFESSIONAL REGULATION
ILLINOIS ARCHITECTURE LICENSING BOARD

Open Minutes

Illinois Architecture Licensing Board

Date: January 15, 2021
Convened: 9:33 am
Adjourned: 11:14 am
Location: WEBEX

Members Present: Dina Griffin, Chair
E. William Reichert III, Vice Chair
Kimberly Kurtenbach, Member
Michelle Gillette-Murphy, Member
Norman Lach, Member
Thomas Lawler, Public Member

Member(s) Absent: Steven H. Pate, Member

Staff Present: Kyle Lazell, Design Licensing Manager
Chau Nguyen, IDFPR General Counsel
Roy Cepero, IDFPR Investigator
Eduardo Fernandez, IDFPR Prosecuting Attorney

Guests Present: Eric Klinner, AIA IL
Stacey Pfungsten, AIA IL
Robert Koeller, Williams Architects
Andreas Symonides, Williams Architects

Open Session: The Meeting was called to order at 9:33 am.
Roll Call:
The Board Members present constituted a quorum of the Board.

**I. Board Member
Announcements/Comments**

Ms. Griffin welcomed everyone and asked if anyone had announcements or comments.

Ms. Gillette-Murphy said that due to the numerous emails received from NCARB, she feels that the Board should form a sub-committee to compile the received NCARB information and present a report at the next Board meeting. The Board discussed and Ms. Gillette-Murphy and Ms. Kurtenbach stated they will volunteer to be on this sub-committee.

Mr. Lach shared that SIU-Carbondale recently completed their NAAB re-accreditation review and it was fully completed virtually.

**II. Guest
Announcements/Comments**

Mr. Koeller shared that he saw a meeting was coming up and wanted to attend so he could gain a better understanding about what the Board does.

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- III. Licensing Manager Report** Mr. Lazell gave a brief report on the 2020 year in review about the current statistics for the profession.
- He shared that the latest quarterly newsletter has been recently published and sent out to over 35,000 licensees and individuals who have requested to receive it.
- He also commented that he will be preparing the FY2022 Board meeting schedule in the next few weeks and will share the draft to the Board when it is available.
- IV. Review of Open Minutes** The Board reviewed the open minutes of the November 13, 2020 meeting.
- Motion was made, seconded (Reichert/Kurtenbach) and passed to accept the open minutes as presented. Motion passed with a quorum of members via roll call.
- V. Old Business**
A. Digital/Remote Based Firm Management
- The Board discussed the concern for delays in projects due to COVID-19.
- Mr. Lazell asked the Board if their respective firms have or are in the process of developing a standard policy or “best practice” for remote working.
- Ms. Griffin shared that her firm is developing a written standard of practice, but they have been working with and encouraging employees as needed and believes this will be beneficial even when everyone is able to return to work in the office.
- Mr. Reichert said that he is still concerned about the degradation of quality control he has observed over the past year and hopes positive changes will happen soon to correct this.
- Ms. Kurtenbach stated that, in terms of quality control, etc. it has been her observation that due to different levels of experience and the way different “generations” review drawings can cause problems while working remotely.
- VI. Report from Subcommittees**
A. Rules sub-committee
- A. Rules sub-committee – review of Section 1150.90
Mr. Reichert said he would like to receive feedback from the Board members regarding this section by the end of January to compile and report at the next meeting.

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B. Complaint Review
Committee/subcommittee

B. Complaint Review Committee/subcommittee
Mr. Lach reported on the November 13, 2020 meeting.
Sharing that 9 complaints were reviewed.

Complaint Statistics based on recommendations from the November meetings for each profession:

Architect: Opened 3, Closed 2, Referred 1
SE: Opened 1, Closed 1, Referred 0
PE: Opened 3 Closed 2, Referred 4
LS: Opened 3, Closed 0, Referred 0
PDF: Opened 0, Closed 0, Referred 0

Complaints currently under investigation:

Architect – 30
SE - 11
PE – 21
LS – 10
PDF – 0

Cases currently being prosecuted:

Architect – 13
PE – 12
SE – 5
LS – 8

VII. New Business

A. NCARB Regional Meeting

A. NCARB Regional Meeting.
Mr. Lazell shared that the Regional Meeting is March 4th and 5th and is being held virtually. Ms. Griffin will be the Illinois Board delegate for any voting and reporting purposes, but all members may attend if desired.

B. NCARB ARE Exam
administration updates

B. NCARB ARE Exam administration updates.
The Board briefly discussed the updates received from NCARB about the ARE exam updates.

Ms. Pfungsten said that AIA IL has received comments from ARE candidates that the remote proctoring issues and quickly implemented change to a digital whiteboard system elevates an already very stressful situation to the candidates as they must adjust and relearn ways of taking notes or using scratch paper in a digital format and is very frustrating to them.

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Motion to go into Closed Session:

Motion was made, seconded (Gillette-Murphy/Reichert) and passed to go into Closed Session pursuant to Section 2c (4) & (15) of the Open Meetings Act at 11:06 am.

VIII. Closed Session:

Roll Call:

The Board Members present constituted a quorum of the Board.

A. Review of Closed Minutes

The Board reviewed the closed minutes of the November 13, 2020 meeting.

B. Application Review

No applications were reviewed.

Motion to go into Open Session:

Motion was made, seconded (Lach/Reichert) and passed to go into Open Session at 11:11 am. Motion passed with a quorum of members via roll call.

Motion to accept recommendations:

Motion was made, seconded (Reichert/Lach) and passed to accept the recommendations made in closed session. Motion passed with a quorum of members via roll call.

Motion to keep closed minutes closed:

Motion was made, seconded (Lach/Reichert) and passed to keep the closed minutes closed. Motion passed with a quorum of members via roll call.

IX. Reminders

Mr. Lazell reminded the Board that the next scheduled meeting is March 19, 2021 and will most likely be conducted via WebEx.

X. Adjournment

Motion was made, seconded (Reichert/Lawler) and passed to adjourn the meeting. Motion passed with a quorum of members via roll call. Meeting adjourned at 11:14 am.