

ILLINOIS DEPARTMENT OF FINANCIAL AND PROFESSIONAL REGULATION
DIVISION OF PROFESSIONAL REGULATION
ILLINOIS ARCHITECTURE LICENSING BOARD

Open Minutes

Illinois Architecture Licensing Board

Date: March 18, 2022
Convened: 9:34 am
Adjourned: 11:16 am
Location: WEBEX

Members Present: E. William Reichert III, Chair
Michelle Gillette-Murphy, Vice-Chair
Dina Griffin, Member
Kimberly Kurtenbach, Member
Norman Lach, Member
Thomas Lawler, Public Member

Member(s) Absent: Steven H. Pate, Member

Staff Present: Kyle Lazell, Design Licensing Manager
Haley Lowrance, IDFPR General Counsel
Eduardo Fernandez, IDFPR Prosecuting Attorney
Roy Cepero, IDFPR Design Investigator

Guests Present: Stacey Pfingsten, AIA Illinois
Eric Kliner, AIA Illinois
Robert Lau, Illinois Licensed Architect

Open Session: The Meeting was called to order at 9:34 am.
Roll Call:
The Board Members present constituted a quorum of the Board.

**I. Board Member
Announcements/Comments**

Mr. Reichert welcomed everyone and asked if anyone had announcements or comments.

Mr. Reichert shared that NCARB webinar on March 26th regarding the transition to PSI as the new examination vendor for the ARE.

He also shared that the NCARB Annual Meeting is June 2-5th in Austin, Texas.

Additionally, he mentioned that the NCARB educator symposium will be held on October 21st & 22nd at Lawrence Technological University.

**II. Guest
Announcements/Comments**

Ms. Pfingsten asked if any Board members would be available to attend the AIA/NCARB webinar on April 21st from 5-7 pm.

Mr. Reichert said he would attend.

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III. Licensing Manager Report

- A. HB4715 – Interior Design Mr. Lazell shared that the Bill was passed in the House and is on the second reading in the Senate and mentioned he does not believe there should be any further cause for concern with the passing of the Bill.

IV. Review of Open Minutes

The Board reviewed the open minutes of the January 14, 2022, meeting. Motion was made, seconded (Lawler/Lach) and passed to accept the open minutes as amended to include “natural disasters” in the discussed continuing education motion. Motion passed with a quorum of members via roll call with the dissenting vote from Ms. Gillette-Murphy.

V. Ongoing Business

- A. Cloud Based Firm Management Mr. Reichert commented that the NCARB Regional Summit had a session discussing the topic of Responsible Control and hopes that there will be further discussion at the annual meeting.

VI. Report from Subcommittees

- A. Complaint Review Committee/subcommittee Mr. Reichert reported on the March 17, 2022, meeting.
- Complaint Statistics based on recommendations from the November 2021 meetings for each profession:
- Architect: Opened 17, Closed 10, Referred to prosecutions 0
SE: Opened 4, Closed 0, Referred to prosecutions 1
PE: Opened 11 Closed 4, Referred to prosecutions 1
LS: Opened 2, Closed 0, Referred to prosecutions 0
- Complaints currently under investigation:
Architect – 25
SE - 5
PE – 15
LS – 5
- Cases currently being prosecuted:
Architect – 34
LS – 7
PE – 23
SE – 11

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- B. NCARB information review committee Ms. Kurtenbach shared a brief report of items received by NCARB since the previous meeting.
- C. Rules Committee – draft of CE addition to Section 1150.105 Mr. Lazell shared two versions of the proposed Rule addition for review by the Board.
- Alpha:
Beginning with the November 30, 2024, renewal, and every renewal thereafter, the total continuing education hours under the Health, Safety and Welfare (HSW) category shall include a minimum of one hour of programs, courses, or activities related to design practices that reflect improved understanding of high winds.
- Bravo:
Beginning with the November 30, 2024, renewal, and every renewal thereafter, the total continuing education hours under the Health, Safety and Welfare (HSW) category shall include a minimum of one hour of programs, courses, or activities related to design practices that reflect improved understanding of high winds. *Topics may include but are not limited to, Designing for Tornadoes, Wind Resistance, Wind Hazard, High-Wind Events/Forces, Building Science for Disaster-Resistant Communities, Tornado Protection, Safe Rooms, Shelters, Refuge Areas in Buildings.*
- The Board discussed the two versions and the differences noted in each one.
- Ms. Gillette-Murphy stated that she believes the requirement should be specific to high winds and should not be diluted to include natural disasters or other categories.
- Mr. Lau agreed that high winds are an important topic for licensees to be aware of.
- Ms. Kurtenbach stated she agrees with Ms. Gillette-Murphy that the topic of high winds is important; but also believes that areas of Illinois are more flood prone, and the licensee should be able to choose the topic of choice. She recommended that “alpha” be amended to include natural disasters.
- Mr. Reichert concurred with Ms. Kurtenbach stating that in southern Illinois, tornados are usually accompanied by heavy storms and flooding.
- Ms. Pfungsten commented that AIA IL would like to see natural disasters added to the language to allow for more flexibility for the licensee.

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Mr. Lazell shared an alternate option named “Charlie” for review and discussion.

Charlie:

Beginning with the November 30, 2024, renewal, and every renewal thereafter, the total continuing education hours under the Health, Safety and Welfare (HSW) category shall include a minimum of one hour of programs, courses, or activities related to design practices that reflect improved understanding of high winds or natural disasters.

Motion was made, seconded (Gillette-Murphy/Lach) to approve the “alpha” version as written and recommended that the Department move to insert this into Section 1150.105 of the Administrative Rules as soon as possible.

Member Roll Call:

For: Gillette-Murphy, Lach

Against: Reichert, Griffin, Kurtenbach, Lawler

Motion failed.

Mr. Reichert asked if there was any additional discussion on the matter.

Motion was made, seconded (Kurtenbach/Lawler) to approve the “Charlie” version as written and recommended that the Department move to insert this into Section 1150.105 of the Administrative Rules as soon as possible. Roll Call: The Board Members present constituted a quorum of the Board.

VII. New Business

A. NCARB Regional Summit report

Mr. Reichert shared a brief report, mentioning that the PSI exam proctor change-over will be a big aspect for the profession in 2022. He commented that the Justice, Equity, Diversity, and Inclusion (JEDI) program was an overall theme of the Summit and indicated that the keynote speaker did an incredible job of speaking in such a way that everyone could relate to him and his story.

Ms. Gillette-Murphy agreed that she enjoyed the keynote presentation.

B. NCARB Annual Meeting info & delegate selection

Mr. Lazell shared information about the NCARB Annual Business Meeting and asked for the names of the Board delegates.

The Illinois board delegates will be:

- Bill Reichert
- Dina Griffin

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- Norm Lach – *alternate*

Motion to go into Closed Session:

Motion was made, seconded (Kurtenbach/Lach) and passed to go into Closed Session pursuant to Section 2c (4) & (15) of the Open Meetings Act at 10:48 am. Roll Call: The Board Members present constituted a quorum of the Board.

VIII. Closed Session:

A. Review of Closed Minutes

The Board reviewed the closed minutes of the January 14, 2022, meeting.

B. Application Review/Discussion

The Board discussed two applications.

Motion to go into Open Session:

Motion was made, seconded (Gillette-Murphy/Kurtenbach) and passed to go into Open Session at 12:32 pm. Motion passed with a quorum of members via roll call.

Motion to accept recommendations:

Motion was made, seconded (Gillette-Murphy/Griffin) and passed to accept the recommendations made in closed session. Motion passed with a quorum of members via roll call.

Motion to keep closed minutes closed:

Motion was made, seconded (Gillette-Murphy/Kurtenbach) and passed to keep the closed minutes closed. Motion passed with a quorum of members via roll call.

IX. Reminders

Mr. Lazell reminded the Board that the next scheduled meeting is May 20, 2022.

X. Adjournment

Motion was made, seconded (Lach/Griffin) and passed to adjourn the meeting. Motion passed with a quorum of members via roll call.

Meeting adjourned at 12:39 pm.