

ILLINOIS DEPARTMENT OF FINANCIAL AND PROFESSIONAL REGULATION
DIVISION OF PROFESSIONAL REGULATION
ILLINOIS ARCHITECTURE LICENSING BOARD

Open Minutes

Illinois Architecture Licensing Board

Date: July 22, 2022
Convened: 9:34 am
Adjourned: 10:59 am
Location: WEBEX

Members Present: E. William Reichert III, Chair
Michelle Gillette-Murphy, Vice-Chair
Dina Griffin, Member
Kimberly Kurtenbach, Member
Norman Lach, Member
Thomas Lawler, Public Member
Steven H. Pate, Member

Member(s) Absent: None.

Staff Present: Kyle Lazell, Design Licensing Manager
Dolorita May, IDFPR General Counsel
Eduardo Fernandez, IDFPR Prosecuting Attorney
Roy Cepero, IDFPR Design Investigator

Guests Present: None.

Open Session: The Meeting was called to order at 9:34 am.
Roll Call: The Board Members present constituted a quorum of the Board.

**I. Board Member
Announcements/Comments**

Mr. Reichert welcomed everyone and asked if anyone had announcements or comments.

Mr. Lach shared that the AIA IL Southern Chapter will be hosting their annual conference on November 10th.

Mr. Reichert shared that NCARBs MBE and Board Chair Summit is being held in Salt Lake City, UT on October 14-15, 2022.

He also shared that the NCARB Region 4 Educator Symposium is coming up and is scheduled to be held at Lawrence Technical University.

**II. Guest
Announcements/Comments**

Ms. May shared that she has completed a preliminary review of the NCARB Tri-National and New Zealand/Australia MRAs and does not see an issue with the Department being signatory to these and will discuss them with the Director and Secretary for consideration.

III. Licensing Manager Report

A. HB4715

Mr. Lazell shared that HB4715 has been signed into law by the Governor and mentioned that he is working on revising the Registered Interior Designer Rules to reflect those changes.

IV. Review of Open Minutes

The Board reviewed the open minutes of the May 20, 2022, meeting.
Motion was made, seconded (Lach/Kurtenbach) to accept the open minutes as written. Motion passed with a quorum of members via roll call.

V. Ongoing Business

A. Cloud Based Firm
Management

Ms. Gillette-Murphy requested that the topic be changed to better reflect the intent of the topic. Topic title changed to – *Maintaining responsible control while working remotely.*

**VI. Report from
Subcommittees**

A. Complaint Review
Committee/subcommittee

Mr. Reichert reported on the July 21, 2022, meeting.

Complaint Statistics based on recommendations from the May 2022 meetings for each profession:

Architect: Opened 9, Closed 2, Referred to prosecutions 4
SE: Opened 2, Closed 2, Referred to prosecutions 0
PE: Opened 4 Closed 3, Referred to prosecutions 0
LS: Opened 3, Closed 0, Referred to prosecutions 0

Complaints currently under investigation:
Architect – 29

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SE - 7
PE – 22
LS – 7

Cases currently being prosecuted:

Architect – 32
LS – 5
PE – 19
SE – 5

B. NCARB information review committee

Ms. Kurtenbach shared a brief report of items received by NCARB since the previous meeting, noting the NCARB UK MRA was approved at the annual conference, NCARB is working on implementing the ARE exam for candidates where English is their second language as well as the PSI testing transition.

VII. New Business

A. NCARB Annual Meeting Report

Mr. Reichert shared a report saying that Austin was very welcoming. He mentioned that the new NCARB Board of Directors were elected at the meeting and said that most of the break-out sessions were presented so the participants were looking at the topic through the lens of Equity, Diversity, and Inclusion. Another main discussion item was a newly formed NCARB taskforce to research a viable pathway to licensure with a H.S. Diploma/GED with a yet to be determined number of years of experience – for those who are unable to attend college.

B. Discussion of Proposed Rules

Mr. Lazell shared with the Board that the proposed Rule amendments were published in the Illinois Register by the Illinois Secretary of State on July 1, 2022, for the 45-day public comment period.

The Board discussed the proposed Rules.

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Motion to move into Closed Session: Motion was made, seconded (Lach/ Gillette-Murphy) to go into Closed Session pursuant to Section 2c (4) & (15) of the Open Meetings Act at 10:48 am. Motion passed with a quorum of members via roll call.

VIII. Closed Session: A. Review of Closed Minutes
The Board reviewed the closed minutes of the May 20, 2022, meeting.

Moved back into Open Session: Board Chair adjourned the Closed Session and moved the meeting back into Open Session at 10:54 am.

IX. Motions

Review of closed minutes: Motion was made, seconded (Lawler/Kurtenbach) to approve the closed minutes of the May 20, 2022, meeting as written. Motion passed with a quorum of members via roll call.

Keep closed minutes closed: Motion was made, seconded (Gillette-Murphy/Kurtenbach) to keep the closed minutes closed. Motion passed with a quorum of members via roll call.

X. Reminders Mr. Lazell reminded the Board that the next scheduled meeting is September 23, 2022.

XI. Adjournment Board Chair adjourned the meeting at 10:59 am.