

ILLINOIS DEPARTMENT OF FINANCIAL AND PROFESSIONAL REGULATION
DIVISION OF PROFESSIONAL REGULATION
ILLINOIS ARCHITECTURE LICENSING BOARD

Open Minutes

Illinois Architecture Licensing Board

Date: January 19, 2024

Convened: 9:54 am

Adjourned: 11:54 am

Location: Springfield/Chicago/WEBEX

Members Present: Michelle Gillette-Murphy, Chair
Kimberly Kurtenbach, Vice-Chair
Dina Griffin, Member
Norman Lach, Member
Thomas Lawler, Public Member
E. William Reichert III, Member

Member(s) Absent: Steven H. Pate, Member

Staff Present: Kyle Lazell, Design Licensing Manager
Ron Almiron, DPR General Counsel
Roy Cepero, DPR Design Investigator
Ann Erickson, DPR General Counsel

Guests Present: Eric Klinner, AIA-IL
Paul Heitman

Open Session: The Meeting was called to order at 9:54 am.
Roll Call: The Board Members present constituted a quorum of the Board.

I. Board Member Announcements/Comments Ms. Gillette-Murphy welcomed everyone and asked if anyone had announcements or comments.

None presented.

II. Guest Announcements/Comments Mr. Klinner shared that AIA-IL has sponsored a “mirror bill” in both the house and senate to strike out the NCARB “five-year rolling clock” the in the architecture practice act. SB 2819 and HB 4416 are the two bills that were introduced.

Mr. Almiron shared that the department was approached by a senator requesting potential statutory changes to remove unnecessary barriers of entry to the profession and noted that the Department submitted a few items for review and consideration.

III. Licensing Manager Report

- A. 2023 Year in Review Mr. Lazell shared the 2023 statistics for the profession.
- B. Board Member Appointments Mr. Lazell shared that replacements for Ms. Griffin and Mr. Pate are currently being vetted and will soon be reviewed by the Acting Director. He also provided an update for the other members on their status on the Board.

IV. Review of Open Minutes

The Board reviewed the open minutes of the November 3, 2023, meeting. Motion was made, seconded (Lawler/Kurtenbach) to accept the open minutes as presented. Motion passed with a quorum of members.

V. Ongoing Business

- A. Maintaining responsible control while working remotely No discussion for this item.
Motion was made, seconded (Kurtenbach/Lach) to remove this item as a standard agenda item at this time. Motion passed with a quorum of members.
- B. Discussion of CE Carryover At the request of the Board, Mr. Lazell presented the Board with a draft of what the carryover language would look like in the Rules and the accompanying form to use to document the hours.
The Board discussed and Motion was made, seconded (Lawler/Kurtenbach) to recommend to the Department that CE carryover be added to the Rules for the administration of the Illinois Architecture Practice Act with a maximum of 12 hours being able to be carried over to the subsequent renewal period, provided they meet the prescribed requirements. Motion passed with a quorum of members.

VI. Report from Subcommittees

- A. Complaint Review Subcommittee Ms. Gillette-Murphy shared the Complaint Statistics based on recommendations from the November 2023 meetings for each profession:
- Architect: Opened 7, Closed 7, Referred to prosecutions 1
SE: Opened 1, Closed 2, Referred to prosecutions 1
PE: Opened 6, Closed 2, Referred to prosecutions 3
LS: Opened 1, Closed 5, Referred to prosecutions 0

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Complaints currently under investigation:

Architect – 20

SE – 9

PE – 28

LS – 4

Cases currently being prosecuted:

Architect - 27

Land Surveyor - 4

Professional Engineer -18

Structural Engineer - 6

B. NCARB information review committee

Ms. Kurtenbach shared that the main item was the upcoming Regional meeting. Another item was the available listening sessions for the Regional realignment project.

VII. New Business

A. NCARB 2024 Regional Meeting

Ms. Gillette-Murphy reminded the members that the Regional meeting is on February 29 – March 2 in Savannah, GA. Mr. Lazell shared he will be attending the Member Board Executive meeting the day before the Regional meeting as a committee member.

B. NCARB 2024 Annual Meeting

Ms. Gillette-Murphy reminded the members that the Annual meeting is June 12-15 in Chicago, IL. Mr. Lazell noted that he has not yet been contacted by NCARB for any assistance with preparing for the Annual meeting.

C. Artificial Intelligence & the Practice of Architecture

Ms. Gillette-Murphy mentioned this is a hot topic of discussion in business and inquired if the Board felt formal discussion was needed at this time, if so, should a sub-committee be formed and tasked with researching and keeping the Board apprised with updates.

The Board discussed and recommended that as a starting point, the members attending the Regional meeting should take note of the keynote address pertaining to AI technology and report back at the next meeting.

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Motion to move into Closed Session:

Motion was made, seconded (Kurtenbach/Lach) to go into Closed Session pursuant to Section 2c (4) & (15) of the Open Meetings Act at 11:33 am. Motion passed with a quorum of members.

VIII. Closed Session:

A. Review of Closed Minutes

The Board reviewed the closed minutes of the November 3, 2023, meeting.

B. Review of applications

The Board reviewed one application pursuant to Sections 1150.30, 1150.60 and 1150.105 of the Rules for the Administration of the Illinois Architectural Practice Act of 1989.

Moved back into Open Session:

The Board Chair adjourned the Closed Session and moved the meeting back into Open Session at 11:46 am.

IX. Motions & Reminders

Accept recommendations:

Motion was made, seconded (Griffin/Kurtenbach) to accept the recommendations made in closed session. Motion passed with a quorum of members.

Review closed minutes & keep closed minutes closed:

Motion was made, seconded (Lach/Kurtenbach) to approve the closed minutes of the November 3, 2023, meeting as presented and to keep the closed minutes closed. Motion passed with a quorum of members.

Reminders:

Mr. Lazell reminded the Board that the next scheduled meeting is March 22, 2024. He also reminded the members to turn in their travel vouchers to him.

Action Sheets:

On behalf of the Board, the Chair signed action sheet 24-0030

X. Adjournment

The Board thanked Dina Griffin, Steve Pate, and E. William Reichert for their service to the profession and the Board. These three members have been instrumental for advancing the profession forward in Illinois over the past 11-12 years and made history in 2018 with Ms. Griffin being the first known Black Female to be Chair of the Board in it's 126+ year existence.

Mr. Lazell thanked the members for their friendship and leadership over the years.

The Board Chair adjourned the meeting at 11:54 am.