



**Illinois Department of Financial and Professional Regulation**  
**Division of Professional Regulation**

---

**PAT QUINN**  
Governor

**MANUEL FLORES**  
Acting Secretary

**JAY STEWART**  
Director

**Illinois Department of Financial & Professional Regulation**  
**Division of Professional Regulation**  
**TAX RETURN PREPARATION TASK FORCE**

**Open Minutes**

**Date:** November 24, 2014

**Call to Order:** 9:38 a.m. – Jay Stewart - Chairperson

**Location:** IDFPR – Division of Professional Regulation  
100 W Randolph, 9<sup>th</sup> Floor  
Room 9-171A  
Chicago, IL 60601

**Board Members Present:** Jay Stewart, Chairperson; Geoffrey Harlow, Board Member; Mitch Lifson, Board Member; Representative Natalie Manley, Board Member; Senator John Mulroe, Board Member; and Michael Specha, Board Member

**Board Member(s) Absent:** N/A

**Staff Members Present:** Martha Reggi – Associate General Counsel

**Guests:** Marty Green, Illinois CPA Society, via phone; Daniel E. Setters, Accounting Plus Tax Solutions; Dick Lockhart

Topic	Discussion	Action
Roll Call	Jay Stewart, present Geoffrey Harlow, present Mitch Lifson, present Representative Natalie Manley, present Senator John Mulroe, present Michael Specha, present	
Introductions & Organization	Each Board member, Department staff, and guest introduced themselves. Stewart provided a brief overview of the Open Meeting Acts and Freedom of Information Act requirements relevant to the Task Force.	
General Overview	Stewart provided a brief analysis of SB2774 and the requirements of the Task Force, including the requirement to meet three (3) times in 2014 and the preparation of the Task Force's report, due December 2015. Stewart explained that the Department's counsel, Martha Reggi, will assist in drafting the Task Force's report.	
Chairperson Election		A motion was made by Mulroe / seconded by Specha to elect Stewart as Chairperson. Motion passed unanimously.
Analysis of Task Force's Future Action	The Task Force discussed general scheduling and Stewart encouraged the Task Force to notify potential witnesses and interested third parties to attend upcoming meetings. Martha Reggi provided a general overview of tax return preparer regulation in other states, the IRS' involvement in tax return preparer registration, and analysis of the Task Force's goals. Public guest Daniel Setters asked whether the two additional Task Force's member spots would be filled and Stewart responded that the Task Force is awaiting appointment of two additional nominees. Public guest Marty Green provided his analysis of the history of SB2774 in light of a request from Mulroe.	
Adjournment		There being no further business to discuss, a motion was made by Mulroe / seconded by Specha to adjourn at 10:24 am. Motion passed unanimously.