ILLINOIS DEPARTMENT OF PROFESSIONAL REGULATION

BIENNIAL REPORT

FISCAL YEARS 2001 AND 2002

GEORGE H. RYAN
GOVERNOR

ROBERT E. HEWSON JR.
ACTING DIRECTOR

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LETTER FROM THE ACTING DIRECTOR

To Governor George H. Ryan, Constitutional Officers, Members of the General Assembly and Citizens of Illinois:

I am pleased to present you the Department of Professional Regulation's biennial report covering fiscal years 2001 and 2002.

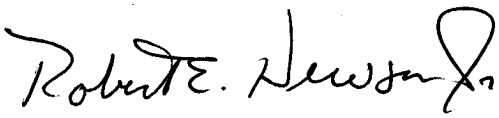
While the Department is a relatively small agency consisting of approximately 300 employees, our task is great – to protect the public health and welfare of Illinois citizens through the licensing and enforcement process. Currently there are more than 700,000 actively licensed professionals in Illinois. That means for each employee of the Department, there are 2,333 licensed professionals.

I take the mission of our agency very seriously. What we do at DPR impacts every Illinoisan on a daily basis. Just think of the professionals you are in contact with during an average day by visiting a doctor or dentist, having a prescription filled, getting a haircut, or simply nodding at a contractual security guard at your office.

During fiscal years 2001 and 2002, the Department made a concerted effort in making more services available electronically. Without question we have made it easier to renew a license, check out the license of a professional online and file a complaint.

As we move forward, I believe we will continue to become more user-friendly for licensees and their employers.

Sincerely,



Robert E. Hewson, Jr.
Acting Director

DEPUTY DIRECTOR

The Deputy Director maintains executive oversight and daily management over the following divisions of the agency, Enforcement, Licensing and Testing and Information Technology, including support functions such as Public Information, Legislative Affairs, Clerk of the Court and Records.

The dental, medical, nurse and optometry professions have coordinators, who also report to the Deputy Director. These include the Dental Coordinator, Chief Medical Coordinator, Deputy Medical Coordinator, Nurse Coordinator and Optometric Coordinator.

MISSION STATEMENT

OUR MISSION is to serve, safeguard, and promote the public welfare by ensuring that licensure qualifications and standards for professional practice are properly evaluated, accurately applied and vigorously enforced. We must provide the most efficient service possible through effective utilization of human resources, emerging technology and sound fiscal practices.

FY 2001 AND 2002

HIGHLIGHTS

FY 2001 AND 2002 HIGHLIGHTS

In the past two fiscal years, the Department of Professional Regulation has made great strides in providing more services to our customers – including licensees, complainants, associations and employers.

AN EXPANDED LICENSE LOOK-UP

License Look-up, a Web-based system consumers can use to verify the licenses of professionals, was expanded to include disciplinary action imposed on licensees. Descriptions of disciplinary actions imposed against physicians, chiropractors and dentists, are available if they were imposed after January 1990. For all other professions, descriptions are available for disciplines imposed since 1993.

E-BATCH LICENSE RENEWAL AWARD

In September 2001, the Department's **e-Batch License** Renewal program was given an e-government award by the National Association of State Chief Administrators (NASCA) for innovation. Illinois competed against 30 other nominations for the award.

With Illinois' e-batch, participating businesses are provided access to IDPR's database of licensed professionals via the Internet. The employer collects the renewal forms and fees of the licensees they employ, then enters the license and personal identification numbers of those individuals into the database. The funds collected by the employer to cover the renewal fees are electronically transferred to the State, and the renewed licenses are printed and mailed in a few days.

The e-batch program has been lauded by many healthcare employers, including pharmacies, hospitals and security firms.

CREDIT CARD LICENSE RENEWAL

The Department also began offering licensees the ability to renew their licenses with a credit card via the Internet in August 2000. Licenses may also be quickly and easily renewed with a credit card by calling a toll-free number.

More and more professionals are renewing their licenses electronically. In the first seven months of calendar year 2002, the Department faced the task of renewing the license of every physician and surgeon, chiropractor, registered nurse, pharmacy, pharmacist and pharmacy technician. The total number of licensees in these professions is 259,904, of which 75,162 (32%) renewed electronically (either using e-batch or credit card).

ONLINE SERVICES TO APPLICANTS

In late Fiscal Year 2002, the Department began offering candidates for licensure the ability to track the status of their application via the Internet. At a glance, the applicant could determine any deficiencies in their license application.

NEW PROFESSIONS

The number of professions regulated by the Department has increased as we began offering licenses for Advanced Practice Nurses, Perfusionists, Orthotists, Prosthetists, and Pedorthists.

ENFORCEMENT OFFICERS GO WIRELESS

Department investigators have now been provided laptop computers that have a wireless connection to the Department's licensing and enforcement system. This allows them to perform real-time searches for licenses, case histories and obtain other critical information while in the field.

NEW INTEGRATED LICENSING AND ENFORCEMENT SYSTEM

The legislature has appropriated funds to cover the cost of developing and implementing a new Integrated Licensing and Enforcement System (ILES) to replace the Department's outdated Regulatory and Enforcement System (RAES) by the end of June 2003. Much of the planning work for the transition to the new software system was performed during FY 2002.

ILES will become the Department's all-encompassing database of licensed professionals, financial information, and case tracking system.

OPTOMETRY ANCILLARY LICENSES ONLINE

Illinois law requires licensed optometrists who practice at multiple locations to have an ancillary license for every location other than their primary office. To help expedite the process of obtaining an ancillary license, the Department began offering optometrists the ability to apply and pay the licensing fee online. A temporary license is automatically generated which allows the optometrist to begin working at their new location instantly. A permanent ancillary license is then printed and mailed in a few days.

DIVISION OF

ENFORCEMENT

DIVISION OF ENFORCEMENT

The Department of Professional Regulation's Division of Statewide Enforcement ensures state laws that govern the conduct and practices of professionals across Illinois are upheld.

The Enforcement Division is headquartered in Chicago.

THE ENFORCEMENT CYCLE

The disciplinary process begins when the Department becomes aware of a complaint against a licensee. Sources of complaints include members of the public, other licensees, law enforcement and other governmental agencies. Irregularities also are discovered by the agency during the course of routine investigations and special enforcement programs.

When a complaint is received it is screened by an investigative supervisor to determine if the Department has jurisdiction. Investigations are then prioritized based on the nature of the allegations and the probability the professional will be disciplined if the allegations can be proven.

If there is sufficient evidence to indicate a violation of Illinois law or administrative rules, the case is referred to a staff prosecuting attorney. However, if there is insufficient evidence to indicate a violation of a licensing statute, the investigative file is normally closed. If an investigation reveals possible criminal activity, the case is referred to a county state's attorney, the Illinois Attorney General or United States Attorney.

Cases being prosecuted begin with the Chief of Prosecutions who reviews the files and forwards them to staff attorneys upon determining there is reasonable basis to charge the licensee with a violation of the Act which governs his or her profession.

Disciplinary proceedings are commenced by notice to the licensee of a hearing. The proceedings may take the form of an informal hearing or, with the filing of an administrative complaint, a formal evidentiary hearing.

The informal hearing process offers the Department and the licensee the opportunity to settle the case by agreeing on a discipline. A prosecutor, board or

committee member, the licensee and his or her attorney convene to discuss the issues and to seek the resolution of the matter through negotiations. If a settlement is reached, the terms and conditions of the discipline are written in the form of a "Consent Order." The Consent Order is presented to the Director for consideration.

A formal hearing is another means of resolving a case. The formal hearing is an administrative trial which involves a hearing officer, a board or committee member, the licensee and his attorney, and a Department prosecutor. The standard of proof is "clear and convincing" evidence showing a violation of the act governing the profession of the licensee. At the conclusion of the trial, the hearing officer's report and the findings of fact, conclusions of law and recommendation by the board or committee are forwarded to the Director for a decision. Discipline may be imposed pursuant to a formal order or the license may be ordered to remain in good standing.

Disciplinary actions which the Director may impose include a reprimand, probation, suspension, or revocation of the license. A fine may also accompany the discipline. The Director generally accepts the recommendations of the board or committee, but is not required to do so.

Once a final order is entered by the Department, the licensee has 35 days to file an appeal in the circuit court.

When criminal conduct is revealed through the investigation or prosecution of a licensee, that information is referred to the State's Attorney or the Illinois Attorney General for criminal charges. This may include unlicensed practice, theft, forgery, unlawful use of weapons, diversion of controlled substances or other related criminal offenses.

HOW TO FILE A COMPLAINT AGAINST A LICENSEE

Complaints may be filed against any individual or entity regulated by the Department of Professional Regulation by calling the Complaint Intake Unit at 312-814-6910, writing to the Department's Complaint Intake Unit in the Chicago office, or filing a complaint online at www.dpr.state.il.us.

ADMINISTRATION

Enforcement Administration, located in the Springfield office, is responsible for several major support functions which include auditing licensed professionals for proof of continuing education hours and overseeing the enforcement of all permanent employee registration cardholders (typically security guards) in the detective, alarm, security and locksmith professions.

The unit also ensures the Department complies with the federal Health Care Quality Improvement Act by reporting physician sanctions to the National Practitioner Data Bank, and oversees mandatory reporting requirements for physicians.

In addition, Enforcement Administration works with the Department of Public Aid in ensuring licensed professionals are not delinquent in the payment of child support.

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DIVISION OF LICENSING AND TESTING

THE APPLICATION PROCESS

The process of becoming licensed in Illinois is designed to ensure all professionals meet specific requirements to practice their chosen fields. Professionals seeking to work in Illinois must first properly complete an application for licensure. Applications differ depending on the profession and the method of applying, including examination, endorsement from another state or acceptance of an examination taken in another state.

When an application first reaches the Department it passes through the Cash Operations Unit in order to process the application fee and is then entered on the agency's application database. Next, the application is forwarded to the section responsible for reviewing the applicant's history (professional services, health services, medical, nurse and design). In some instances, applications may need to be reviewed by the professional licensing board or committee which serves in an advisory capacity to the Director.

Applications for examination are screened to determine eligibility based on the education and experience of the applicant. Eligible candidates are scheduled to take the proper examination. Candidates passing the examination and meeting all other requirements for licensure are then licensed by the Department.

Individuals who are already licensed in another state may apply for an Illinois license by endorsement from that state, or acceptance of that state's examination. Applicants from other states may not be required to pass an examination in Illinois if they meet requirements set forth in the professional licensing statutes and rules, such as proof of education, testing and experience. However, a license will not be issued until the Department has received and approved all documentation.

All licensure applications are now available on the Department's Web site at www.dpr.state.il.us, or by calling 217-782-8556.

LICENSURE MAINTENANCE

The area of assistance for those professionals already licensed in Illinois, and for public inquiries, is the Licensure Maintenance Unit. This unit is responsible for verifying whether or not an individual holds a license, certifying licensure records, address changes, name changes and reinstatements of lapsed licenses.

For licensure renewal questions, to check the status of a license or for questions pertaining to an already licensed individual, access the Department's Web site at www.dpr.state.il.us, or call 217-782-0458.

REPORT ON LICENSURE

	Active Licensees End of FY'01	Active Licensees End of FY'02
ACUPUNCTURE		
Acupuncturist	298	361
ARCHITECTURE		
Architect	9,020	9,503
Design Firm Registration	2,154	2,551
Total	**11,174**	**12,054**
ATHLETIC TRAINING		
Athletic Trainer	939	887
Athletic Trainer CE Sponsor	2	2
Total	**941**	**889**
BARBER, COSMETOLOGY, ESTHETICS, AND NAIL TECHNOLOGY		
Barber	6,567	6,116
Barber School	9	10
Barber Teacher	103	104
B.C.E.N.T. CE Sponsor	172	195
Cosmetologist	57,158	54,275
Cosmetology Clinical Teacher	1	1
Cosmetology School	82	86
Cosmetology School-State Owned	19	20
Cosmetology Teacher	1,265	1,397
Esthetician	1,137	1,268
Esthetics Clinical Teacher	0	0
Esthetician Teacher	24	27
Nail Technology School	14	15
Nail Technician	7,642	8,944
Nail Technician Clinical Teacher	0	0
Nail Technology Teacher	86	100
Salon/Shop Registration	4,525	5,373

	Active Licensees End of FY'01	Active Licensees End of FY'02
School of Esthetics	2	5
Total	**78,806**	**77,936**
COLLECTION AGENCY		
Collection Agency	534	594
Collection Agency Branch Office	184	280
Total	**718**	**874**
CONTROLLED SUBSTANCE		
Controlled Substance Manufacturer/Distributor	351	402
DENTISTRY		
Dental/Dental Hygiene CE Sponsor	30	32
Dental Hygienist	5,637	5,986
Dental Sedation Permit	418	447
Dental Specialist	1,278	1,312
Dentist	9,273	9,649
Dentist Controlled Substance	7,480	7,806
Temporary Dentist	134	131
Temporary Dental Teaching	30	34
Total	**24,280**	**25,397**
DETECTION OF DECEPTION		
Detection of Deception	94	103
Lie Detection Intern	25	27
Total	**119**	**130**
DETECTIVE, ALARM, AND SECURITY		
Approved 20-Hour Firearm Training Program	230	234
Alarm Contractor	659	529
Alarm Contractor Agency	449	494

	Active Licensees End of FY'01	Active Licensees End of FY'02
Alarm Contractor Branch Office	58	91
Detective Agency	477	506
Detective Agency Branch Office	42	52
Locksmith	592	477
Locksmith Agency	94	105
Locksmith Agency Branch Office	4	4
Permanent Employee Registration Card	46,549	60,768
Private Detective	906	781
Proprietary Security Force	105	108
Security Contractor	436	353
Security Contractor Agency	303	322
Security Contractor Branch Office	77	98
Security Guard School	234	234
Firearm Authorization Card	6,204	6,618
Original Firearm Training	95,994	98,366
Total	**153,413**	**170,140**
DIETETICS AND NUTRITION		
Nutrition Counselor	137	128
Dietitian	2,826	2,638
Dietitian/Nutrition CE Sponsor	3	5
Total	**2,966**	**2,771**
ENVIRONMENTAL HEALTH		
Environmental Health Practitioner	440	426
Environmental Health Practitioner CE Sponsor	8	11
Total	**448**	**437**

	Active Licensees End of FY'01	Active Licensees End of FY'02
FUNERAL DIRECTING AND EMBALMING		
Funeral Director and Embalmer	2,632	2,805
Funeral Director and Embalmer Trainee	121	207
Funeral Director	130	135
Total	**2,883**	**3,147**
GEOLOGY		
Geologist	792	850
HOME MEDICAL EQUIPMENT SERVICES PROVIDER		
Home Medical Equipment Services Provider	232	326
INTERIOR DESIGN		
Interior Designer	1,727	1,616
Residential Interior Designer	121	105
Total	**1,848**	**1,721**
LAND SURVEYING		
Land Surveyor	1,377	1,434
Land Surveyor in Training	541	452
Total	**1,918**	**1,886**
LANDSCAPE ARCHITECTURE		
Landscape Architect	730	723
MARRIAGE AND FAMILY THERAPY		
Marriage & Family Therapist	402	416
Marriage & Family Therapist CE Sponsor	35	33
Associate Marriage & Family Therapist	16	27
Total	**453**	**476**

	Active Licensees End of FY'01	Active Licensees End of FY'02
MEDICAL		
Chiropractic Physician	3,450	3,622
Physician & Surgeon	38,432	39,509
Physician & Surgeon Controlled Substance	34,202	35,933
Visiting Physician Permit	17	21
Visiting Professor Permit	7	8
Temporary Physician and Surgeon	6,244	6,175
Limited Temporary Physician and Surgeon	28	16
Temporary Visiting Resident Permit	11	27
Medical CE Sponsor	0	0
Total	**82,391**	**85,311**
MEDICAL CORPORATION		
Medical Corporation	3,053	3,086
NAPRAPATHY		
Naprapath	174	189
NURSING		
Licensed Practical Nurse	26,626	28,375
Registered Nurse	142,644	138,735
Advanced Practice Nurse	1,976	4,255
Advanced Practice Nurse Controlled Substance	237	1,569
Total	**171,483**	**172,934**
NURSING HOME ADMINISTRATION		
Nursing Home Administrator	2,297	2,089

	Active Licensees End of FY'01	Active Licensees End of FY'02
Temporary Nursing Home Administrator	99	93
NHA CE Sponsor	71	77
Total	**2,467**	**2,259**
OCCUPATIONAL THERAPY		
Occupational Therapist	4,129	4,056
Occupational Therapy Assistant	1,646	1,606
Total	**5,775**	**5,662**
OPTOMETRY		
Optometrist	1,790	1,749
Optometrist Ancillary Office	2,439	1,561
Optometry CE Sponsor	28	23
Optometrist Controlled Substance	1,365	1,349
Mail Order Opthalmic Provider	0	9
Total	**5,622**	**4,691**
ORTHOTISTS, PROSTHETISTS AND PEDORTHISTS		
Orthotist	0	157
Prosthetist	0	136
Pedorthist	0	94
Total	**0**	**387**
PERFUSION		
Perfusionist	0	0
PHARMACY		
Division I Pharmacy	2,451	2,441
Division II Pharmacy	71	70
Division III Pharmacy	249	244
Division IV Pharmacy	15	18
Division V Pharmacy	92	86

	Active Licensees End of FY'01	Active Licensees End of FY'02
Pharmacy Controlled Substance	2,822	2,755
Pharmacist	13,151	13,009
Pharmacy Technician	23,073	25,696
Total	**41,924**	**44,319**
PHYSICAL THERAPY		
Physical Therapist	7,184	7,807
Physical Therapy Assistant	3,175	3,151
Total	**10,359**	**10,958**
PHYSICIAN ASSISTANT		
Physician Assistant	987	1,012
Physician Assistant Controlled Substance	433	660
TOTAL	**1,420**	**1,672**
PODIATRY		
Podiatric Physician Controlled Substance	902	981
Podiatric Physician	1,026	1,095
Podiatry CE Sponsor	13	10
Temporary Podiatric Physician	65	59
Visiting Podiatrist	0	0
Total	**2,006**	**2,145**
PROFESSIONAL BOXING AND WRESTLING		
Professional Boxing And Wrestling*	894	457
PROFESSIONAL COUNSELING		
Clinical Professional Counselor	3,664	4,091
Professional Counselor	1,209	1,728
Professional Counselors CE Sponsor	85	93
Total	**4,958**	**5,912**

	Active Licensees End of FY'01	Active Licensees End of FY'02
PROFESSIONAL ENGINEERING		
Engineer Intern	18,316	18,869
Professional Engineer	20,485	20,030
Total	**38,801**	**38,899**
PROFESSIONAL SERVICE CORPORATION		
Professional Service Corporation	3,483	3,526
PSYCHOLOGY		
Clinical Psychologist	3,787	3,956
Psychological Association	10	11
Psychological Partnership	5	5
Total	**3,802**	**3,972**
PUBLIC ACCOUNTING		
Public Accountant	10,146	11,117
Public Accounting Firm	393	457
Public Accountant CE Sponsor	785	785
Total	**11,324**	**12,359**
RESPIRATORY CARE		
Respiratory Care Therapist	4,285	4,140
Respiratory Care Therapist CE Sponsor	13	14
Total	**4,298**	**4,154**
ROOFING		
Roofing Contractor	5,826	5,534
SHORTHAND REPORTING		
Certified Shorthand Reporter	2,126	2,260
Restricted Shorthand Reporter	14	14
Shorthand Reporter CE Sponsor	10	11
Total	**2,150**	**2,285**

	Active Licensees End of FY'01	Active Licensees End of FY'02
SOCIAL WORK		
Clinical Social Worker	8,100	8,076
Social Worker	3,263	2,892
Social Work CE Sponsor	456	502
Temporary Licensed Social Worker	0	2
Total	**11,819**	**11,472**
SPEECH-LANGUAGE PATHOLOGY AND AUDIOLOGY		
Audiologist	682	671
Speech-Language Pathologist	4,780	4,758
Speech-Language Pathologist/Audiologist CE Sponsor	54	59
Total	**5,516**	**5,488**
STRUCTURAL ENGINEERING		
Structural Engineer	2,136	2,285
Structural Engineer Intern	4	20
Total	**2,140**	**2,305**
VETERINARY MEDICINE		
Veterinarian	3,317	3,570
Veterinarian Technician	386	453
Veterinarian Controlled Substance	1,880	2,032
Total	**5,583**	**6,055**
WHOLESALE DRUG DISTRIBUTION		
Wholesale Drug Distributor	663	782
Wholesale Drug Distributor Controlled Substance	254	291
Total	**917**	**1,073**
GRAND TOTAL	**710,555**	**737,624**

*Licensure of wrestlers was discontinued in Fiscal Year 2002.

BOARDS & COMMITTEES

BOARDS AND COMMITTEES

Serving in an advisory role to the Department of Professional Regulation are 43 different boards and committees which assist in the administration, and enforcement, of the various Illinois laws governing licensed professionals.

Board and committee members also help establish standards and rules to determine if an individual is qualified for a license, review applicant files, review the curricula of schools and recommend disciplinary action for those in their profession who violate state law or rules.

All board and committee members are appointed by the Director in accordance with statutory requirements except for members of the Medical Disciplinary Board, Medical Licensing Board, State Board of Pharmacy, Physician Assistant Advisory Committee, Nursing Home Administrators Licensing and Disciplinary Board, and Advanced Practice Nursing Board whose members are appointed by the Governor.

Board and committee members are paid a per diem fee and are reimbursed for travel expenses.

BOARD OF ACUPUNCTURE

Mary J. Rogel, Ph.D., Chairperson	Chicago
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Constance Aburano	Evanston
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Mei Ling Qian	Chicago
Jon A. Sunderlage, D.C.	West Dundee
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Arlene G. Kasper	Palos Hills
James R. Lev	Rockford
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R. Brian Lichtenberger, ATC/L	Wheeling
Kathy T. Meyer, ATC/L	Champaign
Dean Sexton	Taylorville

BARBER, COSMETOLOGY, ESTHETICS AND NAIL TECHNOLOGY COMMITTEE

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Melanie Jakus	Glen Ellyn
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Julius J. Rutili	River Forest
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Lowryanne Smith, R.N.	Palos Hills

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Kenneth D. Kuratko	Riverside
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Roger Stockman	Galesburg
Eric R. Trimble	Moline

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BOARD OF INTERIOR DESIGN PROFESSIONALS

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Sue Regitz	West Chicago
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ILLINOIS LANDSCAPE ARCHITECT REGISTRATION BOARD

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J. Christopher Lannert	Geneva
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Leon Olson	Pawnee
David Phillippe	Champaign
David J. Sherrill	Edwardsville
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SUPPORT UNITS

DEPARTMENTAL SUPPORT UNITS

CLERK OF THE COURT

The Clerk of the Court receives, distributes and performs data entry for all formal complaints filed against licensees of the Department and all subsequent motions and reports. The unit is also responsible for maintaining copies of public documents regarding cases in the Chicago office.

COMPLAINT INTAKE UNIT

The Complaint Intake Unit is responsible for taking complaints from consumers regarding professionals regulated by the agency. Complaints may be sent via the Department's Web site, www.dpr.state.il.us, or by calling 312-814-6910.

FISCAL OPERATIONS

The Department's budget is prepared and administered by the Fiscal Operations Division. In addition to the budget, the division is responsible for preparing and overseeing the Department's spending plan; processing requisitions, contracts, obligations and vouchers; overseeing the use of the Department's motor vehicles and telephones; distributing pay warrants; maintaining the property control system; and, processing the collection of application and renewal fees and depositing those receipts with the Treasurer and Comptroller.

GENERAL COUNSEL

The General Counsel is the Department's chief legal advisor who provides in-house legal services to the Director, personnel within the agency's various divisions and the many professional examining and disciplinary boards. It also serves as the Department's liaison with the Attorney General's Office in all litigation affecting the agency. In addition to providing in-house legal services, the General Counsel also issues opinions to other governmental entities, professional associations, and practitioners of the professions regulated by the Department.

HEARING OFFICERS

The hearing officers of the Department, also known as Administrative Law Judges, are attorneys who hear cases involving licensed professionals in Illinois.

HUMAN RESOURCES

The Human Resources Unit directs and administers a comprehensive personnel/payroll program, including recruitment, selection, job design and classification, and labor relations. The unit also ensures compliance with internal and external policies, the Illinois Personnel Code, and collective bargaining agreements.

INTERNAL AUDIT

The Internal Audit Unit's function is to provide the Director and upper level management with an independent appraisal of the operations of the Department to:

- assure the quality, propriety, fidelity, efficiency and effectiveness of the Department and its operation, finances and control;

- provide a sound basis for evaluating organizational performances and quality information for making financial, programmatic and operational decisions; and,

- provide accountability and an assessment of the stewardship of management over the resources, operations and management of the Department.

LEGISLATIVE AFFAIRS

The Office of Legislative Affairs reviews, and writes the agency's opinions on, legislation introduced in the Illinois General Assembly. The office also serves as the liaison between state legislators and the Department.

PUBLIC INFORMATION OFFICE

The Public Information Office handles all media inquiries concerning the agency and is responsible for all agency publications, including news releases, brochures and newsletters. The Public Information Office also develops and updates all Department license applications and other forms.

RECORDS SERVICES

Records Services secures and preserves the records of the Department. Its major activity is to maintain stored documents in an orderly manner with controlled access and to microfilm vital documents to ensure their preservation.

BUDGET

BUDGET

Receipts Collected

Fund	FY 01 Receipts	FY 02 Receipts
General Revenue	$ 387,403.97	$ 287,798.92
General Professions Dedicated	6,428,753.88	9,831,657.41
Pharmacy Disciplinary	1,289,639.85	3,591,565.94
Medical Disciplinary	1,633,082.66	11,490,619.45
Registered CPA Administration & Disciplinary	804,271.15	198,703.48
Professional Regulation Evidence		69,855.33
Nurse Dedicated & Professional	2,275,286.82	6,403,834.68
Optometric Licensing & Disciplinary Committee	127,483.37	892,597.14
Paper & Printing Revolving	6,495.00	5,155.00
Dental Disciplinary	2,272,501.15	236,227.32
Design Professionals Administration & Investigation	1,221,121.86	1,529,886.85
Podiatry Disciplinary	468,343.42	53,489.21
Public Health		26,465.00
Totals	**$16,914,383.13**	**$34,617,855.73**

Appropriations and Expenditures

Fund	FY 2001 Appropriations	FY 2001 Expenditures	FY 2002 Appropriations	FY 2002 Expenditures
General Revenue	$1,685,800.00	$1,613,931.61	$1,712,500.00	$1,525,327.17
General Professions Dedicated	3,018,000.00	2,765,929.38	3,170,200.00	2,863,634.03
Pharmacy Disciplinary	1,168,800.00	1,034,498.45	1,247,200.00	1,175,090.08
Medical Disciplinary	3,797,500.00	3,528,741.60	4,070,000.00	3,500,394.14
Registered CPA Administration & Disciplinary	91,000.00	14,571.32	196,000.00	44,911.23
Professional Regulation Evidence	100,000.00	44,820.00	100,000.00	89,406.00
Nurse Dedicated and Professional	1,482,800.00	1,360,972.10	1,626,900.00	1,271,402.20
Optometric Licensing & Disciplinary Committee	407,600.00	347,588.32	418,900.00	382,465.98
Dental Disciplinary	687,200.00	605,834.61	721,200.00	652,127.35
Design Professionals Administration & Investigation	771,500.00	698,520.10	832,500.00	754,381.71
Podiatry Disciplinary	14,000.00	6,161.601	8,500.00	3,094.37
Totals	$13,224,200.00	$12,021,569.09	$14,113,900.00	$12,262,234.26

ANALYSIS OF ACCOUNTS RECEIVABLE

Other receivables (expressed in thousands):

	FY01	FY02
Fines	$224	$273
NSF Checks	31	44
Total	$255	$317
Less – allowance for estimated uncollectibles	73	99
Other receivables, net	$182	$218
Aging Schedule		
Current	$132	171
Past Due		
1-30	20	12
31-90	1	10
91-180	4	6
181-365	5	20
Over 365	93	98
Total	$255	$317

The Department periodically analyzes individual receivables to determine the allowance for estimated uncollectibles. The Department pursues fines and NSF checks with an initial letter, a past due letter, license discipline (further in some cases), garnishments and referral to a collection agency. If both internal and external attempts to collect fail, accounts less than $1,000 are written off with internal approval, and those over $1,000 are written off only after approval from the Attorney General's office.

Illinois Department of Professional Regulation

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