

## **THE DIVISION OF LICENSING AND TESTING**

The Division of Licensing and Testing has the responsibility, in conjunction with advisory boards and committees, of determining the qualification of candidates applying for licensure under the licensing Acts administered by the Division of Professional Regulation.

In addition, the Division is responsible for overseeing the examination process for more than 50,000 examination/endorsement candidates annually as well as the maintenance of more than one million licensee records.

### **APPLICATION PROCESSING**

Applications for licensure by endorsement, reciprocity or acceptance by examination are processed by two application sections within the Division. Professional Services and Health Services sections process applications for 52 professions encompassing 176 licensure categories.

Each of the sections is staffed by Division liaisons to the various professional boards and committees assigned to their sections. This close association provides the ability to interact in the best interest of both the Division and the professions.

### **TESTING**

The responsibility of coordinating the examination of approximately 35,000 licensure candidates rests with the Testing Section. Those responsibilities include ensuring the accuracy of exam scores, assisting in the eligibility of exam candidates, and coordinating requests

made under the Americans with Disabilities Act between the testing service and the Division. Testing is also responsible for coordinating contracts with vendors, corresponding with applicants, vendors and testing services and resolving applicant complaints

### **LICENSURE MAINTENANCE AND TECHNICAL ASSISTANCE**

It is the responsibility of the Licensure Maintenance and Technical Assistance Section to oversee the maintenance of more than one million licensure records including renewals, restorations, inactive requests, status checks, duplication of licenses, corrections, data changes, certifications of licensee records, and verifications of licensure.

Additionally, the section is responsible for providing all form and application requests received by prospective licensees, answering phone and walk-in inquiries from the licensees, and providing information to other divisions of the Department.

It is the responsibility of the Technical Assistance Section to provide information to the public regarding status of applications, qualifications for licensure, and approved programs and sponsors.

### **HELPFUL HINTS**

You may verify a license, e-mail a question regarding a specific profession regulated by the Division, download copies of Illinois law governing licensed professionals, and download license applications, from our Web site at [www.idfpr.com](http://www.idfpr.com).

If you do not have access to the Internet, you may call us at 217-782-0458 for license renewal questions, license status checks, or information pertaining to an already licensed individual or entity.

To receive applications for licensure, or information on becoming licensed in Illinois, contact 217-782-8556.

You may also write to us (using the proper speed code as indicated in parentheses) at:

**Division of Professional Regulation  
Department of Financial and  
Professional Regulation  
320 West Washington, (speed code)  
Springfield, Illinois 62786**

**Verifications** of licensure status (LMU1).

**Certifications** of licensure records, which include the Director's signature and Division seal as required by other regulatory agencies, require a fee as outlined within this brochure (CSH3).

**Address changes** may be made on our Web site, by calling 217-782-0458 or writing to the Division (LMU1).

**Name changes** must be sent with proof of name change (LMU1). If a license indicating a new name is required, follow the instructions for receiving a duplicate license.

**Corrected or Duplicate licenses** require a fee as outlined in this brochure (CSH3).

**FEES FOR CERTIFICATIONS AND  
CORRECTED/DUPLICATE LICENSES**

	<u>Certification</u>	<u>Duplicate</u>
Acupuncturist	\$20	\$20
Architect	\$20	\$20
Athletic Trainer	\$20	\$20
Barber	\$20	\$20
Chiropractor	\$20	\$20
Collection Agency	\$20	\$20
Controlled Substance	\$10	\$0
Cosmetology	\$20	\$20
Dental Sedation Permit	\$0	\$0
Dental/Dental Hygienists	\$20	\$20
Detection of Deception Examiner	\$10	\$10
Detective Employee	\$20	\$25
Dietitian Nutritionist	\$25	\$25
Environmental Health Practitioner	\$20	\$20
Esthetics	\$20	\$20
Funeral Director and Embalmer	\$10	\$10
Geologists	\$20	\$20
Interior Design	\$20	\$20
Land Surveyor	\$20	\$20
Landscape Architect	\$20	\$20
Licensed Practical Nurse	\$20	\$20
Locksmith	\$20	\$25
Marriage & Family Therapist	\$20	\$20
Nail Technician	\$20	\$20
Naprapath	\$50	\$75
Nursing Home Admin.	\$20	\$20
Occupational Therapy	\$20	\$20
Optometry	\$50	\$50
Orthotics/Prosthetics/ Pedorthics	\$20	\$20
Pharmacy/Pharmacist	\$20	\$20

**FEES FOR CERTIFICATIONS AND  
CORRECTED/DUPLICATE LICENSES**

	<u>Certification</u>	<u>Duplicate</u>
Physical Therapist	\$20	\$20
Physician and Surgeon	\$20	\$20
Physician Assistant	\$20	\$20
Podiatric Physician	\$20	\$20
Private Alarm Contractor	\$20	\$25
Private Detective	\$20	\$25
Private Security Contractor	\$20	\$25
Professional Boxing	\$10	\$10
Professional Counselor	\$20	\$20
Professional Engineer	\$20	\$20
Psychologist	\$20	\$20
Public Accountant	\$20	\$20
Registered Nurse	\$20	\$20
Respiratory Care Practitioner	\$20	\$20
Roofing Contractor	\$10	\$10
Shorthand Reporter	\$20	\$20
Social Worker	\$20	\$20
Speech-Language Pathology & Audiology	\$20	\$20
Structural Engineer	\$20	\$20
Veterinarian/Veterinary Technician	\$20	\$20
Wholesale Drug Distributor	\$25	\$25

(Procedures and fees subject to change)

State of Illinois Web site - [www.illinois.gov](http://www.illinois.gov)



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Rod R. Blagojevich  
Governor

Dean Martinez  
Acting Secretary

# LICENSING AND TESTING DIVISION

DIVISION OF PROFESSIONAL REGULATION  
DANIEL E. BLUTHARDT, ACTING DIRECTOR



# ILLINOIS DEPARTMENT OF FINANCIAL AND PROFESSIONAL REGULATION

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