

## CONTINUING EDUCATION FACT SHEET 2009 – APPRAISER RENEWAL

- Do NOT submit proof of continuing education (CE) with your renewal.
- You are responsible to maintain and produce your CE certificates in the event of a CE audit.

### Continuing Education (CE) Hour Requirements

**Prior to renewing a license, the licensee shall be required to complete the continuing education between October 1, 2007 and September 30, 2009.**

- If the licensee was licensed on or before September 30, 2007, then **28** hours of CE is required, of which **7 hours must be the national USPAP update course.**
- If this is the licensee's first renewal and the initial license was issued between October 1, 2007 and March 29, 2008, **28** hours of CE is required, of which **7** hours must be the national USPAP update course.
- If this is the licensee's first renewal and the initial license was issued between March 30, 2008 and March 30, 2009, **14** hours of CE is required, of which **7** hours must be the national USPAP update course.
- If the license was issued on or after March 31, 2009, then **No** CE is required for this renewal.
- Pre-license courses do not automatically count towards your CE requirement. Credit will be received if the school has had those pre-license courses approved by our office for CE. (Contact your school for this information).

### Continuing Education (CE) Outside of Illinois - Requirements

- The Division may accept evidence of successful completion of continuing education credit from another jurisdiction if that jurisdiction's requirements are substantially the same as the State of Illinois' and meet the recommendation of the AQB, and if the credit was earned during the appropriate pre-renewal period. A real estate appraiser who wishes to obtain credit for continuing education not licensed by the Division shall submit to the Division:

An application provided by the Division requesting approval for continuing education credit, signed by the applicant, on which all questions are answered;

A certificate of successful completion provided by the education provider or a certification by the jurisdiction of the appraiser's place of residence of successful completion of the requested continuing education credit; and

The fee provided in Section 1455.320.

<http://www.idfpr.com/dpr/RE/Forms/AppraisalCECreditReq.pdf>

- Your list of completed CE courses may also be found using the "CE Look-up" at:  
[https://www.idfpr.com/applications/CE\\_Lookup/](https://www.idfpr.com/applications/CE_Lookup/)
- Course Providers:  
<http://www.idfpr.com/dpr/RE/Education/ApprEdProviders.pdf>