

Requirements to become a Pre-License Instructor

A Pre-License Instructor License will qualify you to teach all Pre-License Courses For Brokers and Managing Brokers unless the license is "restricted" by the Division of Professional Regulation. The License is portable and may be held by the individual licensee to teach licensed Pre-License Courses at licensed Pre-License Schools.

Pass a Pre-License Instructor Exam administered by AMP with a minimum score of 75% and make application within one year after receiving the necessary minimum score

More information can be found on AMP's web site:
www.goamp.com

AND

Attend and successfully complete a 12 hour pre-license instructor training program administered over 2 or more days approved by the Advisory Council

AND

Demonstrate expertise in the areas to be taught by virtue of:

- **Being a broker or managing broker; or**
- **Being admitted to the practice of law by the Supreme Court of Illinois; or**
- **Prior teaching experience; or**
- **Professional background and experience.**

Submit an application, a check for \$125 made payable to the Illinois Department of Financial and Professional Regulation (non-refundable fee), a copy of the attorney registration card, if applicable, a copy of the completion certificate from the 12 hour pre-license instructor training program, and a résumé of work experience to:

ILLINOIS DEPARTMENT OF FINANCIAL AND PROFESSIONAL REGULATION
Real Estate Education
320 West Washington Street
Springfield, IL 62786

Requirements to become a Continuing Education Instructor

A Continuing Education Instructor License will qualify you to teach all CE Courses unless the license is "restricted" by the Division of Professional Regulation. The License is portable and may be held by the individual licensee to teach licensed Continuing Education Courses at licensed Continuing Education Schools.

Submit a completed CE Instructor application

AND

Attend and successfully complete a one-day, 6 hour CE instructor development course. (This course may be the same as the 6 hour instructor training program provided for pre-license instructors. Attendance at the pre-license instructor development 12 hour courses will satisfy this requirement for CE instructor licenses.

AND

Meet at least one of the following criteria:

- **Licensed and active in practice as a real estate broker for at least 3 years; or**
- **Currently admitted to practice law and for 3 years has been engaged in real estate related work as part of his**

or her active practice of law or has taught pre-license courses; or

- **A properly credentialed instructor of real estate courses who is or has been engaged in the practice of teaching for at least 3 years; or as evidenced by a professional designation, such as, but not limited to, a designated real estate instructor; or approved by a college's or university's governing body to teach in a real estate degree program; or**
- **Is properly licensed or certified to engage in the business of appraisal, finance and/or related real estate occupations (not included real estate salespersons or leasing agents) and for at least 3 years has been engaged in that practice; or**
- **Is qualified by experience or education. In determining whether a person is qualified to teach, the Director shall consider the following:**
 1. **The individual's teaching experience;**
 2. **The individual's real estate experience;**
 3. **Any real estate, business or legal education of the individual;**
 4. **The results of a personal interview with the individual; and**
 5. **The recommendation of the Advisory Council.**

Submit an application, a check for \$75 made payable to the Illinois Department of Financial and Professional Regulation (non-refundable fee), a copy of the attorney registration card, if applicable, a copy of the completion certificate from the 6 hour instructor development course, or the 12 hour pre-license instructor development training, if applicable, and a résumé of work experience to:

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