



ILLINOIS DEPARTMENT OF FINANCIAL AND PROFESSIONAL REGULATION
DIVISION OF PROFESSIONAL REGULATION / REAL ESTATE PROFESSIONS SECTION
320 West Washington Street
Springfield, Illinois 62786
Real Estate Licensing 217/782-3414

Important Notice: Completion of this form is necessary to accomplish the requirements outlined in the Illinois Real Estate Act of 2000 (225 ILCS 454). Disclosure of this information is REQUIRED. Failure to comply may result in this form not being processed. This form has been approved by the Agency Forms Coordinator.

SCHOOL NAME

SCHOOL LICENSE NUMBER

COURSE NAME

HOURS REQUESTED

CORE CURRICULUM [ ] BROKER MANAGEMENT [ ] ELECTIVE CURRICULUM [ ]

PLEASE CHECK THE BOX WITH THE APPLICABLE DELIVERY METHODS FOR YOUR COURSE

CLASSROOM [ ] HOME STUDY/CORRESPONDENCE [ ]

INTERNET DELIVERY [ ] OTHER DELIVERY METHOD [ ]

IF YOU HAVE CHECKED THE BOX "OTHER DELIVERY METHOD", PLEASE EXPLAIN BELOW:

ALL COURSE SUBMISSIONS MUST:

- 1. BE PLACED IN A LETTER SIZE (8 1/2 X 11) MANILA FILE FOLDER WITH THE COURSE NAME AND SCHOOL NAME TYPED ON THE FOLDER.
2. SUBMIT A NON-REFUNDABLE APPLICATION FEE OF \$125.00.
3. INCLUDE THE MATERIALS LISTED BELOW FOR CORE/ELECTIVE COURSES:

- [ ] COURSE DESCRIPTION
[ ] COMPREHENSIVE OUTLINE
[ ] (OUTLINE MUST CONTAIN LENGTH OF TIME SPENT ON EACH TOPIC)
[ ] LEARNING OBJECTIVES
[ ] EXAM (25 QUESTIONS FOR EVERY 3 HOURS OF APPROVAL)
[ ] EXAM ANSWER KEY
[ ] PLAN FOR EXAM PROCTORING (FOR DISTANCE EDUCATION/ELECTRONIC EXAM).
[ ] COPY OF THE SCHOOL'S WRITTEN PROCTOR AGREEMENT.
[ ] MATERIALS TO BE PROVIDED TO THE STUDENTS
[ ] APPLICATION FEE OF \$125.00 (NON-REFUNDABLE)