

**Illinois Department of Financial & Professional Regulation
Division of Professional Regulation
Illinois Board of Appraisal
Open Minutes**

Date: January 8, 2008

Call to Order: 10:05 a.m. – Tim McCarthy – Chairman

Location: James R Thompson Center
100 W Randolph Street, Room 202-9
Chicago IL 60601

Board Members Present: Tim McCarthy, Chairman, Robert Gorman Vice
Chair, Patrick Kelly, David DuBois, Maureen
Sweeney, Joe Alford

Board Members Absent: None

Staff Members Present: Brian Weaver-Appraisal Coordinator, Mike
Garvin, Acting Chief of Prosecutions, Mary
Bates, Board Liaison

Guest: Jim Blaydes, ICAP , Lee Lansford, Bill Stronks

Topic	Discussion	Action
Approval of Board Minutes	Approval of December Minutes.	Pat Kelly made a motion to accept the December Minutes. Seconded by Bob Gorman. Motion passed.
Licensing Division Report Administrative Report	<p>Report given by Brian Weaver prepared by Young Brockhouse.</p> <p>Brian Weaver reported 267 open cases. Total Administrative closures – 12.</p> <p>Brian provided the Board with a draft of the appraisal newsletter, for providers, not yet approved by the Agency for release.</p>	<p>The Board would like to see the letter that AMP is sending out to applicants if the applicant does not meet the 2008 requirement. Brian Weaver will check with Young Brockhouse on this issue.</p> <p>The Board was not contacted regarding the RFP proposals for the testing agency.</p>
Prosecutions Report	Mike Garvin provided the report. The total number of current cases is 86.	Maureen Sweeney suggested disciplinary reports for all licensees, as posted on the State website, be expanded to provide more clarity to the public.
Old Business	<p>Jim Blaydes reported on the Appraisal Bill. There were some concerns in regards to language reference for appraisal consulting, an appraiser or licensee giving an opinion, & coercing an appraiser.</p> <p>Tim McCarthy, Maureen Sweeney and Patrick Kelly are the board members whose terms will be up as</p>	<p>It is a concern of the Board that the Appraisal Law and Administrative Code are still out of compliance regarding education for licensing criteria.</p> <p>Maureen Sweeney indicated she would like to be re-appointed to the Board.</p>

	<p>of July 1, 2008, which will leave the appraisal board down by 40%.</p> <p>Bob Gorman and Pat Kelly provided a draft of a format for producing a USPAP compliant restricted appraisal report to be used by appraisers in lieu of a preliminary letter.</p>	
<p>New Business</p> <p>Break – 11:50 am Resume – 12:05 pm</p>	<p>ASC will return in April.</p>	<p>Brian Weaver made a motion to have the April Board meeting held in Springfield. Seconded by Maureen Sweeney. Motion passed.</p>
<p>Education</p>	<p>McKissock, Introduction to Expert Witness Testimony, 7 hours (CE)</p> <p>NAIFA- Institutional Fraud, 4 hours, (CE)</p> <p>ASFMRA – 78th Annual Convention, 14 hours (CE)</p> <p>ASFMRA- Dairy Facility Appraising-A Moving Target, 16 hours (CE)</p> <p>Appraisal Institute- An Introduction to Valuing Green Buildings, 7 hours (CE)</p> <p>Appraisal Institute- Analytics with the Site to do Business, 7 hours (CE)</p> <p>Iowa Chapter of the Appraisal Institute-</p>	<p>Pat Kelly made a motion to approve. Seconded by David DuBois. Motion passed.</p> <p>Bob Gorman made a motion to approve. Seconded by at Kelly. Motion passed.</p> <p>Bob Gorman made a motion to approve. Seconded by Pat Kelly. Motion passed.</p> <p>Bob Gorman made a motion to approve. Seconded by Pat Kelly. Motion passed</p> <p>Tim McCarthy made a motion to approve. Seconded by Pat Kelly. Motion passed.</p> <p>David DuBois made a motion to the Board that he keep the course application & documents for further review. Seconded by Bob Gorman. Motion passed.</p> <p>Tim McCarthy made a motion to defer this course. Seconded by</p>

	Effective Appraisal Writing On-line, 7 hours (CE)	Maureen Sweeney. Motion passed.
Closed Session	There were no Memos to Close, CAS, or Consent Orders.	Tim McCarthy made a motion to go into closed session at 12:15 pm. Seconded by Bob Gorman. Motion passed.
Open Session		<p>Tim McCarthy made a motion to come out of closed session at 1:10pm. Seconded by Maureen Sweeney. Motion passed</p> <p>Tim McCarthy made a motion to approve applicants log audits. Seconded by David DuBois. Motion passed.</p> <p>Bob Gorman made a motion to ratify what was done in closed session. Seconded by David DuBois. Motion passed</p>
Adjournment		Maureen Sweeney made a motion to adjourn at 1:15 PM. Seconded by Tim McCarthy. Motion passed.