

**Illinois Department of Financial & Professional Regulation
Division of Professional Regulation
Illinois Board of Appraisal
Open Minutes**

Date: February 19, 2008

Call to Order: 10:12 a.m. – Tim McCarthy – Chairman

Location: James R Thompson Center
100 W Randolph Street, Room 9-171A
Chicago IL 60601

Board Members Present: Tim McCarthy, Chairman, Robert Gorman Vice
Chair, David DuBois, Maureen Sweeney, Joe
Alford, via telephone conference

Board Members Absent: Patrick Kelly

Staff Members Present: Brian Weaver-Appraisal Coordinator, John
Botner, Chief of Prosecutions, Mike Garvin,
Senior Counsel, Mary Bates, Board Liaison

Guest: Dave Park, ICAP, Lee Lansford, Tom Gorman,
Sam Martin

Topic	Discussion	Action
Approval of Board Minutes	Approval of January Minutes.	Tim McCarthy made a motion to accept the January Minutes as amended. Seconded by Maureen Sweeney. Motion passed.
Licensing Division Report Administrative Report	Report given by Brian Weaver prepared by Young Brockhouse. Brian Weaver reported the number of open cases is unknown due to change in State's computer system. Total Administrative closures – 13.	
Prosecutions Report	Introduction of new Chief of Prosecutions, John Botner. Mike Garvin provided the report. The total number of current cases is 81.	
Old Business	Bob Gorman reported the Appraisal Bill has been reintroduced with a new House Bill #5067. The Bill is in Rules Committee. USPAP compliant restricted appraisal report development.	Bob Gorman and Pat Kelly will continue working on this project and present the report to the Board at the March meeting.
New Business	Brian Weaver reported out of 12 letters he has written to other states regarding reciprocity only Massachusetts has responded.	Bob Gorman made a motion to pursue Massachusetts as a reciprocal State. Seconded by David DuBois. Motion passed.

<p>Break 11:20 am Resume 11:30 am</p>	<p>Tim McCarthy suggested the State of Illinois notify Wisconsin of the log audit process.</p> <p>Brian Weaver provided a draft of “form appraisals” to receive input for the number of hours, per appraisal type, from the Board. Brian also provided a draft of a supplemental appraisal experience log for board review.</p>	<p>Brian Weaver will notify the State of Wisconsin.</p> <p>Tim McCarthy asked the Board to review both drafts for the March 11, 2008 Board meeting.</p>
<p>Education</p>	<p>AMP’s letter to non-compliant applicants.</p> <p>Experience audit final recommendations.</p>	<p>Tabled until March Board meeting.</p> <p>Tim McCarthy made a motion to accept the list of approved applicants who have passed the audit as reviewed by Brian Weaver and post the list on the Agency website. Seconded by Bob Gorman. Motion passed.</p>
<p>Closed Session</p>	<p>The Board presented for approval; 2 Consent Orders and 1 default deliberation. There were no Memos to Close.</p>	<p>Bob Gorman made a motion to go into closed session at 12:10 pm. Seconded by David DuBois. Motion passed.</p>
<p>Open Session</p>	<p>CO- Michele Beymer E2007-39-AP CO- Paul Adams – E2007-40-AP</p>	<p>Tim McCarthy made a motion to come out of closed session. Seconded by David DuBois. Motion passed.</p> <p>Tim McCarthy made a motion to ratify the 2 Consent Orders. Seconded by David DuBois. Motion passed.</p>

	<p>Notice of Intent to Refuse to Renew – Michael Hardrick- E2007-36-AP</p> <p>NAIFA - Advanced Review Techniques 4.6B (CE) 7 hours and Reviewing Residential Appraisals 4.6A (CE) 7 hours.</p> <p>Realtors Real Estate School Appraisal Residential Report Writing ILR7-08 (QE) 15 hours</p> <p>Appraisal Institute- Analytics with the Site To Do Business. (CE) 7 hours</p>	<p>Tim McCarthy made a motion to ratify the Boards recommendation, i.e., that the license be placed in Refuse to Renew status until Mr. Hardrick shows proof that has satisfied his child support deficiencies. Seconded by Bob Gorman. Motion passed.</p> <p>Tim McCarthy made a motion to ratify the 3 courses that were approved in closed session. Seconded by David DuBois. Motion passed.</p> <p>Tim McCarthy made a motion to ratify the denial of the Appraisal Institute course. Seconded by Maureen Sweeney. Motion passed.</p> <p>Tim McCarthy made a motion to ratify the individual’s logs that were denied as part of the log audit. The names will be released upon notification. Seconded by Bob Gorman. Motion passed.</p>
Adjournment		Tim McCarthy made a motion to adjourn at 1:20 PM. Seconded by David DuBois. Motion passed.