

DPR OVERVIEW: INTENT TO DENY



An Intent to Deny (ITD) may be issued by the Division of Professional Regulation (DPR) when an applicant (in all regulated professions **except** cannabis) discloses a criminal conviction or it shows up on their background. An ITD may also be issued if an applicant was disciplined by their profession in another state.

If you receive a letter from the Department notifying you that your application is being sent to the Chicago office, it is because the DPR licensing team flagged your application for the Chicago team to review. Once flagged, a hold will be placed on your application. After the Chicago team has reviewed your application, your application will be placed in one of the following categories:



The Chicago team determined that no further action is needed and the **license will be approved and issued.**



The Chicago team determined **more information is needed** and will send a **Notice of Application Review Letter** to your attention requesting that you contact the Department. If there is no response from you, the application for licensure will go back to the licensing team, where the application will expire if there is no response from you.



The Chicago team determined that your application **should be denied** based on the seriousness of the conviction (and/or information from another state) and you will receive an Intent to Deny letter. The intent to deny letter **is reserved for a small number of convictions and requires that you contact the Department** to avoid having your license denied and having that denial be reflected on the Department's website.

Please respond if you are contacted by IDFPR if you receive one of these letters. The vast majority of people who receive one of these letters from IDFPR are determined to be eligible for licensure.



IDFPR

Illinois Department of
Financial and Professional Regulation