

**This information is provided as a courtesy of the
Illinois Department of Financial and Professional Regulation
for informational purposes only and not for the purpose of providing legal advice.**

When can I apply to be a Responsible Vendor?

Individuals who wish to become a Responsible Vendor may submit an application between August 1 and August 15 of every odd-numbered year. Applicants must include a check or money order in the amount of \$2,000 made out to “Illinois Department of Financial and Professional Regulation” and either mail or hand deliver to:

Illinois Department of Financial and Professional Regulation
ATTN: Cannabis Control Section
100 W. Randolph – 9th Floor
Chicago, Illinois 60601

What topics must be covered in my training module?

Training modules must include training on:

- Health and safety concerns of cannabis use, including the responsible use of cannabis, its physical effects, onset of physiological effects, recognizing signs of impairment, and appropriate responses in the event of overconsumption;
- Laws and regulations on driving while under the influence;
- Sales to minor prohibitions;
- All relevant Illinois laws and rules;
- Acceptable forms of identification, including how to check identification and common mistakes made in verification;
- Safe storage of cannabis;
- Compliance with all inventory tracking regulations;
- Waste handling, management, and disposal;
- Health and safety standards at the dispensary;
- Maintenance of records;
- Security and surveillance requirements;
- Permitting inspections by State and local licensing and enforcement authorities;
- Privacy issues; and
- Packaging and labeling requirements

Who needs to receive training from a Responsible Vendor?

All owners, managers, employees, and agents involved in the handling or sale of cannabis or cannabis-infused products employed by an adult use dispensing organization or medical cannabis dispensing organization as defined in Section 10 of the Compassionate Use of Medical Cannabis Program Act.

Are all Principal Officers required to receive training from a Responsible Vendor?

The only agents that are required to receive the Responsible Vendor Training are those involved in the handling or sale of cannabis or cannabis-infused products. However, all agents, including all Principal Officers, must meet the 8-hour training requirement found in Section 15-65(a)(5) of the Cannabis Regulation and Tax Act.

Can a Responsible Vendor provide all 8 hours of the training required by Section 15-65(a)(5)?

Yes, provided the training meets all the requirements of Section 15-40(i)(3) and 15-65(a)(5) of the Cannabis Regulation and Tax Act.

Does the training provided by the Responsible Vendor count toward the 8-hour training required by Section 15-65(a)(5)?

Yes. For example, if the Responsible Vendor training is for 3 hours, a dispensing organization would still be required to provide 5 hours of additional training per year. In any case, a dispensary agent, agent-in-charge, and principal officer must receive training on the following topics as prescribed by Section 15-65(a)(5) of the Cannabis Regulation and Tax Act: (i) how to effectively operate the point-of-sale system and the State's verification system, (ii) proper inventory handling and tracking, (iii) specific uses of cannabis or cannabis-infused products, (iv) instruction regarding regulatory inspection preparedness and law enforcement interaction, and (v) awareness of the legal requirements for maintaining status as an agent.

When must individuals receive the training from a Responsible Vendor?

The training must be received within 90 days of September 1, 2019 or within 90 days before or after the first day of employment at a dispensary, whichever is later. Training received outside of the 90-day window will not meet the training requirement imposed by Section 15-40(i) of the Cannabis Regulation and Tax Act.

How often must individuals receive training from a Responsible Vendor?

Training must be received annually.

Where can I find a list of Responsible Vendors?

<https://www.idfpr.com/profs/adultusecan.asp>