

CONTINUING EDUCATION FACT SHEET FOR 2016 REAL ESTATE BROKER RENEWAL

- Do not submit proof of continuing education (CE) or post license education with your renewal. Your education course provider must report your course work.
- Prior to renewing a license, the licensee shall be required to complete the required courses between 5/1/2014 and 4/30/2016.

Summary of Continuing Education (CE) Requirements

12 hours of CE is required:

All Brokers must complete 12 hours of CE (unless this is your first renewal - see below):

This must include a minimum of 6 hours approved as Core curriculum (3 hours Core A, 3 hours Core B) and no more than 6 hours approved as an Elective curriculum

30-Hours of Post License Education is required for:

Brokers renewing for the FIRST TIME:

If this is the FIRST renewal for your Broker license you are required to complete the 30-Hours of Post License education prior to renewing your license.

Note: Continuing Education earned for disciplinary purposes may not be used toward your CE renewal requirements.

Certification of Compliance with Continuing Education Requirements

- 1) Each renewal applicant shall certify, on the renewal application, to full compliance with the CE requirements.

- 2) **Active attorneys** are exempt from CE but shall certify on the renewal application to full compliance with the CE requirements.
- 3) The Department may require additional evidence demonstrating compliance with the CE requirements. It is the responsibility of each renewal applicant to retain or otherwise produce evidence of such compliance upon request.

DFPR WEB SITE: www.IDFPR.com

CE and Post-License Education must be obtained through an IDFPR approved Real Estate School.

- A list of approved Continuing Education Providers may be found at:
<http://www.idfpr.com/Realestate/Education/RECESCH.asp>
- A list of approved Post-License Education Providers may be found at:
<http://www.idfpr.com/Realestate/Education/RESCH110.asp>
- Your original day of licensure may be found using the "Licensee Lookup" at:
<https://filesonline.idfpr.illinois.gov/Lookup/LicenseLookup.aspx>
- Your list of completed CE courses may also be found using the "CE Lookup" at:
www.IDFPR.com/applications/CE_Lookup/

Note: If you have taken a CE course and you don't see it listed on this website, our records may not yet have been updated. (It can take up to 60 days for your courses to appear on our website. Approved providers are only required to report completions on a monthly basis.)