

## CONTINUING EDUCATION FACT SHEET 2018 – REAL ESTATE LEASING AGENT RENEWAL

- Do not submit proof of continuing education (CE) with your renewal.
- You may access the Real Estate License Act of 2000 and Administrative Rules on our Web site at <http://www.idfpr.com/profs/REALEST.asp>

### Continuing Education (CE) Hour Requirements

**Prior to renewing a license, the licensee shall be required to complete the continuing education between August 1, 2016 and July 31, 2018.**

- Leasing Agents are required to complete 6 hours of continuing education.
- If this is the Leasing Agent's first renewal, the licensee is exempt from the continuing education requirement for this renewal period.
- CE must be obtained through an IDFPR approved Real Estate CE School.

### Certification of Compliance with Continuing Education Requirements

- 1) Each renewal applicant shall certify, on the renewal application, to full compliance with the CE requirements.
- 2) The Department may require additional evidence demonstrating compliance with the CE requirements. It is the responsibility of each renewal applicant to retain or otherwise produce evidence of such compliance upon request.

### DFPR WEB SITE @ [www.idfpr.com](http://www.idfpr.com) And other related websites:

- A list of approved Continuing Education Providers may be found at: <http://www.idfpr.com/DRE/Education/RECESCH.asp>
- Your original day of licensure may be found using the "Licensee Lookup" at: <https://ilesonline.idfpr.illinois.gov/DPR/Lookup/LicenseLookup.aspx>

Visit the Department's Web site. A number of services are available on the Web. By selecting the "Division of Real Estate," you may confirm a license, submit a complaint, download application packets, print your license, and send e-mails to DFPR.

**Note:** Continuing Education earned for disciplinary purposes may not be used toward your CE renewal requirements.