

# How Do I...

## Check License Lookup for a registered AMC?

The screenshot displays the website of the Illinois Department of Financial & Professional Regulation (IDFPR). The header includes the IDFPR logo, the name of the Secretary, and a navigation menu with categories like Banking, Financial Institutions, and Professional Regulation. A dropdown menu is open under 'Professional Regulation', with 'License Look-Up' highlighted by a red circle. Below the header, the main content area features the department's name and a tagline. A sidebar on the left contains a 'LICENSE LOOKUP' section with links for 'Return to IDFPR', 'Lookup a License', 'Lookup Help', and 'Primary Source Statement'. The main content area shows a search form titled 'Search for a License'. The form includes a 'Criteria (click to show/hide)' section with the following fields: 'Board' (set to APPRAISAL), 'License Status' (set to ACTIVE LICENSES ONLY), 'License Number', 'Legal Business Name' (set to Epic), 'First Name', 'Last Name', 'City', 'State', 'County' (set to Select a State), and 'Zip'. A 'Search' button and a 'Clear Form' button are located at the bottom of the form. Three white arrows point to the 'Criteria' section, the 'License Status' dropdown, and the 'Legal Business Name' field.

January 4, 2017

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Illinois  
Department of Financial and Professional Regulation

Search for a License

Criteria (click to show/hide)

Current Filters: Legal Business Name: Epic  
License Status: ACTIVE LICENSES ONLY  
Board APPRAISAL

	Name	License Status	License Number	City/State	Original Issue Date	Current Expiration Date	Ever Disciplined
<a href="#">Detail</a>	EPIC PROPERTY SOLUTIONS LLC	ACTIVE	558000105	PLANO, TX	08/05/2013	12/31/2016	N

Financial & Professional Regulation [State of Illinois](#) | [Illinois Privacy Information](#) | [Accessibility](#) | [Contact IDFP](#)

AMCs in Illinois renew by December 31 of an even year. If an AMC has NOT renewed by this date, Illinois appraisers are not permitted to complete assignments for them until they have renewed. There are no “grace” periods or “pending” statuses.

### Section 1455.250 Appraiser Responsibilities as Relating to Appraisal Management Companies

*Pursuant to Section 15-10(a) of the Act, failure to comply with any of the following shall be considered a violation and may subject a licensee to discipline as provided for in the Act and this Part:*

- a) *An appraiser shall identify an appraisal management company as the client if the appraisal management company is engaging the appraiser.*
- b) *An appraiser shall not provide appraisal practice service to an appraisal management company unless the appraisal management company is lawfully registered in Illinois pursuant to Section 20 of the Appraisal Management Company Registration Act [225 ILCS 459] and 68 Ill. Adm. Code 1452.*

Appraisers must pay strict attention to the **CURRENT EXPIRATION DATE**. Do not rely on whether the term “Active” remains in the License Status box.

January 4, 2017