



**REAL ESTATE APPRAISER RENEWAL APPLICATION
FOR LICENSURE**

PRIMARY DOCUMENT
REA-5550

ILLINOIS DEPARTMENT OF FINANCIAL AND PROFESSIONAL REGULATION
Division of Real Estate
320 West Washington Street, 3rd Floor
Springfield, Illinois 62786
217-785-9643

557 / 556 / 553

PURPOSE: This application is to **renew** a lapsed (non-renewed) credential for an ASSOCIATE REAL ESTATE TRAINEE APPRAISER (557), CERTIFIED RESIDENTIAL REAL ESTATE APPRAISER (556) OR CERTIFIED GENERAL REAL ESTATE APPRAISER (553). If you are applying to renew AFTER September 30th of an odd year, you must complete this form and pay the fee (*which includes the \$50 late fee*).

DIRECTIONS: Carefully follow the steps outlined within the instructions. Type or print legibly. The application must be completed in its entirety. You must complete all sections. If an area is not applicable, please indicate "N/A". Incomplete applications or applications completed that do not comply with the instructions will be returned to the applicant. All spaces requiring a signature must contain an **original** ink signature; copies or digital representations are not acceptable. **THE APPLICATION FEE MUST ACCOMPANY THE APPLICATION AND IS NOT REFUNDABLE.** Associate Real Estate Trainee Appraisers are limited to TWO renewals.

CONTINUING EDUCATION: Licensees are required to complete 28 hours of Illinois approved **CE** inclusive of the **7-hour USPAP Update** or its equivalent and submit evidence of satisfactory completion of this CE requirement *before* their credential can be renewed.

- If the **2016-2017 7-hour USPAP Update** or its **equivalent** is still being offered by an Illinois approved education provider then you **MUST** complete this course.
- If the **2018-2019 7-hour USPAP Update** or its **equivalent** is the only version available, then you must complete 28 hours of Illinois approved **CE PLUS** the **2014-2015 7-hour USPAP Update or its equivalent** for a total of **35 CE** hours.

You **MUST** submit documented proof that you've completed your CE obligation as outlined above. Satisfactory documentation must be in the form of a copy of course completion certificates or a bonafide transcript from the education provider.

PART 1. I AM RENEWING THE FOLLOWING CREDENTIAL (Check only ONE)

Associate Real Estate Trainee Appraiser <input type="checkbox"/> \$ 350	Certified Residential Real Estate Appraiser <input type="checkbox"/> \$ 580	Certified General Real Estate Appraiser <input type="checkbox"/> \$ 580
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PART 2. I AM SUBMITTING EVIDENCE OF (Check only ONE)

28 hours of CE Electives INCLUDING the 2016-2017 USPAP Update or its equivalent <input type="checkbox"/> 28 Hours	28 hours of CE Electives PLUS the 2018-2019 USPAP Update or its equivalent <input type="checkbox"/> 35 Hours
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PART 3. APPLICANT IDENTIFYING INFORMATION

Name (Last, First, MI)	Social Security Number	Sex <input type="checkbox"/> M <input type="checkbox"/> F
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Permanent Mailing Address (P.O. boxes and retail postal facilities are not permitted as an official address of record)

City	State	Zip Code	County
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Maiden, Given Surname, or other name(s) under which supporting documents will be submitted

Place of Birth (City, State or Country)	Date of Birth (MM/DD/YYYY)	Age
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Telephone where you can be reached		
Daytime	Cell	Home

E-Mail

PART 4. PERSONAL HISTORY INFORMATION (This must be completed by all applicants)	YES	NO
1. Have you been convicted of any criminal offense in any state or federal court (other than minor traffic violations)? If yes, submit documentation for each conviction that includes an official copy of the court docket, which shows the offense, the final disposition inclusive of the sentence, a statement from the probation/parole officer if probation was served and that all conditions of the sentence have been met. Submit a brief statement indication what you have been doing since your conviction/release.	<input type="checkbox"/>	<input type="checkbox"/>
2. Have you been denied a professional license or permit; or privilege of taking an examination; or had a professional license, certification, or permit disciplined in any way by any licensing authority? This includes disbarment. If yes, submit a copy of the denial letter and/or statement of discipline.	<input type="checkbox"/>	<input type="checkbox"/>
3. Have you ever been discharged other than honorably from the armed service or from a city, county, state or federal position? If yes, submit a DD-214 . If discharged other than honorably from a city, county, state or federal position; submit all documentation regarding discipline.	<input type="checkbox"/>	<input type="checkbox"/>
4. Are you delinquent on a student loan, State taxes, or child support payments? If yes, submit a statement concerning your arrearage and an official document from the appropriate agency, the Illinois Student Assistance Commission, the Illinois Department of Revenue, or the Illinois Dept. of Healthcare and Family Services, concerning your arrearage and your payment agreement.	<input type="checkbox"/>	<input type="checkbox"/>

PART 5. CERTIFYING STATEMENT

I have made this application for the purpose of procuring an Illinois real estate appraiser's license. I hereby consent that the application, and statements made within it, may be used as evidence by the Agency in matters of Administrative Law; or, by any court where a violation of Law is alleged. I understand that false statements may be used as evidence to deny this application or, to revoke or otherwise discipline any license issued on the basis of this application. The statements and indications made on this application are true and correct to the best of my belief and knowledge. I have read and understand the Law and Administrative Rules pertinent to appraiser licensure and agree to comply with the standards as set forth in the Real Estate Appraiser Licensing Act and the Rules thereto. I understand that the fee included with this application is **non-refundable**. I hereby promise, as a licensed real estate appraiser, to conduct my practice according to the ethics, conduct and standards of practice of the Uniform Standards of Professional Appraisal Practice, the Illinois Real Estate Appraiser Licensing Act and the Administrative Rules thereto. I further promise that I will cooperate in any investigation against myself any other appraiser licensed as an Illinois real estate appraiser, a registered or unregistered appraisal management company, or an unlicensed appraiser for which the Agency has jurisdiction.

1. I have read, understand and agree to comply with the provisions set forth in the Illinois Real Estate Appraiser Licensing Act and the Rules of the Illinois Department of Financial and Professional Regulation implemented thereunder.
2. I authorize the Illinois Department of Financial and Professional Regulation to interview the employees of companies, institutions, or organizations listed for my education, experience, or testing experience and to inspect my appraisal files to verify information given on my application.
3. If an appraisal license is issued to me in error, I agree to return the license upon request after being given appropriate due process.

(Signature) _____
(Today's Date)