

Meeting Minutes

Meeting: Illinois Nursing Workforce Center
Meeting Date: September 8, 2021
Meeting convened: 11: 12 am
Meeting Adjourned: 12:44 pm
Meeting Locations: Video Conference: Remote
Board Members Present: Lynda M. Bartlett, Member
 Amanda Buechel, Member
 Fran LaMonica, Member
 Cynthia Maskey, Member
 Krista L. Jones, Vice-chairperson
 Theresa E. Towle, Member
Board Members Absent: Pamela Bigler, Member
Staff Present: Linda B. Roberts, Manager
Guests: None

Read to attendees at the start of the meeting by K. Jones, Vice-chairperson:

This meeting is being conducted by audio or video conference without the physical presence of a quorum of the members because the Governor of the State of Illinois has issued a disaster declaration related to public health concerns and an in-person meeting is not practical or prudent because of the disaster described in that declaration. This meeting is further being conducted by audio or videoconference because the Secretary of the Illinois Department of Financial and Professional Regulation has determined pursuant to the provisions of Section 7 of the Open Meetings Act (5 ILCS 120/7) that an in-person meeting is not practical or prudent because of a disaster.

Topic	Action
I. Call to Order	Meeting called to order by K. Jones, Vice-chairperson
Review Rules <ol style="list-style-type: none"> a. Mute, all participants will be placed on mute when the meeting begins b. Unmute yourself when it is your time to present or when you wish to speak c. All votes will be roll call votes of individual board members 	
II. Declaration of a Quorum at 11: 12 am	K. Jones declares quorum
III. Approval of Minutes The Board reviewed the June 16, 2021 Illinois Nursing Workforce Center Advisory Board meeting minutes. A motion was made/seconded: C. Maskey/T. Towle and carried to approve by roll call vote the June 16, 2021 minutes.	June 16, 2021 minutes approved
IV. Announcements <ol style="list-style-type: none"> 1. COVID-19 Illinois Department of Public Health (IDPH) update 2. Illinois Nurses Foundation 40-under-40 Nurse Emerging Nurse Leader Annual Recognition event is remote on Thursday, September 23, 6pm-8pm. 	
V. Reports need to do only this section <ol style="list-style-type: none"> 1. Chairperson Report <ul style="list-style-type: none"> • Support of health, nurse well-being task force update. The task force, Illinois Organization of Nurse Leaders, ANA-Illinois, Illinois Hospital Association, has reviewed and provided edits for both on-line surveys. Comments pending from one organization; plan to meet before October. 	

2. Illinois Nursing Workforce Center Manager Report
 - National Forum of State Nursing Workforce Centers: priority amongst states is staffing during COVID-19 pandemic, delta surge. In many states there are RN contract sign-on bonuses of \$10,000+. Discussion includes how to maintain this elevated rate of pay for direct care bedside nurses. Discussion included near-term and long-term tactics, including the ANA article: *Like Forgotten Soldiers*. Examples of near term: emphasize nurse retention strategies; hardwire emotional support, balance retention bonuses with signing bonuses, go big on flexible work hours. Examples of long-term: commit to team-based staffing models, offer entry level training paths, revisit baseline compensation.
 - The 2022 annual meeting will be a hybrid meeting, in addition to remote participation, it will also be held in Las Vegas, Jun 20-23, 2022.
 - Illinois Board of Higher Education (IBHE) IBHE Nurse Educator Fellowship and Nursing Education Grants. IBHE started notifying recipients late August; there are 19 Nurse Educator Fellows and four schools received grants ranging from approximately \$50,000-\$200,000.
3. Nursing Organization updates
 - Public Health Nurse Leaders Workgroup (PHNL): K. Jones: they are working to continue grants for academic-practice partnerships in the public health setting. The group has created a new application to be distributed for Spring 2022 semester projects. The second article is being revised and will be submitted for publication in the near future. The group is interested in supporting more nursing leadership in the Illinois Department of Public Health. Partnering with other nurses' associations to participate in this advocacy. There will be another advocacy webinar in the Spring.
 - Other – none.
4. Nursing Coordinator (presented by LBRoberts)
 - The Board of Nursing annual mandatory pre-licensure nursing education report was distributed to school of nursing administrators on August 31, 2021 with a return date of October 1, 2021. The Nursing Workforce Center COVID-19 survey questions were at the end, with the request return that part separately.
 - Legislation: IL HB 3100, PA 102-0604: under this legislation, mandated reporters, which includes RNs, LPNs and APRNs, are required to complete an implicit bias training with information on racial and ethnic sensitivity within 3 months of their date of engagement in a professional or official capacity as a mandated reporter and at least every 3 years thereafter. The CE requirement is to begin in 2022.
 - SB0677, Public Act 102-0399: this legislation requirement is to begin in January 2023, requiring a 1-hour class on the diagnosis, treatment, and care of individuals with Alzheimer's disease. It provides that the continuing education requirements shall only apply to health care professionals who provide health care services to and have direct patient interactions with adult populations age 26 or older in the practice of their profession. If a certain number of CE are required for license renewal, this 1-hour CE can be 1 of those hours.
 - National Council State Boards of Nursing (NCSBN)
Their annual meeting in August, was remote. Recommendations about the nurse practice act, some have developed over the past year during the COVID-19 pandemic. Nursing must be an integrated member of the health care team in all settings. Nurses to stop using nursing diagnosis, nurses must participate with impacting the medical diagnosis. Regarding the nursing care plan, the RN creates and maintains the care plan, the LPNs have input into the care plan.

V. New Business

1. Brief orientation

- Illinois Nurse Practice Act (NPA) Rules: Article #75 about the Illinois Nursing Workforce Center.

<ul style="list-style-type: none"> Open meetings Act, rules for conducting meetings, facilitating public access; review of a quorum; board member voting; speaking on behalf of the Nursing Workforce Center must be approved in advance. The Nursing Workforce Center is the only health policy board in IDFP. <p>2. <u>Election of officers: chairperson and vice-chairperson</u> Statute requires election of officers for the fiscal year at the first meeting of the year; the two officers of the Illinois Nursing Workforce Center Advisory Board are chairperson and vice-chairperson. After a brief discussion of roles, T. Towle nominates K. Jones for chairperson; T. Towle self nominates as vice-chairperson. Roll call votes for the election of chair and vice-chair.</p> <p>3. <u>Approval of FY23 Nursing Workforce Center Advisory Board meeting dates</u> After brief discussion, consensus to continue 11am Central Time Wednesday board meetings, every other month, with a few exceptions. Agree no board meeting in July and August, instead, meet in September and October, then every other month beginning in December. Proposed FY23 meeting dates: September 07, 2022; October 19, 2022; December 07, 2022; February 08, 2023; April 19, 2023; and June 14, 2023. Motion was made/seconded: C. Maskey/T. Towle move to approve the FY23 Nursing Workforce Center Advisory Board meeting dates. Roll call vote for approval of meeting dates.</p>	<p>Action: K. Jones unanimously elected as Chairperson.</p> <p>Action: T. Towle unanimously elected as Vice-chairperson.</p> <p>Action: FY23 board meeting dates approved: 9/7/22, 10/19/22, 12/07/22, 02/08/23, 04/29/23 and 06/14/23.</p>
<p>VI. Old Business</p> <ol style="list-style-type: none"> LPN 2021 License Renewal Survey Report- final review, including more current references, at the October 20 board meeting. RWJF: <i>Future of Nursing 2020-2030: Charting a Path to Achieve Health Equity</i>. There are 9 recommendations and 54 sub recommendations. The RWJF Center to Champion Nursing in America (CCNA) continues to gather input from national organizations. RWJF CCNA is requesting individual states to meet and select a or a few priority recommendations while working to improve the social determinants of health. S. Swart and L. B. Roberts are representing Illinois at the RWJF CCNA September 9 Summit. 	
<p>VIII. Public Comment K. Jones requested comment from the public.</p>	<p>None</p>
<p>IX. Adjournment The next meeting of the Illinois Nursing Workforce Center will be Wednesday, October 20, 2021. Motion was made/seconded: T. Towle/F. LaMonica to adjourn.</p>	<p>Approved</p>
	<p>There being no further business to be brought before the Board, the meeting adjourned at 12:44 pm</p>

Members of the Illinois Nursing Workforce Center (INWC) Advisory Board of Directors: Lynda Bartlett, Chicago, IL; Pamela Bigler, Savoy, IL; Amanda Buechel, Oak Forest, IL; Krista Jones, Broadlands, IL; Fran LaMonica, Chicago, IL; Cynthia Maskey, Springfield, IL; Theresa Towle, Tinley Park, IL.

The Illinois Nursing Workforce Center (INWC) (formerly the Illinois Center for Nursing) was established in 2006 to advocate for appropriate nursing resources necessary to meet the healthcare needs of the citizens of Illinois. INWC is working with industry professionals and educational institutions to ensure that Illinois has a nursing workforce necessary to meet the demands of a growing and aging population. INWC Website: <http://nursing.illinois.gov>