Illinois Department of Financial and Professional Regulations  
Division of Professional Regulations  
Open Minutes

**Open Minutes:** Illinois Board of Registered Interior Design Professionals  
Date: February 11, 2016  
Time: 10:20 a.m.  
Location: Chicago- JRTC, Room 9-171 B& C  
Board Members Present: Joan Kaufman, Chair  
Paula Lutz, Vice-Chair  
Shawn P. O’Donahue, Member  
Paula Keats, Public Member  

Board Member Absent: Patricia Bailey, Member  

*The Board Members present constituted a quorum of the Board*

Guest Present: No guest present  
Staff Present: Milana Lublin, General Council  
Diane Green, Board Liaison

<table>
<thead>
<tr>
<th>Topic</th>
<th>Discussion</th>
<th>Action</th>
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<tbody>
<tr>
<td>I. Guest, Comments:</td>
<td></td>
<td>Meeting called to order at 10:20 a.m.</td>
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<td>II. Announcements, Correspondence:</td>
<td>Introduced Milana Lubin as Legal Council for Interior Design.</td>
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<td>III. Review and Approval of Open Minutes</td>
<td>Review and Approval of Open Minutes from May 26, 2015.</td>
<td>Motion by Shawn O’Donahue: Move to and seconded by Paula Keats to pass and accept the May Minutes as written.</td>
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<td>IV. Old Business</td>
<td>SB 1270 Illinois Registered Design Practitioner Act</td>
<td>Paula Lutz updated the Board on SB1270. Further discussion on the Bill at the next meeting.</td>
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V. New Business

Application review discussion per Act/Rules

Motion by Shawn O’Donahue and Seconded by Paula Lutz that if the department has 4 or more applications to review prior to a scheduled Board Meeting two Board Members could review and make recommendations pursuant to the Administrative Rules. All future Licensed Architects who are obtaining a Registered Design License shall submit an application to the department. IDFPR staff per Section 1255.20 of the Administrative Rules will review and process Registered Interior Design licensees. At each Board Meeting the Board Liaison is to submit to the Board a list of all Licensed Architects that have been licensed as Registered Interior Designers.

VI. Closed Session

Roll Call:
Joan Kaufman - yea
Paula Lutz - yea
Shawn P. O’Donahue - yea
Paula Keats – yea

A. Review of Closed Minutes:
Board reviewed Closed Minutes

Motion by Shawn O’Donahue: Move to go into Closed Session at 10:56 a.m. pursuant to the Open Meeting Act 2C. Seconded by Paula Lutz and carried without dissent.

Motion by Paula Lutz: Move to and seconded by Shawn O’Donahue to pass and approve the May 26, 2016 Closed Minutes as written.

Motion to move out of Closed Session:

A. Application Review
The Board reviewed and made recommendations for 9 applications for Registered Interior Designer pursuant to the Administrative Rules in Closed Session.

Motion by Shawn O’Donahue to Move back into Open Session at 11:55 a.m. Seconded by Paula Lutz and carried without dissent.

VII. Signatures
A. Action Sheets
The Board reviewed and made recommendations for 9 applications for Registered Interior Designer pursuant to the Administrative Rules in Closed Session.

The Board signed action sheets 160342-160350 and made recommendation for Registered Interior Designer pursuant to Section 1255.20 of the Administrative Code.

VIII: Board Chairperson Time

No further discussion

IX: Board Liaison Time

A. Travel Vouchers
B. Next Meeting – June 8, 2016
| X. Adjournment | Motion by Shawn O’Donahue to move to adjourn the meeting at 12:20 p.m. Seconded by Paula Lutz and carried without dissent. |