Illinois Department of Financial and Professional Regulation  
Division of Professional Regulation  
**OPEN MINUTES**

<table>
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<tr>
<th>Open Minutes:</th>
<th>Illinois Board of Interior Design Professionals</th>
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<tbody>
<tr>
<td>Date:</td>
<td>September 20, 2013</td>
</tr>
<tr>
<td>Time:</td>
<td>11:06 AM</td>
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<tr>
<td>Location:</td>
<td>Chicago Office, room 9-171C</td>
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Board Members Present: Joan Kaufman, Chair  
                       Paula Lutz, Vice-Chair  
                       Patricia Bailey, Member  
                       Shawn P. O’Donahue, Member

Board Members Absent: None

The Board Members present constituted a quorum of the Board.

Guests Present: None

Staff Present: M. David Brim, Board Liaison  
               Kristine Nagy, General Counsel

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<th>Topic</th>
<th>Discussion</th>
<th>Action</th>
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<td>I. GUESTS, COMMENTS:</td>
<td>The Board welcomed Patricia Bailey as a new Board Member. She is also the President of the American Society of Interior Designers (ASID).</td>
<td>Meeting called to order at 11:06 am.</td>
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| II. ANNOUNCEMENTS, CORRESPONDENCE: | Joan Kaufman stated that she had received an invitation from CIDQ for representatives of the Board to attend the annual meeting. As the Board does not pay dues to CIDQ anyone attending would not be able to vote.  
                                        Paula Lutz stated that she would be attending the CIDQ meeting on her own, and will represent the Board during the meeting,  
                                        The Board discussed the vacancy of the Public Member, with Chandana Nandi having retired and the duties and requirements. |                                                                                           |
| III. REVIEW AND APPROVAL OF OPEN MINUTES: | REVIEW AND APPROVAL OF OPEN MINUTES:  
                                                    The Board reviewed the open minutes of the May |                                                                                           |
16, 2013 meeting.

Motion was made and seconded (Lutz/O’Donahue) and passed to accept the May 16, 2013 Minutes as written.

### IV. OLD BUSINESS:

#### A. CIDQ membership

The Board discussed the issue of the Board not being a member of the CIDQ. It would be up to the Illinois Interior Design Coalition (IIDC) to propose legislation to amend the Act to require membership in CIDQ.

### V. NEW BUSINESS:

#### A. Amendments to Administrative Rules

Mr. Brim shared an email from Craig Cellini that stated that the Joint Committee on Administrative Rules (JCAR) had approved the amendments to the Interior Design Profession Title Act Administrative Rules. As soon as the paperwork is completed, the new Rules will be published and be in effect. Mr. Brim will notify the Board when the Rules have been published on the website.

Motion was made, seconded (Bailey/Lutz) and passed to go into Closed Session pursuant to the Open Meetings Act at 11:24 am.

### VI. CLOSED SESSION:

#### A. Review of Closed Minutes

Motion was made, seconded (Kaufman/O’Donahue) and passed to accept the May 16, 2013 Closed Minutes as written.

#### B. Application Review

The Board reviewed 5 applications for licensure pursuant to the Administrative Rules.

Motion to move out of Closed Session: 

Motion was made, seconded (Lutz/O’Donahue) and passed to move out of Closed Session at 11:48 am.

### VII. APPLICATION REVIEW:

The Board reviewed and made recommendations for 5 applications for Registered Interior Designer pursuant to the Administrative Rules in Closed Session. (Action sheets 13-2128 though 13-2132)

Motion was made and seconded (Kaufman/Lutz) to accept the recommendations made in closed session. Motion carried.
The Board signed the Action Sheets.

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<th>VIII. BOARD CHAIRMAN TIME:</th>
<th>Ms. Kaufman told Ms. Lutz to have fun in Vegas while attending the upcoming CIDQ annual meeting and requested that she report at the next Board meeting. Ms. Kaufman asked Ms. Lutz to see if there is any information shared at the meeting on the number of those who are using NCIDQ as an appellation. The Board discussed the issues regarding the allowing of adding NCIDQ as an appellation, both pro and con. Ms. Lutz noted that the meeting will be on the second weekend in November and she will have a report available at the next meeting in January.</th>
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<td>IX. BOARD LIAISON TIME:</td>
<td>The Board Liaison had nothing else to add to the meeting.</td>
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<td>X. ADJOURNMENT:</td>
<td>Motion was made, seconded (Bailey/Lutz) and passed to adjourn the meeting. The Meeting adjourned at 12:06 pm.</td>
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