

**Illinois Department of Financial and Professional Regulation  
Division of Professional Regulation**

Open Minutes: Illinois Cemetery Oversight Board  
 Date: July 25, 2012  
 Time: 1:04 pm  
 Location: Chicago Office Room 9-375/Springfield Office Room 258

Board Members Present:  
 Brent E. Adams, Chair  
 Willie E. Carter, Member  
 LuAnn Johnson, Member  
 Zenobia Johnson-Black, Member  
 Roman F. Szabelski, Member  
 Gregory M. Vogeles, Member

Board Members Absent:  
 The Honorable Patricia Brown Holmes, Member  
 Patrick Keenan-Devlin, Member  
 Antoinette D. Wright, Member

The Board Members present constituted a quorum of the Board.

Guests Present:

Staff Present:  
 David Evans, Deputy Director Cemetery Oversight & Funeral  
 Jim Carlson, Assistant Deputy Director Cemetery Oversight & Funeral  
 Mark Thompson, General Counsel  
 Kristine Nagy, General Counsel  
 Nick Petrovski, Law Clerk  
 Keri J. Ginger, Board Liaison

Topic	Discussion	Action
I. GUESTS, COMMENTS:		Meeting called to order at 1:04 pm and roll call taken.
II. ANNOUNCEMENTS, CORRESPONDENCE:		
III. REVIEW AND APPROVAL OF OPEN MINUTES:	December 14, 2011	Motion was made, seconded (Johnson-Black/Szabelski) and passed to accept the

		December 14, 2011 Open Meeting minutes.
IV. OLD BUSINESS:		
Cemetery Hotline	David Evans, Deputy Director, stated that the Cemetery Hotline has taken in 1,336 calls since its inception. The Board discussed the different types of hotline calls received. The majority of the calls were from the cemetery industry.	
Database	David Evans, Deputy Director, stated that the Cemetery Oversight Database now has 91,914 registered burials by 1,192 users. The revenue received from death certificates under the Illinois Department of Public Health's Vital Records now funds the database.	
V. NEW BUSINESS:		
Legislative Issues	David Evans, Deputy Director, reported the Administrative Rules went into effect July 1, 2012.	
Licensing	Cemetery Authority applicants have until the end of the calendar year to submit applications.  The Division has received 112 full exempt cemetery applications, 5 partial exempt cemetery applications, 1 cemetery manager application and 1 cemetery customer service employee application since July 1, 2012.	
Motion to go into Closed Session	Roll Call: Brent Adams – aye Willie E. Carter – aye LuAnn Johnson - aye Zenobia Johnson-Black – aye Roman F. Szabelski - aye Gregory M. Vogeles – aye	Motion was made, seconded (Szabelski/Carter) and passed to go into Closed Session pursuant to the Open Meetings Act at 1:22 pm.

VI. CLOSED SESSION:  A. Review of Closed Minutes	December 14, 2011 Closed Meeting Minutes.	Motion was made, seconded (Johnson/Vogele) and passed to accept the December 14, 2011 Closed Minutes.
Motion to go into Open Session		Motion was made, seconded (Johnson-Black/ Szabelski) and passed to go into Open Session at 1:56 pm.
VII. APPLICATION REVIEW:	The Board discussed the applications for the Certifiers of the cemetery managers and customer service employees.	
VIII. BOARD CHAIRMAN TIME:	The next meeting of the Board will be January 30, 2013 at 1:00 pm.	
IX. BOARD LIAISON TIME:	Keri J. Ginger, Board Liaison, had nothing to add.	
X. ADJOURNMENT		Motion was made, seconded (Johnson-Black/Carter) and passed to adjourn the meeting. The meeting adjourned at 2:02 pm.