

**Illinois Department of Financial and Professional Regulation
Division of Professional Regulation
Open Minutes**

Open Minutes: Illinois Cemetery Oversight Board
 Date: January 30, 2013
 Time: 1:25 pm
 Location: Chicago Office Room 9-375/Springfield Office Room 258

Board Members Present:
 Manuel Flores, Chair
 Willie E. Carter, Member
 LuAnn Johnson, Member
 Roman F. Szabelski, Member
 Gregory M. Vogele, Member
 Antoinette D. Wright, Member

Board Members Absent:
 The Honorable Patricia Brown Holmes, Member
 Zenobia Johnson-Black, Member

The Board Members present constituted a quorum of the Board.

Guests Present:

Staff Present:
 David Evans, Deputy Director Cemetery Oversight & Funeral
 Kristine Nagy, Assistant General Counsel
 Keri J. Ginger, Board Liaison
 Susan Irwin, Administrative Assistant
 Robin Milano, Investigator

Topic	Discussion	Action
I. GUESTS, COMMENTS:		Meeting called to order at 1:25 pm and roll call taken.
II. ANNOUNCEMENTS, CORRESPONDENCE:	The Board recognized Patrick Keenan-Devlin for his service upon his resignation from the board.	
III. REVIEW AND APPROVAL OF OPEN MINUTES:	July 25, 2012	Motion was made and seconded (Johnson/Vogele) to accept the July 25, 2012 Open Meeting minutes.

		Motion carried.
IV. OLD BUSINESS:		
Applications & Processing	David Evans, Deputy Director, stated that 94% of cemeteries have responded to the initial licensing process. He thanked individuals, associations and businesses for helping to get the licensing process started. Keri Ginger, Board Liaison, reported that 3,445 applications have been received (1,287 licenses issued): 176 cemetery authorities (19 licensed); 1,112 partial cemeteries (380 licensed); 1,682 full exempt cemeteries (720 licensed); 204 cemetery managers (41 licensed) and 271 customer service employees (27 licensed). Consumers can verify cemetery licensure on-line via the Departments license look-up feature at www.idfpr.com . The cemetery is also required to have their license displayed.	
Cemetery Hotline	David Evans reported that the Cemetery Hotline has taken in 1,976 calls since its inception on March 1, 2010. 1,590 calls were from the cemetery industry and 386 were from consumers. 600 of the industry calls were application questions. The consumer calls were divided among questions and complaints.	
Database	David Evans confirmed that, as of yesterday's date, 134,479 burials were in the database. This information was received from 1,405 cemeteries across the state. This information was received beginning December 1, 2010, when the database was required under the Act. 82% were full burials and 18% were cremations. He stated that both the federal and state VA cemeteries declined to participate in the database. It was discussed to try to obtain additional information and statistics from the	

	cemeteries for inclusion in the database.	
V. NEW BUSINESS:	None	
Motion to go into Closed Session	Roll Call: Manuel Flores – aye Willie E. Carter – aye LuAnn Johnson - aye Roman F. Szabelski - aye Gregory M. Vogeles – aye Antoinette Wright – aye	Motion was made and seconded (Szabelski/Carter) to go into Closed Session pursuant to the Open Meetings Act at 1:55 pm. Motion carried.
VI. CLOSED SESSION: A. Review of Closed Minutes	July 25, 2012 Closed Meeting Minutes.	Motion was made and seconded (Roman/Carter) to accept the July 25, 2012 Closed Minutes. Motion carried.
Motion to go into Open Session		Motion was made and seconded (Vogele/Wright) to go into Open Session at 2:10 pm. Motion carried.
VII. APPLICATION REVIEW:	The Board discussed the applications for the Certifiers of the cemetery managers and customer service employees.	
VIII. BOARD CHAIRMAN TIME:		
IX. BOARD LIAISON TIME:	Keri J. Ginger, Board Liaison, had nothing to add.	
X. ADJOURNMENT		Motion was made and seconded (Roman/Wright) to adjourn the meeting. The meeting adjourned at 2:25 pm. Motion carried.