Reference, Materials and Procedures for the Illinois Land Surveyor Examinations

Each candidate is responsible for knowing and adhering to these rules regulating the administration of the Illinois Land Surveyor Examinations. Read all of the following information carefully. Failure to follow these rules can result in immediate dismissal and disqualification from these examinations.

Three examinations are required for licensure as a professional land surveyor in Illinois:

1. The Fundamentals of Land Surveying Examination
2. The Principles and Practices of Land Surveying Examination
3. The Illinois Land Surveying Jurisdictional Examination

All three examinations are administered in April and October of each year. Specific dates for the next scheduled examinations are available on the NCEES website (www.ncees.org) and the Continental Testing Services, Inc (CTS) website (www.continentaltesting.net). Continental Testing Services, Inc. (CTS) is designated as the authorized exam administration service for the Department. Illinois does NOT utilize the NCEES Exam Administration to administer the exams. All candidates must be approved by the Department prior to registering for any of the examination(s).

All candidates taking an examination must register with the NCEES at www.ncees.org, as well as Continental Testing Services, Inc. (CTS) at www.continentaltesting.net in order to reserve a seat for the exam. The deadline to register is posted on the CTS website and is prior to the NCEES deadline. If you register with only NCEES and not CTS, you will not be allowed to sit for the exam.

**Fundamentals of Surveying (FS)**

*Exam Specifications*

- The exam is an 8-hour closed-book exam. It contains 85 multiple-choice questions in the 4-hour morning session, and 85 multiple-choice questions in the 4-hour afternoon session. Examinee works all questions.

- The exam uses the US Customary System (USCS) of units.

**NCEES Principles and Practice of Surveying (PS)**

*Exam Specifications*

- The exam is a 6-hour closed-book exam. It contains 67 multiple-choice questions in the 4-hour morning session, and 33 multiple-choice questions in the 2-hour afternoon session. Examinee works all questions.

The exam uses the US Customary System (USCS) of units.

**REFERENCE MATERIAL:** Please review the NCEES Candidate Agreement (last two pages of this document) for permissible reference materials in the examination room.
Sufficient paper for scratch work is provided. All notes and scratch paper must be collected at the end of each examination session. Candidates **MAY NOT** use their own supplies for scratch work during the examination or remove such materials from the examination room.

Candidates **MAY NOT** exchange or share reference materials or any other information during the examination.

**NCEES Specifications Available**

Specifications for the NCEES Fundamentals of Land Surveying examination and the Principles and Practices of Land Surveying examination are available from the NCEES web site at www.ncees.org or by calling the NCEES toll free at 1-800-250-3196. The specifications are provided only through NCEES.

**Illinois Land Surveying Jurisdictional Examination**

**Content Outline**

This is a two-hour, 65-item, **closed** book examination. It is designed to assess each candidate’s knowledge of Illinois law, regulations and practices related to public protection issues. The examination covers the following content areas:

1. Conveyances 6-7 items
2. Plats 8-9 items
3. Federal Instructions & Public Land Survey System 10-11 items
4. Surveys & Legal Descriptions 9-10 items
5. Cities & Counties 4-6 items
6. Records, Recorders, Civil Procedure & Revenue 4-6 items
7. Roads, Bridges & Fences 4-6 items
8. Professions, Occupations & Standards of Practice 2-4 items
9. Special Districts & Natural Resources 2-4 items
10. Canals, Waterways & Drainage 2-4 items

**Study Materials**

1. *2012 Illinois Compiled Statutes*. IPLSA. Also supported by the 2008 edition (but that edition is no longer available from the IPLSA)
Other Regulations for Administering Land Surveyor Examinations

Examination Security

1. By registering for this examination, each candidate acknowledges and accepts the responsibility to maintain the security of these examinations by neither copying nor divulging any questions, answers or solutions to any part of these tests, including any drawings or notes made with reference to these examinations. Each examinee will sign a statement acknowledging compliance.

2. Any breech of examination security is grounds for disciplinary action by the Illinois Department of Professional Regulation.

Photo Identification Required. Each candidate must present a photo ID and a valid exam authorization notice to be admitted to any of these examinations. Only a valid Driver’s License, Secretary of State ID card, or a current passport is acceptable as photographic identification. If the name on the photo ID does not match the name on the exam authorization notice, proof of legal name change also must be presented before the candidate can be admitted to an examination.

Materials Prohibited during Examinations

1. Any devices or materials that might compromise the security of these examinations ARE PROHIBITED. All such devices or materials found during an examination may be checked by examination security personnel and confiscated pending any investigation or action regarding possible threats to the security of these tests.

2. Communicating devices such as pagers, beepers, cellular telephones or other electronic instruments that may disturb or distract candidates ARE PROHIBITED, including electronic watches with set alarms.

3. Smoking and the consumption of food and drink ARE PROHIBITED in the examination room.

4. Luggage, boxes or cases ARE PROHIBITED in the examination room.

5. Laptop computers and all calculators other than those specified below ARE PROHIBITED in the examination room.

Calculators Permitted during Examinations

Only calculator models that are listed as approved for this test on the NCEES Web site (www.ncees.org) are permitted during the test. No candidate will be allowed to use any calculator that is not designated on the NCEES Web site as approved. No calculators will be available or provided to any candidate who brings a calculator to the test that is not on the approved list at www.ncees.org.

Most of these references and information about refresher courses are available from:

Illinois Professional Land Surveyors Association (IPLSA)
100 E. Washington St., Springfield, IL 62701
Phone: 217/528-3053  Fax: 217/528-6545  Website: www.iplsa.org
**Marking Answer Sheets.** All answers must be recorded using the mechanical pencil that is provided by the NCEES. No other writing instruments are permitted in the examination. Sketches, notes, calculations and other writing in test books or on scratch paper are NOT considered part of an answer and are NOT inspected or graded. However, all such materials MUST be turned in at the end of the test for security reasons and may not be removed from the examination room by any candidate. All valid answers must be properly recorded on the answer sheet to be scored in these examinations.

**Permission to Leave the Room.** Permission must be obtained from examination security personnel to leave the examining room for any reason. Talking or any contact with other examinees during the exam is not permitted and may be grounds for immediate removal and disqualification.

**Visitors.** Friends and relatives are not permitted in the testing area at any time. Anyone who accompanies you to the test site and is not registered to take these tests must meet you outside the testing facility after you have finished.

**Change of Address.** If you move before you receive your examination results, you must submit your change of address in writing to Continental Testing Services, Inc., 547 South LaGrange Road, LaGrange, IL 60525.

**Grading.** All scores will be reported to candidates as Pass or Fail. A review or regrading of an examination is not permitted. Candidates are required to retake only the examination(s) not previously passed.

**Examination Results.** Examination results should be available within approximately three months from the date of the examination. The results will be mailed to you as soon as they are available.  

**Study Materials for NCEES Examinations**

The National Council of Examiners for Engineering and Surveying (NCEES) has prepared study guides for the Fundamentals of Land Surveying Examination and the Principles and Practice of Land Surveying Examination. These are available from:

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<th>Physical Address</th>
<th>Mailing Address</th>
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<tbody>
<tr>
<td>NCEES</td>
<td>NCEES</td>
</tr>
<tr>
<td>280 Seneca Creek Road</td>
<td>P.O. Box 1686</td>
</tr>
<tr>
<td>Seneca, South Carolina, 29678</td>
<td>Clemson, South Carolina 29633</td>
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<tr>
<td>Phone: 800-250—3196, 864-654-6824</td>
<td>Website: <a href="http://www.ncees.org">www.ncees.org</a></td>
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The NCEES Examinee Guide is the official guide to policies and procedures for all NCEES exams. All examinees are required to read this document before starting the exam registration process. It is your responsibility to make sure that you have the current version.

NCEES exams are administered in either a computer-based format or a pencil-and-paper format. Each method of administration has specific rules. This guide describes the rules for each exam format. Refer to the appropriate section for your exam.

Download your free copy of the NCEES Examinee Guide.