Which type of engineering are you interested in - Structural or Professional?
The information contained in this packet is for Structural Engineering only.
A Structural Engineer in Illinois cannot perform ANY professional engineering services.
Do NOT use this application to apply for examination or licensure under the Professional Engineering Practice Act.
Illinois licenses Professional Engineers (PE) and Structural Engineers (SE) separately.
Review and download a PE application here: http://www.idfpr.com/profs/ProfEngineer.asp

Important Information:
♦ An application is active for three years from the date of receipt by the Department.
♦ Fees must be a check or money order in US currency made payable to IDFPR.
♦ FEES ARE NON-REFUNDABLE.
♦ Before contacting the Department; please review our FAQ’s (http://www.idfpr.com/About/FAQ.asp) for answers to most questions. If your specific question is not addressed in our FAQ’s, please contact the Department at 800.560.6420 for assistance.
♦ We recommend that you review the Structural Engineering Practice Act and Administrative Rules here: www.idfpr.com/profs/se.asp
♦ Study materials can be found here: www.ncees.org
♦ Refresher courses can be found here: www.seaoi.org

Abbreviations used in this document:
- National Council of Examiners for Engineering and Surveying (NCEES)
- Accreditation Board for Engineering Technology (ABET)

EDUCATION REQUIREMENT

The educational requirement in Illinois is based upon the Baccalaureate degree not a post-graduate degree.
Any educational deficiencies determined by the Illinois SE Board must be corrected prior to approval to sit for any examination or for licensure.

There are two types of education that meet Illinois requirements:
♦ APPROVED ENGINEERING & ARCHITECTURE PROGRAMS
♦ ACCEPTED EDUCATIONAL PROGRAMS

Pursuant to Section 1480.110 of the Administrative Rules, the approved Engineering or Architectural educational program for Illinois is:
♦ A Baccalaureate degree in Engineering or Architecture with 18 semester hours (27 quarter hours) of structural analysis and design.

Pursuant to Section 1480.120 of the Administrative Rules, other accepted educational programs that may meet Illinois requirements are:
♦ A Baccalaureate degree from an ABET program.
♦ A Baccalaureate degree from a related science curriculum.

IMPORTANT NOTE:
Courses leading to a Baccalaureate degree in Engineering Technology do not meet the Illinois requirements for licensure, pursuant to Section 1480.120 c) of the Administrative Rules, as such your application will be denied.
Foreign Education Requirements:
If your baccalaureate degree was earned outside the United States, an NCEES Credential Evaluation of the baccalaureate degree is required, pursuant to Sections 1480.135 & 1480.140 of the Administrative Rules. The educational courses must meet Illinois specific requirements, which may differ from that of NCEES. You must contact NCEES to start that process separately from submitting your application with this Department. Here is the link for NCEES: http://ncees.org/credentials-evaluations/

In addition; if your baccalaureate courses were not taught in English, you are required to provide proof of passage of the TOEFL-iBT test, pursuant to Section 1480.135 & 1480.140.

Contact the Educational Testing Service (ETS) at www.ets.org to start the process to take that exam.

If you have a Post-Graduate Degree in Engineering from an accredited US University, the TOEFL-iBT exam is waived.

EXAMINATION REQUIREMENT

Want to take a structural engineering exam in Illinois? Great!
There are two examinations given in Illinois under the Structural Engineering Practice Act.

The two examinations offered are:
♦ FUNDAMENTALS OF ENGINEERING (FE) EXAMINATION FOR ENROLLEMENT AS AN SEI
♦ 16-HOUR STRUCTURAL ENGINEERING (SE) EXAMINATION

Approval to sit for the FE examination is based on education.
Approval to sit for the SE examination is based on education and experience.

Illinois does not waive examinations as they are required for licensure as a Structural Engineer.

Please review the information below for important information.

1. All applicants must submit an application to the Department for the Board to review your education (and experience if required) to verify that it meets Illinois specific requirements and receive approval to sit for the FE and/or SE examination.

2. If the SE exam was passed outside Illinois, an official certification is required to be submitted with your application and you must be licensed as an SE (or PE practicing Structural) in order to apply for licensure in Illinois.

3. Once you have been approved by the Board to sit for an exam, you may register with NCEES (www.ncees.org) and CTS (www.continentaltestinginc.net) to sit for the examination.

EXPERIENCE REQUIREMENT

♦ All experience must be documented on the VE-SEG form and must be supervised by a licensed Structural Engineer or PE practicing Structural.
♦ Review Section 1480.130 of the Administrative Rules for acceptable experience requirements.
♦ For licensure, at least two (2) years of submitted experience must be in Responsible Charge.

What experience in required:

Structural Engineer License:
A. Approved program graduates must submit four (4) years of structural engineering experience.
B. Non-approved program graduates are required to submit a total of eight (8) years of engineering experience.
ENROLLMENT AS A STRUCTURAL ENGINEER INTERN

To be enrolled as a Structural Engineer Intern (SEI), applicants must pass the FE examination under the Illinois Structural Engineer Board. All applicants must submit an official transcript of your BS degree showing conferral date with your application.

◆ If you are approved by the SE Board to sit for the FE exam for enrollment as an SEI, upon successful passage, you will receive an email from the Department with a link to download your SEI certificate.

Note: a Structural Engineer Intern certificate is NOT a license to practice.

IMPORTANT NOTE: Illinois does not have a method for enrolling applicants as an SEI if the FE exam was not passed under the authority of the Illinois SE Board.

LICENSURE AS A STRUCTURAL ENGINEER

Illinois offers applicants two methods of licensure as an SE in Illinois, provided they meet Illinois specific requirements.

The current requirements for licensure as an SE in Illinois are:

◆ Meet the educational requirements of Section 1480.110 for approved programs or 1480.120 for all other programs.
◆ Pass the FE Examination under the authority of a US jurisdiction.
◆ Pass the 16-hour SE Examination (or the SE I and SE II if before 2011) under the authority of a US jurisdiction.
◆ Have the required years of experience based on your education as shown on page 2.

Initial License - by Examination:
Any exam not passed under the Illinois Jurisdiction requires an official certification/verification on either the CT-SEG form or an official verification submitted through the MyNCEES system. A score report from NCEES is not acceptable.

Endorsement of License:
Illinois does NOT offer Comity or Reciprocity.
Applicants applying for ENDORSEMENT of licensure from another US jurisdiction must verify that they meet Illinois specific requirements for education, examinations/licensure and experience, pursuant to Section 1480.170 of the Administrative Rules.

Illinois requires the following for licensure by endorsement:

A. Education that meets the requirements of either Section 1480.110 for approved programs or 1480.120 for all other programs. Foreign applicants, please review the educational requirements on page 1 & 2.

B. Passage of the FE and SE examinations under a US jurisdiction and proof of active SE (or PE practicing structural) license in another US jurisdiction. Illinois does NOT accept the SE III or Principles and Practice of Engineering (PE) exam as meeting the requirement for the Structural Engineer license.

C. Have the required years of experience based on your education as shown on page 2.

Have an NCEES Record?
If you are submitting an NCEES Record as supplemental documentation to your ENDORSEMENT application, you are NOT required to submit exam or license verifications or official transcript(s) as long as the information is included in your record. Note: the Board may still require any of the above documents if clarification is needed for any reason.
Foreign applicants are required to submit an NCEES credential evaluation and TOEFL-iBT results (if applicable). ALL APPLICANTS MUST SUBMIT THE VE-SEG FORM FOR EXPERIENCE as the NCEES Record is not specific in terms of structural experience or responsible charge time.

PROFESSIONAL DESIGN FIRM REGISTRATION.
If your Firm plans to offer professional services in Illinois (Architecture, Professional Engineering, Structural Engineering, and/or Land Surveying) your Firm must be registered as a Professional Design Firm (PDF) with this Department.
You may review the requirements here: http://www.idfpr.com/profs/se.asp Note: Offering services without a PDF license is a violation of each four design profession acts and subject to discipline by the Department.
FOLLOW THESE STEPS TO COMPLETE THE APPLICATION

IMPORTANT:
This four page application is used by over 100+ professions by the Department. Not all portions of the application are required to be completed for the Structural Engineering profession. Read and follow the below steps carefully as they will tell you exactly what you are to complete for this application. Do NOT write “see NCEES Record” in any field, doing so will require us to return your application to you. The numbers below will correspond with the specific parts of the four (4) page application.

1. APPLICATION CATEGORY INFORMATION AND FEES.
Use the chart below to complete PART 1 of the application based upon what you are applying for. There is only one fee that is required. Use the rows to locate the exam you are applying for or the method of licensure you are applying for. If you are applying to take the SE exam for licensure, you will use Examination. If you are licensed as an SE (or PE practicing structural) in another US jurisdiction, your method of licensure is Endorsement.

<table>
<thead>
<tr>
<th>Profession Name:</th>
<th>Profession Code</th>
<th>Licensure Method</th>
<th>Fee</th>
</tr>
</thead>
<tbody>
<tr>
<td>Structural Engineer OR Structural Engineer Intern</td>
<td>082</td>
<td>Examination</td>
<td>$50</td>
</tr>
<tr>
<td>Structural Engineer Intern</td>
<td>081</td>
<td>Examination</td>
<td>$100</td>
</tr>
<tr>
<td>Structural Engineer</td>
<td>081</td>
<td>Endorsement of License</td>
<td>$100</td>
</tr>
</tbody>
</table>

2. APPLICANT IDENTIFICATION INFORMATION.
All applicants must fully complete this section in order to be approved to sit for examinations or be licensed by the Department. If the name shown on your supporting documents is different from that shown on your application, you must submit PROOF OF LEGAL NAME change; copy of marriage license, divorce decree, affidavit or court order. A valid email address is required to receive all department notifications, license download link and renewal notices. If you do not have a US Social Security Number, contact the Department.

3. EDUCATION.
All applicants must fully complete this section. All applicants must submit an official transcript from each college listed on your application unless contained in your NCEES Record or Credential Evaluation. Refer to Page 1 for the educational requirements and additional requirements for foreign graduates.

4. LICENSE INFORMATION.
All applicants must complete this section. Applicants who have or who currently hold an SEI/EI/EIT certificate, Structural or Professional Engineer license/registration in another US jurisdiction must complete this section. List ONLY the active license(s) you hold. If you have never been licensed as an Engineer, simply write N/A in the State of Original Licensure field. Review the information on page 3 for what is required for your application.

5. EXAMINATION INFORMATION.
All applicants must complete this section. Applicants must verify that they have taken and passed each appropriate examination. Review page 2 for the required examination(s). List ONLY the examination(s) you have passed.

EXAMINATION DEADLINE:
All applicants must submit an application for Board review and approval to sit for the specified exam(s).

For approval to sit for the SE exam, the application must be received by the Department by the date below in order to verify that it will be reviewed by the Board before the exam registration deadline.

- November 15th for the APRIL Examination
- May 15th for the OCTOBER Examination

6. PERSONAL HISTORY.
All applicants must complete this section. If you answer YES to any question, you must submit the required documentation set forth by that question and include a personal statement.
7. EXAMINATION CODING INFORMATION.
   This section is not applicable for this profession. Leave this section blank.

8. CHILD SUPPORT/STUDENT LOAN INFORMATION.
   All applicants must answer this section by law.

9. CERTIFYING STATEMENT.
   All applicants must sign and date the application for it to be accepted.

WHAT YOU MUST SUBMIT TO THE DEPARTMENT

ALL APPLICANTS MUST SUBMIT:

- Completed Original Application
- Application Fee, check or money order (payable to IDFPR) in US currency
- Verification of Employment (VE-SEG) Form for any experience to be reviewed.
  An NCEES Record does not satisfy this requirement.
- NCEES Council Record

OR

- Official transcripts from ALL colleges/universities attended
- Certification from the jurisdiction where the FE Exam was passed (unless passed in Illinois)
- Certification from the jurisdiction where the SE Exam was passed (unless passed in Illinois)

IF AN NCEES RECORD IS NOT BEING SUBMITTED, ENDORSEMENT APPLICANTS MUST ALSO SUBMIT:

- Certification from the original state of licensure
- Certification from the current state of active practice

FOREIGN EDUCATED APPLICANTS MUST SUBMIT:

- NCEES Credentials Evaluation of foreign educational credentials
- TOEFL-iBT examination results
  (Waived if NCEES evaluation shows that BS courses were taught in English or applicant has a Post-graduate degree in Engineering from a U.S. University)

MAIL TO:

Illinois Department of Financial and Professional Regulation,
Attn: Division of Professional Regulation, Design/PSS4
P.O. Box 7007
Springfield, Illinois 62791

HAVE QUESTIONS:

Phone (800) 560-6420
Email: FPR.PRFGROUP02@illinois.gov
The following materials are required to make Application for Licensure and/or Examination in Illinois:

1. Four page APPLICATION FOR LICENSURE AND/OR EXAMINATION.
2. INSTRUCTION SHEET, which gives step by step application instructions for your profession.
3. REFERENCE SHEET, which gives detailed coding information for your profession.
4. SUPPORTING DOCUMENTS, forms, and/or any other documentation you may be required to submit with your application.
5. If the name shown on your supporting documents is different from that shown on your application, you must submit PROOF OF LEGAL NAME change - copy of marriage license, divorce decree, affidavit or court order.

Carefully follow all steps outlined on the INSTRUCTION SHEET. In addition, note the following:

A. Type or print legibly with black ink only.
B. FEES ARE NOT REFUNDABLE.
C. Disclosure of your U.S. social security number, if you have one, is mandatory, in accordance with 5 Illinois Compiled Statutes 100/10-65 to obtain a license. The social security number may be provided to the Illinois Department of Public Aid to identify persons who are more than 30 days delinquent in complying with a child support order, or to the Illinois Department of Revenue to identify persons who have failed to file a tax return, pay tax, penalty or interest shown in a filed return, or to pay any final assessment or tax penalty or interest, as required by any tax Act administered by the Illinois Department of Revenue, or to other entities for verification of identification.

PART I: Application Category Information

A. SEE REFERENCE SHEET, CHART I, OR INSTRUCTIONS PRIOR TO COMPLETING ITEMS 1 THROUGH 4

1. PROFESSION NAME
2. PROFESSION CODE
3. LICENSURE METHOD
4. FEE

B. CHECK BOX INDICATING THE APPROPRIATE INFORMATION REGARDING YOUR APPLICATION

☐ This is the first time I have made application for this profession in Illinois.
☐ I have previously made application for this profession in Illinois. However, my previous application expired and I am now reapplying.
☐ Other: __________________________
☐ My application for this profession had previously been denied in Illinois. I am reapplying since I have fulfilled additional requirements.
☐ I have previously made application for this profession in Illinois. However, I am now applying under new statutory language.

PART II: Applicant Identifying Information--You must notify the Department of Financial and Professional Regulation - Division of Professional Regulation and/or Continental Testing Service in writing, of any address changes after you file this application in order to receive any further information.

1. NAME
   LAST
   FIRST
   MIDDLE
2. TITLE (e.g., M.D., D.D.S., etc.)
3. UNITED STATES SOCIAL SECURITY NO.

☐ Female
☐ Male

11. TELEPHONE NUMBER WHERE YOU MAY BE REACHED
   Work: ( __ __ __ ) __ __ __ __ __ __ __
   Home: ( __ __ __ ) __ __ __ __ __ __ __
   Fax: ( __ __ __ ) __ __ __ __ __ __ __
   Fax: ( __ __ __ ) __ __ __ __ __ __ __

Addition of forms can be downloaded from the IDFPR Web site at www.idfpr.com.
### PART III: Education Information

1. **PRELIMINARY EDUCATION** (Elementary and High School or G.E.D. Circle number of years completed)
   - Graduated High School? [ ] Yes [ ] No
   - Received G.E.D.? [ ] Yes [ ] No

2. **NAME OF LAST PRELIMINARY SCHOOL ATTENDED**
3. **LAST PRELIMINARY SCHOOL LOCATION** (City and State)
4. **DATE OF GRADUATION** Month ______ Year ______

5. **COLLEGE OR UNIVERSITY** (Circle number of years completed)
   - Graduated? [ ] Yes [ ] No

6. **COLLEGE OR UNIVERSITY NAME** (Undergraduate and Graduate)
   - LOCATION (City and State or Country)
   - DATES OF ATTENDANCE FROM Month/Year TO Month/Year
   - TYPE OF DEGREE EARNED

7. **SPECIALIZED TRAINING** (Residency, Professional Training, Vocational Training, Practical or Clinical Training)
   - INSTITUTION NAME
   - LOCATION (City and State or Country)
   - DATES OF ATTENDANCE FROM Month/Year TO Month/Year
   - Did You Complete Training? [ ] Yes [ ] No
### PART IV: Record of Licensure Information

If you have ever been licensed to practice the profession for which you are now making application, or held a related license, complete the information requested below. If you have ever held a temporary, trainee or apprenticeship license, or a permit, it must be listed here also. In addition, the INSTRUCTION SHEET enclosed with this Application package may instruct you to have Certification(s) of Licensure in other state(s) prepared and submitted in support of your application (contact other state(s) regarding possible fee). You must also list all other licenses held in Illinois, however, certification of licensure from Illinois is not required. Failure to disclose all licenses held may result in denial of your application or other appropriate action.

<table>
<thead>
<tr>
<th>STATE</th>
<th>PROFESSION NAME</th>
<th>LICENSE NUMBER</th>
<th>DATE OF ISSUANCE</th>
<th>LICENSE STATUS</th>
</tr>
</thead>
<tbody>
<tr>
<td>State of Original Licensure</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>State of Current Licensure where you most recently have been practicing.</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Other States of Licensure</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

(If additional space is needed, attach a separate sheet.)

### PART V: Record of Examination

If you have ever taken a licensure examination in Illinois or any other state for the profession for which you are now making application, you must complete the information requested below. EACH EXAMINATION ATTEMPT MUST BE SHOWN. Failure to disclose an examination attempt may result in the denial of your application or other appropriate action.

<table>
<thead>
<tr>
<th>NAME OF EXAMINATION</th>
<th>STATE</th>
<th>MONTH/YEAR</th>
<th>EXAM RESULTS</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td>(Passed, Failed, Absent)</td>
</tr>
</tbody>
</table>

(If additional space is needed, attach a separate sheet.)
PART VI: Personal History Information  (This part must be completed by all applicants)

1. Have you been convicted of or pled guilty or nolo contendere to any criminal offense in any state or in federal court? Please do not give details on minor traffic charges, but do include information relating to Driving While Intoxicated (DWI) charges. If yes, attach a personal statement describing the circumstances of the conviction and certified copies of court records of your conviction including the nature of the offense, date of discharge, and a statement from the probation or parole office. In general, a criminal conviction by itself does not usually result in denial of licensure.

2. Have you been convicted of a felony? In general, a felony conviction by itself does not usually result in denial of licensure.

3. If yes, have you been issued a Certificate of Relief from Disabilities by the Prisoner Review Board? If yes, attach a copy of the certificate.

4. Do you now have any disease or condition that presently limits your ability to perform the essential functions of your profession, including any disease or condition generally regarded as chronic by the medical community, i.e., (1) mental or emotional disease or condition; (2) alcohol or other substance abuse; (3) physical disease or condition? If yes, attach a detailed statement, including an explanation whether or not you are currently under treatment.

5. Have you been denied a professional license or permit, or privilege of taking an examination, or had a professional license or permit disciplined in any way by any licensing authority in Illinois or elsewhere? If yes, attach a detailed explanation.

6. Have you ever been discharged other than honorably from the armed service or from a city, county, state or federal position? If yes, attach a detailed explanation.

PART VII: Child Support and Tax Information (Every applicant is required by law to respond to the following questions)

1. In accordance with 5 Illinois Compiled Statutes 100/10-65(c), applications for renewal of a license or a new license shall include the applicant's Social Security number, and the licensee shall certify, under penalty of perjury, that he or she is not more than 30 days delinquent in complying with a child support order. Failure to certify shall result in disciplinary action, and making a false statement may subject the licensee to contempt of court.

   Are you more than 30 days delinquent in complying with a child support order? (NOTE: If you are not subject to a child support order, answer "no.")
   Yes [ ] No [ ]

2. In accordance with 20 ILCS 2105-15(g), "The Department shall deny any license application or renewal authorized under any licensing Act administered by the Department to any person who has failed to file a return, or to pay the tax, penalty, or interest shown in a filed return, or to pay any final assessment of tax, penalty, or interest, as required by any tax Act administered by the Illinois Department of Revenue, until such time as the requirement of any such tax Act is satisfied."

   Are you delinquent in the filing of state taxes? Yes [ ] No [ ]

PART VIII: Certifying Statement

Under penalties of perjury, I declare that I have examined the application and all supporting documents submitted by me in connection therewith, and to the best of my knowledge, they are true, correct, and complete.

____________________________  __________________________
Signature of Applicant          Date

I UNDERSTAND THAT FEES ARE NOT REFUNDABLE. My signature above authorizes the Department of Financial and Professional Regulation to reduce the amount of this check if the amount submitted is not correct. I understand this will be done only if the amount submitted is greater than the required fee hereunder, but in no event shall such reduction be made in an amount greater than $50.
**IMPORTANT NOTICE:** Completion of this form is necessary for consideration for licensure under 225 ILCS 340/1 et. seq. (Illinois Compiled Statutes). Disclosure of this information is VOLUNTARY. However, failure to comply may result in this form not being processed.

**APPLICANT:** Complete the applicant section of this form then forward this form to the state or territory in which you are requesting certification of your examination status, license or examination scores. Contact the certifying jurisdiction for appropriate fee. Photocopying this form is permissible.

<table>
<thead>
<tr>
<th>1. NAME LAST FIRST MIDDLE</th>
<th>2. DATE OF BIRTH</th>
<th>3. SOCIAL SECURITY NUMBER</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>__ __ / __ __ / __ __</td>
<td>__ __ __ __ __ __ __ __</td>
</tr>
</tbody>
</table>

4. ADDRESS STREET, CITY, STATE, ZIP CODE

5. REFER TO REFERENCE SHEET. Record profession name and three digit profession code for which you are making Illinois application.

<table>
<thead>
<tr>
<th>Profession Name</th>
<th>Profession Code</th>
</tr>
</thead>
</table>

6. MAIDEN OR GIVEN SURNAME

7. APPLICANT TELEPHONE NUMBER

| Area Code (__ __ _) | __ __ __ __ |

8. COMPLETE THE FOLLOWING INFORMATION REGARDING YOUR REQUEST, INDICATE ALL PROFESSIONS FOR WHICH A CERTIFICATION IS BEING REQUESTED.

<table>
<thead>
<tr>
<th>✓</th>
<th>PROFESSION</th>
<th>LICENSE NUMBER</th>
<th>ISSUANCE DATE</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Structural Engineer Intern</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Professional Engineer</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Structural Engineer</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

I hereby authorize ________________________________ Name of Licensing Agency or Board to furnish to the Illinois Department of Financial and Professional Regulation or its designated testing service, the information requested below.

Signature ________________________________ Date ________________________________

**LICENSING AGENCY:** The Illinois Department of Financial and Professional Regulation will accept other forms of certification provided all applicable information requested on this form is contained in the Certification. Please record N/A in areas which are not applicable. Return the completed form directly to the applicant in a sealed envelope to be submitted with the application.

**PART I. - CERTIFICATION OF LICENSURE**

A. Record the following License Information.

<table>
<thead>
<tr>
<th>PROFESSION</th>
<th>LICENSE NUMBER</th>
<th>ISSUANCE DATE</th>
<th>EXPIRATION DATE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Structural Engineer Intern</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Professional Engineer</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Structural Engineer</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

B. LICENSURE METHOD

- [ ] Examination (Administered in Your State)
- [ ] National (Name)
- [ ] State Constructed
- [ ] Other (Name)
- [ ] Endorsement of License (State)
- [ ] Acceptance of Examination Results (Administered in Another State)
- [ ] Reciprocity with (State)
- [ ] Education and Experience (If less than 8 years experience including graduation from ABET engineering curriculum, detail facts in Part VI on reverse side.)
- [ ] Other (Detail facts in Part VI on reverse side.)
PART II. - CERTIFICATION OF EXAMINATION SCORES

<table>
<thead>
<tr>
<th>SUBJECT</th>
<th>HOURS OF EXAMINATION</th>
<th>DATE OF EXAMINATION</th>
<th>SCORE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Structural Engineer Intern</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>NCEES Fundamentals of Engineering</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Other:</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Structural Engineering:</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>NCEES Structural I</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>NCEES Structural II</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>State Constructed Structural Examination</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>NCEES 16 Hour Structural</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>8 Hour Vertical Forces Component</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>8 Hour Lateral Forces Component</td>
<td></td>
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</tr>
<tr>
<td>Other</td>
<td></td>
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<td></td>
</tr>
</tbody>
</table>

Note: Do not fill out if exam was the NCEES Civil/Structural. Only if the NCEES SE I or II examinations (or State Constructed Structural Examinations) were passed.

PART III. - FORMAL ACTIONS

Have there ever been any formal sanctions imposed against the applicant as a matter of public record including but not limited to fine, reprimand, probation, censure, revocation, suspension, surrender, restriction or limitation? (If yes, attach a certified copy of disciplinary action.) Yes ☐ No ☐

PART IV. - DETAILED FACTS OF PART III OF THIS FORM

I certify that the information contained herein is true and correct according to the official records of the State.

Print Name
Title
Agency/Board Street Address
City, State, ZIP Code
Area Code (  )
Date
Telephone Number
APPLICANT: Complete this section of the form. Then forward the form to your supervisor from whom you obtained your experience for the specified time. Your supervisor must return the completed form to you in a sealed envelope to be submitted with the application OR they can email it directly to FPR.PRFGROUP02@illinois.gov.

If additional forms are needed, you are authorized to make copies of this form.

1. NAME LAST FIRST MIDDLE
2. SOCIAL SECURITY NUMBER
3. PROFESSION APPLYING FOR
   ___ STRUCTURAL INTERN (082)
   ___ STRUCTURAL ENGINEER (081)
4. ADDRESS STREET, CITY, STATE, ZIP CODE
5. MAIDEN OR GIVEN SURNAME

NOTE: For experience to be accepted, the supervisor must be licensed as an Engineer who is legally practicing structural engineering, pursuant to Section 5 of the SE Act; who is in direct control and supervision of the applicant.

SUPERVISOR: Complete the remainder of this form.

Specify the dates that the applicant was under your direct control and supervision. Return the completed form to the applicant in a sealed envelope to be submitted with his/her application OR email it directly to FPR.PRFGROUP02@illinois.gov.

PART I - SUPERVISOR INFORMATION

A. SUPERVISOR NAME

B. EMPLOYER'S NAME (AT TIME OF SUPERVISION)

C. REGISTRATION PROFESSION
   □ Structural Engineer - Check only if state has a separate and distinct Structural Engineer License
   □ Professional Engineer

D. SUPERVISOR'S WORK ADDRESS (AT TIME OF SUPERVISION)
   STREET, CITY, STATE, ZIP CODE

E. SUPERVISOR'S LICENSURE DATA
   STATE(S) OF LICENSURE   LICENSE NO.   LICENSED
   __________________________   __________________________

F. SUPERVISOR CONTACT INFORMATION
   Phone (______) _______ - _________
   Email __________________________

G. IN YOUR PROFESSIONAL OPINION IS THERE ANY REASON WHY THE APPLICANT SHOULD NOT BE LICENSED TO PRACTICE STRUCTURAL ENGINEERING? □ YES (If YES, explain.) □ NO

I CERTIFY THAT I WAS LICENSED OR LEGALLY PRACTICING IN ALL APPLICABLE JURISDICTIONS FOR THE PROJECTS LISTED ON THIS EXPERIENCE FORM.

I UNDERSTAND THAT IF I AM NOT, THE EXPERIENCE SHALL NOT BE ACCEPTED.

I do hereby declare that this applicant was employed by me or worked under my personal supervision for the time period listed and that the information I have reported herein is true and correct to the best of my knowledge.

Date __________________ Signature __________________ Primary Jurisdiction Seal __________________

PART II - APPLICANT EMPLOYMENT INFORMATION

A. TYPE OF EMPLOYMENT
   □ Full-time  □ Part-time

B. TOTAL TIME EMPLOYED
   ___ Years  ___ Months

C. DATES OF EMPLOYMENT (Use exact dates, not "present")
   From __ __ / __ __ / __ __ __ __ To __ __ / __ __ / __ __ __ __
PART II. - APPLICANT EMPLOYMENT INFORMATION (Continued)

D. CHECK THE APPROPRIATE BOX(ES) REGARDING PROJECTS IN WHICH THE APPLICANT WAS ENGAGED.

<table>
<thead>
<tr>
<th>BRIDGES</th>
<th>BUILDINGS</th>
</tr>
</thead>
<tbody>
<tr>
<td>Steel</td>
<td>Steel</td>
</tr>
<tr>
<td>Railroad</td>
<td>Industrial</td>
</tr>
<tr>
<td>Concrete</td>
<td>Concrete</td>
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<td></td>
<td>Commercial</td>
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<td>Masonry</td>
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<td></td>
<td>Foundation and Soil</td>
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<tr>
<td></td>
<td>Mechanics</td>
</tr>
<tr>
<td></td>
<td>High-rise Apartment or Office</td>
</tr>
<tr>
<td>Foundation / Soil Mechanics</td>
<td></td>
</tr>
</tbody>
</table>

Other Structures:
Describe: ____________________________

E. DESCRIBE THE STRUCTURAL ENGINEERING PROJECTS IN WHICH THE APPLICANT WAS ENGAGED.

SUPERVISOR:
You are being asked to determine if the applicant was engaged in the design or construction and directed the work with responsibility for successful accomplishment of the project, including decisions on questions or methods of execution and suitability of materials, subject to the overall direct supervision and control of an engineer legally practicing structural engineering.

RESPONSIBLE CHARGE REQUIREMENT.
At least TWO YEARS of experience must be in responsible charge for structural engineering activities. This experience shall be within the definition of the practice as set forth in Section 5 of the Act (below) and shall require the application of technical knowledge and structural engineering principles.

NOTE FOR INITIAL LICENSURE.
It is highly irregular for an applicant of initial licensure to have 48 months of experience and all 48 months be in Responsible Charge. Please be mindful when specifying the number of months in Responsible Charge.

Number of Months in Responsible Charge: ____________________ (If no time, indicate with a zero)

Please describe the representative structural projects that the applicant worked on. It should be in the following format: 1) name of project, 2) location of project, 3) type of project (building, bridge, other), 4) structural materials used in the project, 5) the role of the applicant in the design of the project, 6) the name of the person that sealed the documents for the project. Attach additional sheets if necessary.

THE DEFINITION OF STRUCTURAL ENGINEERING AS DEFINED BY THE ILL. REV. STATE. 1985, CH. 111, PAR. 6605:

Section 5. A person shall be regarded as practicing structural engineering within the meaning of this Act who is engaged in the designing or supervising of the construction, enlargement or alteration of structures, or any part thereof, for others, to be constructed by persons other than himself. Structures within the meaning of this Act are all structures, having as essential features, foundations, columns, girders, trusses, arches and beams, with or without other parts, and in which safe design and construction require that loads and stresses must be computed and the size and strength of parts determined by mathematical calculations based upon scientific principles and engineering data. A person shall also be regarded as practicing structural engineering within the meaning of this Act who is engaged as a principal in the designing and supervision of the construction of structures or of the structural part of edifices designed solely for the generation of electricity; or for the hoisting, cleaning, sizing or storing of coal, cement, sand, grain, gravel or similar materials; elevators; manufacturing plants; docks; bridges; blast furnaces; rolling mills; gas producers and reservoirs; smelters; dams; reservoirs; waterworks; sanitary works as applied to the purification of water; plants for waste and sewage disposal; round houses for locomotives; railroad shops; pumping or power stations for drainage districts; or power houses, even though such structures may come within the definition of "buildings" as defined in any Act in force in this State relating to the regulation of the practice of architecture.