



IDFPR

Illinois Department of
Financial and Professional Regulation

Division of Financial Institutions

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General Bylaw Request Instructions

The bylaw amendment below is a fillable PDF which can be completed digitally. This prevents the need to print the bylaw off to fill it out by hand.

For the Chairman of the Board's signature line, the Department will accept their typed name in that field instead requiring a wet signature.

Once the form has been completed, simply save it, and attach it to the submission email.

The completed form can be submitted to the Credit Union Section by:

- Email: FPR.CreditUnion@illinois.gov (preferred method)
- Fax: 217-557-8461
- Or by mail to:

IDFPR
Credit Union Section
320 West Washington Street, Suite 550
Springfield, IL 62786

Upon receipt of your request, the Department will review each form(s). The Department will then sign and date any request that is approved and return the signed form to the Credit Union by email along with an invoice for the processing fee.

Amendments are not effective until the Department has signed and dated the form(s).

If you have any questions or concerns, please contact the Credit Union section at: 217-782-2834 or FPR.CreditUnion@illinois.gov.

Last Updated 03/23/2022

STATE OF ILLINOIS
DEPARTMENT OF FINANCIAL AND PROFESSIONAL REGULATION
DIVISION OF FINANCIAL INSTITUTIONS
CREDIT UNION SECTION
CERTIFICATE OF PROCEEDINGS
AMENDMENT TO BYLAWS

STATE OF ILLINOIS
COUNTY OF _____

I hereby certify that at a _____ meeting of the _____ of the:

(Official Credit Union Name)

held on this date _____ pursuant to the notice required by Article XXI of the Bylaws of the said Credit Union and by Section 305/4 of the Illinois Credit Union Act, the following Resolution was adopted.

RESOLVED: THAT ARTICLE V - SECTION 1 - OF THE BYLAWS OF THIS CREDIT UNION BE AMENDED TO READ AS FOLLOWS:

Section 1(b) The number of directors of this credit union shall be _____. Directors shall be elected at each annual meeting of the members held in accordance with Article IV of these bylaws. Directors shall be divided into _____ classes with each class as nearly equal in number as possible. The first class shall consist of _____ directors, the second class shall consist of _____ directors and the third class shall consist of _____ directors (if applicable). The term of office of the directors of the first class shall expire at the first annual meeting after their election, that of the second class shall expire at the second annual meeting after their election, and that of the third class, if any, shall expire at the third annual meeting after their election. At each annual meeting after the classification, the number of directors equal to the number of directors whose terms expire at the time of the meeting shall be elected to hold office until the second succeeding annual meeting if there are 2 classes or until the third succeeding annual meeting if there are 3 classes. A director shall hold office for the term for which he or she is elected and until his or her successor is elected and qualified.

I further certify on the date of said meeting of the above listed credit union, that a quorum was present, and per the guidelines of 305/4 of the Illinois Credit Union Act, the vote was passed in favor of this Resolution.

I, _____, being duly sworn declare on oath that I am the Chairperson of the Board of the above listed Credit Union, and that the statements made therein are true in substance and in fact as attested to on this date _____.

Approved by:



Director of Financial Institutions Date