



**REAL ESTATE APPRAISAL EDUCATION PROVIDER  
RENEWAL APPLICATION FOR LICENSURE**

PRIMARY DOCUMENT  
June 2015

**EDU-555R**

ILLINOIS DEPARTMENT OF FINANCIAL AND PROFESSIONAL REGULATION  
Division of Real Estate  
320 West Washington Street, 3<sup>rd</sup> Floor  
Springfield, Illinois 62786  
800-560-6420

Complete and sign this application. Attach a written attendance policy that requires student attendance to be verified. A non-refundable fee of \$500 must accompany this application. Make payable to: Illinois Department of Financial and Professional Regulation.

NAME OF EDUCATION PROVIDER

DBA (if applicable) FEIN or SSN

MAILING ADDRESS

CITY STATE ZIP

PHONE NUMBER FAX NUMBER

WEBSITE ADDRESS

PRIMARY E-MAIL ADDRESS

**APPRAISAL EDUCATION ADMINISTRATOR**

NAME

TITLE (President, Administrator, Owner, etc)

E-MAIL ADDRESS

DIRECT PHONE NUMBER CELL PHONE NUMBER

**I CERTIFY THAT:**

- All course applications will be submitted no later than 45 days prior to the first offering date.
- I (We) shall utilize only qualified instructors and that AQB Certified USPAP instructors that teach on-line USPAP will hold a CDEI designation from IDECC.
- Instructors for any Illinois offering have NOT had a public discipline in any jurisdiction in the past 3 years prior to submission of a course.
- Class hours are defined as 60 minutes, of which at least 50 minutes are instruction attended by the student.
- Distance education courses intended for use as qualifying education will include a written examination proctored by an official approved by the college or university, or by the sponsoring organization.
- I (We) will maintain student records in accordance with Administrative Rules 1455.350.

I hereby certify that all information, to the best of my knowledge, is true and correct and that I am the person legally authorized to sign this application.

Signature

Date