## Illinois Department of Financial and Professional Regulation Division of Professional Regulation

## **INSTRUCTIONS FOR FILING A PETITION FOR HEARING**

In response to your request for a hearing, attached is a Petition for Hearing form that must be completed in accordance with 68 IAC 1110.30(c).

If you meet the above requirements, you must:

- $\checkmark$  Include all information requested in the form
- $\checkmark$  Attach documentation that may be relevant
- ✓ If you provide information/documentation regarding medical treatment, psychotherapy, or counseling please provide under a separate attachment
- $\checkmark$  Sign the form
- ✓ Forward the completed form via email to <u>FPR.ChiRecords@illinois.gov</u> OR via mail to:

## Illinois Department of Financial & Professional Regulation Clerk of the Court - Chicago Records 555 W. Monroe, Suite 500 Chicago, Illinois 60661

Each Respondent/Petitioner has the right to retain an attorney to represent him/her in this matter and the Department strongly encourages you to seek counsel from an attorney.

Please see the **Frequently Asked Questions** (FAQs) available on the Department's website **https://idfpr.illinois.gov** for more information regarding the Department.

STATE OF ILLINOIS
DEPARTMENT OF FINANCIAL AND PROFESSIONAL REGULATION
DIVISION OF PROFESSIONAL REGULATION

In Re: The Petition for Hearing	) ) Cas	e No.:		
Name:	)			
License No.:	) )			
Petitioner Contact Information				
NAME: FIRST MIDDLE LAST		LICENSE NO.:		
ADDRESS:	1			
EMAIL:		PHONE NUMBER:		
ANY NAMES PREVIOUSLY KNOWN BY:	1			
Case Information (Please attach additional pages if needed)				
Type of Notice (choose one):Notice of Intent to DenyNotice of Tax Liability Orde	r	Notice of Intent to Refuse to Renew		
Date of Notice:				
Please provide all dates and types of employment currently h	ield:			
Please provide the particular reason(s) why you believe that	the ad	tion taken by the Department is incorrect:		

Please provide any information evidencing rehabilitation, which would bear upon the request for a license:  Please provide information regarding any conviction(s) ever received:	
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	Please provide information regarding any conviction(s) ever received:

Please provide a statement regarding the future plans of the Petitioner:

## CERTIFICATION

Under penalty of perjury, as provided by law pursuant to Section 1-109 of the Illinois Code of Civil Procedure, I certify that this Petition for Hearing and the information herein are true and accurate.

Date: