

**Illinois Department of Financial and Professional Regulation
Division of Professional Regulation**

Illinois Roofing Advisory Board

March 29, 2022

Time: 11:04 a.m.

Adjourn: 12:04 p.m. (Cronin/Sutton)

Location:

WebEx Conference Call

Board Members Present:

Rod Petrick, Chairman
Anthony Roque, Vice-Chairman
Mitch Kaiser, Member
Doug Sutton, Jr, Member
Brian Cronin, Member
Michael McMillin, Member
Travis Gorman, Public Member

Staff Present:

Jim Koehl, Board Liaison
Dolorita May, Legal Counsel

Topics:

Discussion:

Action:

Roll Call

Approve Minutes

September 8, 2021 minutes

McMillin/Cronin moved to approve the September 8, 2021 minutes.
Motion carried.

New Business

Conferences

Chairman Petrick noted he appreciates the Web-Ex involvement with the informal conferences.

Disciplinary Report

Mr Koehl provided an overview of the disciplinary report.

Old Business

Roofing Examination

Mr Koehl read Dr Ron Rodgers statement about the status of the roofing examination. The review panel criteria was referenced. The 2022 NRCA Manual needs to be reviewed by Dr Rodgers for any edits to the exam questions. He added that the review panel then needs to be selected.

Reviewed Dr Rodgers Exam Performance data sheet which summarizes exam stats.

Closed Session

Deliberate cases

Kaiser/Sutton moved to go into closed session pursuant to Section 2(c)(4) and (15) of the Open Meetings Act. Motion carried.

Subsequent to the motion a roll call was held and the following members voted unanimously to close the session.

Gorman-yes
Roque-yes
Sutton-yes
Kaiser-yes
Petrick-yes
McMillin-yes
Cronin-yes

Those voting yes constituted a majority of the quorum of the members of the Board.

The session closed at 11:36 a.m.

Deliberations were held in closed session on cases presented to the Board.

Closed Session (con't)

Kaiser/Gorman moved to
come out of closed session
at 11:49 a.m.
Motion carried.

Open Session

Cases Deliberated in Closed Session

Diane Gottlieb 21-2618

Kaiser/Sutton moved that
Revoke acceptance of
105-009124 as qualifying party.
Motion carried.

Motion to accept all actions made in closed session (Cronin/Kaiser). Motion carried. Roll call.

Motion to keep closed minutes closed (McMillin/Sutton). Motion carried. Roll call.

Board Chairman Time

Chairman Petrick thanked staff
regarding the informal conference
process in the way they are being
conducted as well as the Web-Ex
style of meeting.

Board Liaison Time

Next meeting

The next scheduled meeting is yet
to be determined.

Adjournment

Cronin/Sutton moved to
adjourn the meeting at 12:04 pm.

Motion carried. Roll call.

Exceptions and Comments

Deliberations-Let it be noted for the record that the Director's decision regarding disciplinary matters is withheld from the minutes and rendered at the time the Board presents their Findings of Fact, Conclusions of Law and Recommendations.
