

ILLINOIS DEPARTMENT OF FINANCIAL AND PROFESSIONAL REGULATION
DIVISION OF PROFESSIONAL REGULATION
ILLINOIS LAND SURVEYORS LICENSING BOARD

Open Minutes

Illinois Land Surveyors Licensing Board

Date: September 30, 2022
Convened: 9:32 am
Adjourned: 10:47 am
Location: WebEx

Members Present: Gale E. Hake, Chair
Kim Lyons, Vice-Chair
James W. Abbitt Jr., Member
Michael Filipski, Member
John G. Huff, Public Member
Carol Sweet-Johnson, Member

Member(s) Absent: C. Brian Lounsbury, Member

Staff Present: Kyle Lazell, Design Licensing Manager
Ronald Almiron, IDFPR General Counsel
Eduardo Fernandez, IDFPR Prosecuting Attorney
Roy Cepero, IDFPR Design Investigator

Guests Present: Ryan Roth, IPLSA
Kim Robinson, IPLSA
Steve, Public

Open Session: The Meeting was called to order at 9:33 am.
Roll Call: The Board Members present constituted a quorum of the Board.

I. Board Member Announcements, comments

Mr. Hake welcomed everyone and asked if there were any Board announcements or comments.

No board announcements.

II. Guest Announcements, comments

Ms. Robinson said IPLSA has no items to present but looks forward to the discussion of the proposed Rules.

III. Licensing Manager Report

A. Rules Update

Mr. Lazell shared that the 45-public notice period for the proposed Rule amendment packet expired in August. DPR received comments from IPLSA for the proposed Rules and they are

ILLINOIS DEPARTMENT OF FINANCIAL AND PROFESSIONAL REGULATION
DIVISION OF PROFESSIONAL REGULATION
ILLINOIS LAND SURVEYORS LICENSING BOARD

currently being reviewed by DPR staff and will discuss with IPLSA at the appropriate time. Once the comments have been discussed and an agreement reached, DPR will present the final version of the proposed Rules to JCAR for review and adoption.

B. General Counsel Change

Mr. Lazell shared that Ronald Almiron will serve as the GC for this Board as well as the Structural Engineer, Professional Engineer, and Interior Design Boards.

C. NCEES National Service Awards Nominations

Mr. Lazell shared that he received notice from NCEES that they will be accepting nominations for the National Service Awards. He indicated that if a member wishes to nominate another member to please let him know.

D. Landscape Architect

Mr. Lazell provide the Board with an update on this profession, mentioning that the profession is fully re-regulated by DPR once again.

E. Interior Design

Mr. Lazell provide the Board with an update on this profession, mentioning that the profession recently revised their Act to require a seal/stamp for drawings and CE for renewal. He also mentioned that he is working on a draft of Rule amendments based on the recent statutory changes.

IV. Review of Open Minutes

The Board reviewed the minutes of the July 29, 2022, meeting. Motion was made, seconded (Filipski/Lyons) to accept the minutes of the meeting as written. Motion passed with a quorum of members via roll call.

V. Ongoing Business

No business presented.

VI. Report from Subcommittees

A. Complaint Review Committee/subcommittee

Mr. Filipski reported on the September 22, 2022, meeting.

Complaint Statistics based on recommendations from the July 2022 meetings for each profession:

Architect: Opened 9, Closed 4, Referred to prosecutions 1

ILLINOIS DEPARTMENT OF FINANCIAL AND PROFESSIONAL REGULATION
DIVISION OF PROFESSIONAL REGULATION
ILLINOIS LAND SURVEYORS LICENSING BOARD

SE: Opened 2, Closed 1, Referred to prosecutions 0
PE: Opened 5 Closed 4, Referred to prosecutions 0
LS: Opened 1, Closed 0, Referred to prosecutions 0

Complaints currently under investigation:

Architect – 33

SE - 8

PE – 23

LS – 8

Cases currently being prosecuted:

Architect – 35

LS – 5

PE – 19

SE – 6

B. Jurisdictional Exam Sub-Committee

Mr. Hake reported that the committee recently received an update from Dr. Rodgers for tentative dates for the committee to meet in October. He also shared that at present, the committee consists of a total of nine (9) members.

VII. New Business

A. NCEES Annual Meeting
– Report

Mr. Hake shared a report for the Board. He provided information regarding the exam process for NCEES exams, methods of how the exams are scored, increased fees for each examination. The main topic discussed was the Professional Activities and Knowledge Study (PAKS) study with the possible modules to be considered for possible inclusion in the PS exam update. At present, only the Core, Boundary Surveying, Public Land Survey Systems, and Topographic/Mapping Science options will move forward. Incidental drainage did not receive enough votes to be added.

B. Code Enforcement
Manual - Review

Mr. Lazell notified the Board that he is in the process of revising the code manual based on statutory changes that took place in 2019 and Rule changes that are set to be adopted soon. He indicated that he hopes to have it completed by the end of the year.

ILLINOIS DEPARTMENT OF FINANCIAL AND PROFESSIONAL REGULATION
DIVISION OF PROFESSIONAL REGULATION
ILLINOIS LAND SURVEYORS LICENSING BOARD

Motion to move into Closed Session: Motion was made, seconded (Huff/Filipski) to move into Closed Session pursuant to Section 2c (4) & (15) of the Open Meetings Act at 10:44 am. Motion passed with a quorum of members via roll call.

VIII. Closed Session: A. Review of Closed Minutes
The Board reviewed the closed minutes of the July 29, 2022, meeting and the consensus was that the minutes appeared accurate as written.

Moved back into Open Session: Board Chair adjourned the Closed Session and moved the meeting back into Open Session at 10:58 am.

IX. Motions:

Review of closed minutes: Motion was made, seconded (Abbitt/Filipski) to approve the closed meeting minutes as written. Motion passed with a quorum of members via roll call.

Keep closed minutes closed: Motion was made, seconded (Abbitt/Filipski) to keep the closed minutes closed. Motion passed with a quorum of members via roll call.

X. Reminders Mr. Lazell reminded the Board that the next meeting is scheduled to be on November 18, 2022.

XI. Adjournment Mr. Hake adjourned the meeting at 11:05 am.