

ILLINOIS DEPARTMENT OF FINANCIAL AND PROFESSIONAL REGULATION  
DIVISION OF PROFESSIONAL REGULATION  
ILLINOIS LAND SURVEYORS LICENSING BOARD

**Open Minutes**

Illinois Land Surveyors Licensing Board

Date: November 18, 2022  
Convened: 9:34 am  
Adjourned: 10:40 am  
Location: WebEx

Members Present: Kim Lyons, Vice-Chair  
James W. Abbitt Jr., Member  
Michael Filipski, Member  
John G. Huff, Public Member  
C. Brian Lounsbury, Member  
Carol Sweet-Johnson, Member

Member(s) Absent: Gale E. Hake, Chair

Staff Present: Kyle Lazell, Design Licensing Manager  
Ronald Almiron, IDFPR General Counsel  
Eduardo Fernandez, IDFPR Prosecuting Attorney  
Roy Cepero, IDFPR Design Investigator

Guests Present: Ryan Roth, IPLSA

Open Session: The Meeting was called to order at 9:34 am.  
Roll Call: The Board Members present constituted a quorum of the Board.

**I. Board Member Announcements, comments**

Ms. Lyons welcomed everyone and asked if there were any Board announcements or comments.

*No board announcements.*

**II. Guest Announcements, comments**

Mr. Roth said IPLSA is preparing for the 2023 annual meeting in February and hopes to see everyone there.

**III. Licensing Manager Report**

A. Rules Update

Mr. Lazell shared that DPR spoke with IPLSA about their submitted comments. After discussing the items, IPLSA indicated they are satisfied with the reasonings given and are fine with the revisions agreed to as noted.

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The revised version of the proposed Rules which includes the items agreed/accepted by DPR will be submitted to JCAR for review at their yet-to-be listed December meeting.

- B. Board Member Update Mr. Lazell shared that the Director's office has a new staff member – Joan Thomas – and will be focusing on filling the current vacancies on the Board as well as any re-appointments.
- C. NCEES CZ Awards Mr. Lazell shared that the NCEES Central Zone is accepting nominations for the Central Zone Distinguished Service Award.
- D. NCEES CZ Meeting Mr. Lazell shared that the NCEES Central Zone meeting will be held April 27-29, 2023, in Houston, Texas. Three delegates of the Board are eligible to attend.
- E. NCEES CEO Change Mr. Lazell shared that David Cox, CEO for NCEES plans to retire in 2024 and Davy McDowell will be the successor.

**IV. Review of Open Minutes**

The Board reviewed the minutes of the September 30, 2022, meeting. Motion was made, seconded (Filipski/ Lounsbury) to accept the minutes of the meeting as written. Motion passed with a quorum of members via roll call.

**V. Ongoing Business**

*No business presented.*

**VI. Report from Subcommittees**

**A. Complaint Review Committee/subcommittee**

Ms. Lyons reported on the September 22, 2022, meeting.

Complaint Statistics based on recommendations from the July 2022 meetings for each profession:

Architect: Opened 9, Closed 4, Referred to prosecutions 1  
SE: Opened 2, Closed 1, Referred to prosecutions 0  
PE: Opened 5 Closed 4, Referred to prosecutions 0  
LS: Opened 1, Closed 0, Referred to prosecutions 0

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Complaints currently under investigation:

Architect – 33

SE - 8

PE – 23

LS – 8

Cases currently being prosecuted:

Architect – 35

LS – 5

PE – 19

SE – 6

B. Jurisdictional Exam Sub-Committee

Ms. Sweet-Johnson shared a report on the exam committee's meeting which was held on November 2, 2022. She indicated that 29 questions were written by Dr. Rodgers and reviewed by the committee for content accuracy. Additionally, 14 other questions were re-validated by the committee. These questions will be added for use in the April 2023 exam administration.

While she was glad to see some progress made with the exam, she felt these new or revised questions fail to address the current needs of the profession, specifically in terms of Illinois boundary laws. Moreover, she stated that the actual review meeting was nothing like what the Board previously discussed & recommended for use and that it appears there is a disconnect between the practice of surveying and the current examination.

She strongly recommended that a full review of the exam question bank be conducted and reviewed by licensed surveyors to ensure that all questions are relevant to the PLS profession at this time.

Mr. Filipski said he agrees with the comments shared by Ms. Sweet-Johnson, mentioning that the Illinois PLS Licensing Act was revised to include Illinois boundary laws, and using a reference that has only four cases cited is inadequate to satisfy this important aspect of the profession. He additionally stated that the "Lucas" book has 46 cited cases regarding Illinois boundary laws and would be a better source to satisfy questions pertaining to this topic.

Mr. Lazell thanked the committee members and the Board for the comments and said he would share these comments with DPR's Director and discuss with CTS as well to continue moving forward.

## VII. New Business

### A. Election of Officers

Mr. Lazell shared the Statutory Board officer term and duty requirements. He also said that Mr. Hake notified him via email that if nominated, he would be willing to serve as Chair or Vice-Chair.

Call for nominations for Board Chair.

Mr. Lounsbury nominated Ms. Lyons to be appointed for Chair. Ms. Lyons accepted the nomination. Motion was made, seconded (Lounsbury/Sweet-Johnson) to close the nominations for Chair.

Motion Roll Call: The Board Members present constituted a quorum of the Board.

Ms. Lyons was elected as Board Chair for 2023.

Call for nominations for Board Vice-Chair.

Ms. Sweet-Johnson nominated Mr. Hake to be appointed for Vice-Chair. Mr. Hake accepted the nomination via email notification. Motion was made, seconded (Sweet-Johnson/Huff) to close the nominations for Vice-Chair.

Motion Roll Call: The Board Members present constituted a quorum of the Board.

Mr. Hake was elected as Board Vice-Chair for 2023.

### **Motion to move into Closed Session:**

Motion was made, seconded (Huff/Filipski) to move into Closed Session pursuant to Section 2c (4) & (15) of the Open Meetings Act at 10:26 am. Motion passed with a quorum of members via roll call.

## VIII. Closed Session:

### A. Review of Closed Minutes

The Board reviewed the closed minutes of the September 30, 2022, meeting and the consensus was that the minutes appeared accurate as written.

### B. Application Review/Discussion

The Board discussed 1 application pursuant to Sections 1270.5, 1270.10, 1270.30 and 1270.65 of the Rules for the Administration of the Illinois Land Surveyors Act of 1989.

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Moved back into Open  
Session:

Board Chair adjourned the Closed Session and moved the meeting  
back into Open Session at 10:37 am.

**IX. Motions:**

Review of closed minutes: Motion was made, seconded (Huff/Sweet-Johnson) to approve the  
closed meeting minutes as written. Motion passed with a quorum of  
members via roll call.

Keep closed minutes closed: Motion was made, seconded (Huff/Filipski) to keep the closed  
minutes closed. Motion passed with a quorum of members via roll  
call.

Accept recommendations: Motion was made, seconded (Huff/Filipski) to accept the  
recommendations made in Closed Session. Motion passed with a  
quorum of members via roll call.

**X. Reminders**

Mr. Lazell reminded the Board that the next meeting is scheduled to  
be on January 27, 2023.

**XI. Adjournment**

Ms. Lyons adjourned the meeting at 10:40 am.