

ILLINOIS DEPARTMENT OF FINANCIAL AND PROFESSIONAL REGULATION
DIVISION OF PROFESSIONAL REGULATION
ILLINOIS BOARD OF REGISTERED INTERIOR DESIGN PROFESSIONALS

Open Minutes

Illinois Board of Registered Interior Design Professionals

Date: July 5, 2023
Convened: 10:00 am
Adjourned: 11:26 am
Location: WEBEX

Members Present: Valerie Jardon, Chair
Belinda O’Kelly, Vice-Chair
Michelle Gillette-Murphy, Member
Patricia Bailey, Member

Member(s) Absent: None.

Staff Present: Kyle Lazell, Design Licensing Manager
Ron Almiron, IDFPR General Counsel

Guests Present: None.

Open Session: The Meeting was called to order at 10:00 am.
Roll Call: The Board Members present constituted a quorum of the Board.

I. Board Member Announcements/Comments Ms. Jardon welcomed everyone and asked if anyone had announcements or correspondence.

No Comments.

II. Guest Announcements/Comments Mr. Almiron introduce himself as the new IDFPR general counsel assigned to this profession.

III. Licensing Manager Report

A. SB2368 Mr. Lazell shared that this bill passed in the house and senate and sent to the Governor to be signed. This bill will set a minimum requirement for structural design in local building codes. He stated that while it does not directly impact the RID profession, he shared the information with the members as it may pertain to other profession within the respective design firms.

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- B. Profession Update** Mr. Lazell shared the department is seeing an uptick in the number of new applications being received as well as for reinstatement or restoration of registration.
- IV. Review of Open Minutes** The Board reviewed the open minutes of the March 2, 2023, meeting. Motion was made, seconded (O’Kelly/Bailey) to accept the open minutes as written. Motion passed with a quorum of members present.
- V. Ongoing Business** None presented.
- VI. Sub-Committee Reports** No reports brought before the Board.
- VII. New Business**
- Mr. Lazell shared several key Sections of the RID statute pertaining to the scope of practice for the profession and when a seal/stamp is required.
- The Board discussed the topic.
- Ms. Gillette-Murphy asked if IDFPR can facilitate a training meeting with the IL Code Officials Association to educate them on the revised changes for the seal requirement, etc.
- Mr. Lazell said it was a great idea and will discuss with IDFPR investigators about creating an event.
- The Board asked that an official document pertaining to the new seal requirement be added to the website so registrants can use it when submitting for permits with local code officials.
- Mr. Lazell said he will do so.
- Motion to go into Closed Session:** Motion was made, seconded (O’Kelly/Bailey) to go into Closed Session pursuant to Section 2c (4) & (15) of the Open Meetings Act at 11:08 am. Motion passed with a quorum of members.

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VIII. Closed Session

A. Review of Closed Minutes

A. Review of Closed Minutes

The Board reviewed the closed minutes of the March 2, 2023, meeting.

Moved back into Open Session:

Board Chair moved back into Open Session at 11:10 am.

XI. Motions:

Motion to approve closed minutes:

Motion was made, seconded (Gillette-Murphy/ O'Kelly) to accept the closed minutes as presented. Motion passed with a quorum of members.

Motion to keep closed minutes closed:

Motion was made, seconded (O'Kelly/Gillette-Murphy) to keep the closed minutes closed. Motion passed with a quorum of members.

X. Reminders

Mr. Lazell reminded the Board the next scheduled meeting is set for November 8, 2023.

He also reminded the members that the renewal window is open through August 31, 2023, and recommended not to wait until the last day to renew.

XI. Adjournment

The Board Chair adjourned the meeting at 11:26 am.