

ILLINOIS DEPARTMENT OF FINANCIAL AND PROFESSIONAL REGULATION
DIVISION OF PROFESSIONAL REGULATION
ILLINOIS LAND SURVEYORS LICENSING BOARD

Open Minutes

Illinois Land Surveyors Licensing Board

Date: February 5, 2020
Convened: 9:33 am
Adjourned: 12:18 pm
Location: Springfield Office

Members Present: Michael Filipski, Chair
C. Brian Lounsbury, Vice-Chair
James W. Abbitt Jr., Member
Gale E. Hake, Member
John G. Huff, Public Member
Kim Lyons, Member
Carol Sweet-Johnson, Member

Member(s) Absent: None.

Staff Present: Kyle Lazell, Design Licensing Manager
Chau Nguyen, IDFPR General Counsel

Guests Present: None.

Open Session: The Meeting was called to order at 9:33 am.
The Board Members present constituted a quorum of the Board.

**I. Announcements,
Correspondence,
Guest comments**

Mr. Abbitt welcomed everyone and asked if there were any announcements or comments.

Mr. Lazell shared that the NCEES annual dues invoices have been received and submitted for payment to our accounting unit.

He also stated that he has submitted a nominating packet to NCEES for Mr. Bishop to be awarded the Central Zone Distinguished Service Award. He also stated the he submitted Mr. Bishop's nominating packet for the National Distinguished Service Award.

II. Review of Open Minutes

The Board reviewed the minutes of the November 6, 2019 meeting.

Motion was made, seconded (Filipski/Huff) and passed to accept the minutes of the minutes of the meeting as amended.

III. Unfinished Business

A. Legislative Update
Act/Rules

Mr. Nguyen shared that the draft for the Rule amendments are still on "hold."

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**IV. Report from
Subcommittees**

**A. Complaint Review
Committee/Sub-committee**

Mr. Hake reported on the January 6, 2020 meeting.

Complaint Statistics based on recommendations from the November 7, 2019 meeting:

Architect: Opened 4, Closed 5, Referred 6
PE: Opened 6 Closed 8, Referred 6
LS: Opened 3, Closed 0, Referred 1
SE: Opened 5, Closed 2, Referred 2
PDF: Opened 0, Closed 0, Referred 0

Complaints currently under investigation:

Architect – 27
PE – 37
LS – 15
SE - 15
PDF – 0

Cases currently being prosecuted:

Architect – 16
PE – 16
LS – 8
SE – 4
PDF – 0

**B. Jurisdictional Exam
Sub-Committee**

Mr. Filipski shared with the Board a brief report pertaining to the available reference materials currently being used, potential references to use and the necessity for inclusion of Illinois boundary law content to be in the Illinois Jurisdictional examination.

Mr. Lazell provided a document received from Dr. Ron Rodgers regarding the “next steps” to be completed in order to move forward with sending out the survey email and then convene validation meetings.

In the letter, Dr. Rodgers recommended consolidating the current 10 content areas. The Board discussed the idea of reviewing the current areas and determining the viability of each one as it pertains to an Illinois specific examination. The Board recommended that the subcommittee review the current areas and provide a potential new revised categories assessment.

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V. New Business

- A. Delegates for the NCEES Zone meeting
- The NCEES Zone meeting scheduled for April 23-25 was discussed. A request for delegates was made. The Illinois Land Surveyor Delegates will be:
- James Abbitt
 - Carol Sweet-Johnson
 - Kim Lyons
 - Kyle Lazell will be attending as the Member Board Administrator

Motion to go into Closed Session:

Motion was made, seconded (Huff/Hake) and passed to go into Closed Session pursuant to Section 2c (4) & (15) of the Open Meetings Act at 10:56 am.

VI. Closed Session:

Roll Call.

The Board Members present constituted a quorum of the Board.

A. Review of Closed Minutes

The Board reviewed the closed minutes of the November 6, 2019 meeting.

B. Application Review

The Board reviewed and made recommendations for 9 applications.

Motion to go into Open Session:

Motion was made, seconded (Huff/Lounsbury) and passed to go into Open Session at 12:09 pm.

Recommendations:

Motion was made, seconded (Lyons/Hake) and passed to accept the recommendations made in closed session.

VII. Signatures

A. Action Sheets

The Board signed Action Sheets: 20-0154 through 0163

B. Travel Vouchers

VIII. Adjournment

Motion was made, seconded (Filipski/Lounsbury) and passed to adjourn. Meeting adjourned at 12:18 pm.