

**Department of Financial and Professional Regulation**  
**Division of Professional Regulation**  
**Illinois Massage Licensing Board**

**OPEN Minutes**

**Date:** November 6, 2017

**Location:** IDFPR-Chicago Office – via Video Conference Room & Springfield Office via Video Conference Room

**Convened:** Open Session 11:00 a.m.

**Adjourned:** Open Session 1:45 p.m.

**Members Present:** Linda Moore, Chairperson – via Chicago  
Emmanuel Bistas, Member – via Chicago  
Debbie Roberts, Member – via Chicago  
Janie Swofford, Member – via Springfield  
Karen Heyden, Member - via Springfield  
Cynthia Javurek, Member - via Springfield

**Open Session:** The meeting was called to order at 11:00 a.m. and roll call was taken. Those in attendance constitute a quorum. Motion was taken and meeting went into Closed Session.

**Announcements, Correspondence:** None

**Review and Approval of Minutes:** Motion by Cynthia Javurek: Motion to approve the Open Minutes of the September 11, 2017 meeting minutes. Second by (Heyden) and carried without dissent.

**Old Business:** Emmanuel Bistas gave report on the FSMTB Annual Report

**New Business:** **No new business to discuss**

**Closed Sessions:** Motion by Linda Moore: Moved to go into Closed Session at 11:17 a.m. Pursuant to Section 2(C) (4) and (15) of the Open Meeting Act. Second (Bistas)) and carried by all Board Members without dissent. Roll call vote for Board Members present was as follows:

Linda Moore, Chair-yes  
Emmanuel Bistas, Member –yes  
Debbie Roberts, Member – yes  
Janie Swofford, Member – yes  
Karen Heyden, Member – yes  
Cynthia Javurek, Member - yes

**Closed Session:** A: Review of September 11, 2017 Closed Minutes  
B: Application Review – Application/applicant Interview = 2 apps reviewed (Battle and Zhao) 2 applicants interviewed Zhen and Roy

**Open Session:** Motion by Emmanuel Bistas: Move to come out of Closed Session at 1:20 p.m. Seconded (Roberts) and carried without dissent. Motion by Janie Swofford and Seconded by (Heyden) and carried without dissent to approve all recommendations to the Director made in closed session.

**Chairperson’s Time:** None

**Board Liaison Time:** Next meeting Feb. 26, 2018 in the Chicago office at 11:00 a.m.  
Travel Vouchers & Budget Updates

**Adjournment:** Motion by Karen Heyden to adjourn the meeting. Seconded by (Moore) and carried without dissent. Meeting adjourned at 1:45 p.m.