



# IDFPR

## Illinois Department of Financial and Professional Regulation

Division of Real Estate

[idfpr.illinois.gov](http://idfpr.illinois.gov)

**JB PRITZKER**  
Governor

**MARIO TRETO, JR.**  
Secretary

**LAURIE MURPHY**  
Director

**TO: Real Estate Administration and Disciplinary Board**

A.Valerie Acosta	Public Member
Loretta Alonzo-Deubel	Real Estate Managing Broker Member
Joe Castillo	Real Estate Managing Broker Member
Gaspar Flores Jr.	Real Estate Broker Member
Oralia Herrera	Real Estate Managing Broker Member
Shirin Marvi	Real Estate Managing Broker Member
Carol Meinhart	Real Estate Broker Member
Michael Oldenettel	Real Estate Managing Broker and Pre-License Instructor Member
Nykea Pippion-McGriff	Real Estate Managing Broker Member
Victoria Sampah	Real Estate Managing Broker Member
Norman Willoughby	Real Estate Managing Broker and Pre-License Instructor Member
Monica Gutierrez	Chairperson – Non-voting Member

**FROM: Debra Malinowski, Board Liaison**

**DATE: July 10, 2023**

**RE: Notice of July 13, 2023 Real Estate Administration and Disciplinary Board Meeting.**

The Real Estate Administration and Disciplinary Board will convene for a meeting commencing at 9:30 a.m. on Thursday, July 13 2023, in the Chicago office of the Illinois Department of Financial and Professional Regulation (“IDFPR”) in Lincoln Room on the 4<sup>th</sup> Floor of 555 W. Monroe in Chicago, Illinois, and at the Springfield office of IDFPR in Room 258 on the 2<sup>nd</sup> Floor of 320 West Washington Street in Springfield, Illinois.

This meeting will be conducted using a WebEx videoconference system in both the Chicago and Springfield offices. **Board members must attend the meeting in person in either the Springfield or Chicago office depending on their proximity to either location.** A combined total of the Board members in attendance at both offices will determine whether a quorum is present for the meeting.

Members of the public are invited to attend the meeting remotely and are encouraged to join via WebEx by clicking the link here: <https://illinois.webex.com/illinois/j.php?MTID=m7cfc616c12939216ea460acbe4cf5827> or by dialing 1-312-535-8110 then enter meeting number (access code) **2457 245 5798** . In an effort to provide ease of access to members of the general public who would like to attend the board meeting in person, please send an email containing your full name and the Board meeting name and date to [fpr.boards@illinois.gov](mailto:fpr.boards@illinois.gov) or simply bring a photo ID with you on the date and time of the board meeting.

This meeting shall be accessible to disabled individuals in compliance with Executive Order #5 and pertinent state laws upon notification of anticipated attendance. Disabled persons planning to attend and needing special accommodations should contact me at least five (5) days before the meeting and inform me of their anticipated attendance. In order to ensure the presence of a quorum, board members are asked to advise me three (3) days in advance of the meeting date if they are unable to attend. My email is [debra.malinowski@illinois.gov](mailto:debra.malinowski@illinois.gov).

## **The Real Estate Administration and Disciplinary Board**

**will meet at 9:30 am on July 13, 2023**

### **Agenda**

- I. Review and Approval of Minutes from Open Meeting on June 8, 2023
- II. Public Comments
- III. Reports
  - i. Licensing and Education Report
  - ii. Complaints Report
  - iii. Audits Report
  - iv. Investigations Report
  - v. Prosecutions Report
  - vi. Recovery Fund Report
- IV. Formal Hearing Schedule
- V. Old Business
- VI. New Business
  - i. Elect a Vice Chairperson
- VII. Closed Session
  - i. Review Closed Minutes from June 8, 2023 Board Meeting
  - ii. Deliberations
    - Cases where Respondent Defaulted by Failing to Appear or File an Answer
    - Cases where Respondent had a Formal Hearing
  - iii. Consent Orders and Non-Disciplinary Orders
    - Report of Director's Orders
  - iv. Findings of Facts
  - v. Consumer Complaint Review and Case File Review Committee Recommendations from June 14, 2023 and July 12, 2023.
  - vi. Schedule Board Members for Consumer Complaint Review, Case File Review Committee, Informal Conferences and Formal Hearings
- VIII. Open Session
  - i. Approve Closed Minutes from June 8, 2023 Board Meeting
  - ii. Ratify Board's actions in Closed Session
    - Recommendations from Deliberations
    - Consumer Complaint Review and Case File Review Committee Recommendations
    - Consent Orders, Non-Disciplinary Orders and Findings of Facts
  - iii. Closed Minutes

IX. Adjournment