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Illinois Department of Financial and Professional Regulation

Division of Professional Regulation

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TO: ILLINOIS ROOFING ADVISORY BOARD

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Mitch Kaiser, Member
Brian Cronin, Member
Michael McMillin, Member
Travis Gorman, Public Member

FROM: Jim Koehl, Board Liaison

DATE: January 30, 2024

RE: Business Meeting – February 13, 2024

The Illinois Roofing Advisory Board will convene for a meeting commencing at **11:00 am on Tuesday, February 13, 2024** at the Department's **Chicago office in Room 5H1** on the 5th Floor of 555 W. Monroe in Chicago, Illinois and the Department's **Springfield office in Room 376** on the 3rd Floor of 320 West Washington Street in Springfield, Illinois. The agenda is herewith attached.

This meeting will be conducted using video conference systems via WebEx in both the Chicago and Springfield offices. Board members will be required to attend the Board meeting in person at either the Springfield office or Chicago office depending on their proximity to either location. A combined total of the Board members in attendance at both offices will determine quorum for the meeting.

Individuals from the general public interested in participating in the Open Session of this meeting are strongly encouraged to join via WebEx by clicking the link here: <https://illinois.webex.com/illinois/j.php?MTID=m3610092b5b56d2cabca22ee4720c8f03> by dialing **1-312-535-8110** and entering the meeting number (access code) here: **2634 241 4900**. In an effort to provide ease of access to the general public that would like to attend the board meeting in-person, please email your Full Name, Board Meeting Name and Date to fpr.boards@illinois.gov or simply bring a photo ID with you at the time of the board meeting.

This meeting shall be accessible to disabled individuals in compliance with Executive Order #5 and pertinent state laws upon notification of anticipated attendance. Disabled persons planning to attend and needing special accommodations should contact me at least five (5) days before the meeting and inform me of their anticipated attendance.

In order to ensure the presence of a quorum, I request you advise me three (3) days in advance of the meeting date if you are unable to attend. Contact Information: 217-782-6742 or James.Koehl@illinois.gov

ILLINOIS ROOFING ADVISORY BOARD

AGENDA

FEBRUARY 13, 2024

11:00 a.m.

- I. APPROVAL OF THE MINUTES FOR NOVEMBER 14, 2023
- II. OLD BUSINESS
- III. NEW BUSINESS
 - Dr Ron Rodgers, Psychometrician - roofing examination update
 - Discuss definition of waterproofing along with solar and metal roofing
 - Examination Statistics
 - Quarterly Report
- IV. DELIBERATIONS
- V. CHAIRMAN TIME
- VI. ELECTION OF OFFICERS
- VII. BOARD LIAISON TIME
- VIII. ADJOURNMENT