



# Illinois Department of Financial and Professional Regulation

## Division of Professional Regulation

BRUCE RAUNER  
Governor

BRYAN A. SCHNEIDER  
Secretary

JESSICA A. BAER  
Director  
Division of Professional Regulation

## State of Illinois – Interstate Medical Licensure Compact Quick Reference

### Letter of Qualification

- When a Letter of Qualification (LOQ) application is received by the Department, an acknowledgement e-mail will be sent from [FPR.medicalcompact@illinois.gov](mailto:FPR.medicalcompact@illinois.gov) to the e-mail address listed on the LOQ application. Be sure to check your spam folder and set your e-mail to accept messages from the @illinois.gov domain.
- Applicants have 60 days from the application date to provide the Department with all requests. **In the event that all the requested information has not been received after 60 days the Department may close your LOQ application and you may be required to reapply.**
- Applicants are required to complete a fingerprint based background check conducted by the Illinois State Police (“ISP”) and the Federal Bureau of Investigation (“FBI”). A list of licensed fingerprint vendors is available on the Board’s website at <https://www.idfpr.com/LicenseLookUp/fingerprintlist.asp>. Please contact a licensed fingerprint vendor and schedule an appointment to have your fingerprints taken and transmitted to both the ISP and the FBI for completion of a criminal history background check. The fingerprint vendor will require you to provide the Originating Requester Identification (“ORI”) number assigned to the agency requesting the fingerprint inquiry. **Please note that the agency is the Department of Financial and Professional Regulation. The agency ORI number is IL920704Z. The request is for licensing purposes. The purpose code is PHY.**
- Applicants must submit their fingerprint receipt showing the date that fingerprints were taken and the TCN number.
- All information provided on the LOQ application is verified. Applicants are discouraged from guessing the responses to questions but are high encouraged to seek out official school documentation, diploma, etc. to learn the answer to the question.
- When entering the Illinois Physician License number on the LOQ application, the Illinois Physician License number must be in the following format “036.xxxxxx”. A dot must be placed between 036 and the remainder of the physician’s license number for it be listed correctly.

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- Applicants are required to enter the exact date when the Illinois Physician License was originally issued and what the current expiration date of the license is.

To learn an applicant's original issue and current expiration date of their Illinois Physician License applicants are encouraged to visit the [Department's License Look-Up Page](#).

- Applicants that are using a Credentialing Service to assist in the LOQ application process need to be aware that the Department will not release any information to any individual without written authorization.
- Applicants can contact [FPR.MedicalCompact@illinois.gov](mailto:FPR.MedicalCompact@illinois.gov) if the Department may provide assistance.

### **Expedited Physician Application**

- **If you ever held or were issued a Physician License in Illinois at any time, DO NOT APPLY FOR AN EXPIDITED LICENSE.** Individuals that were previously issued a license under the Medical Practice Act cannot receive another license via the IMLC. Department rules require physicians to restore their respective Illinois Physician licenses to an active status instead of applying to receive a new license under the Compact. If you are unsure if you previously held an Illinois license you can visit the [Department's License Look-Up Page](#) or contact us by email.
- If the Department needs to communicate with an applicant to ask for clarification an e-mail will be sent from [FPR.medicalcompact@illinois.gov](mailto:FPR.medicalcompact@illinois.gov) to the e-mail address listed on the LOQ application. Be sure to check your spam folder and set your e-mail to accept messages from the @illinois.gov domain.
- Applicants that are using a Credentialing Service to assist in the Expedited Physician Application process, be aware the Department will not release any information to any individual without written authorization.
- Applicants can contact [FPR.MedicalCompact@illinois.gov](mailto:FPR.MedicalCompact@illinois.gov) if the Department may provide assistance.

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